

# Statutory Meeting of Council

## Minutes

Held at the Knox Civic Centre on  
Wednesday, 1 November 2017 at 7.02pm

BUSINESS:

- 1. COMMENCEMENT OF PROCEEDINGS**
- 2. APOLOGIES**
- 3. WELCOME TO COUNTRY**
- 4. ELECTION OF MAYOR 2017/18**
- 5. CONGRATULATORY MOTION**
- 6. RESPONSE FROM THE NEWLY ELECTED MAYOR**
- 7. MOTION OF THANKS TO OUTGOING MAYOR**
- 8. RESPONSE FROM OUTGOING MAYOR**
- 9. ELECTION OF DEPUTY MAYOR 2017/18**
- 10. RESPONSE FROM THE NEWLY ELECTED DEPUTY MAYOR**
- 11. APPOINTMENT OF COMMITTEES 2017/18**
- 12. CLOSE OF BUSINESS**

**TONY DOYLE**  
**CHIEF EXECUTIVE OFFICER**

**PRESENT**

Cr P Lockwood	Baird Ward
Cr J Mortimore	Chandler Ward
Cr J Taylor	Collier Ward
Cr J Keogh	Dobson Ward
Cr T Holland	Friberg Ward
Cr D Pearce	Taylor Ward

Mr T Doyle	Chief Executive Officer
Dr I Bell	Director – Engineering & Infrastructure
Mr A Kourambas	Director - City Development
Mr M Fromberg	Director – Corporate Development
Ms K Stubbings	Director – Community Services
Mr R McKail	Governance Advisor

**PRAYER, KNOX STATEMENT OF COMMITMENT**

**AND**

**ACKNOWLEDGMENT OF TRADITIONAL LAND OWNERS**

**(Read by the Chief Executive Officer, Mr Tony Doyle)**

**1. COMMENCEMENT OF PROCEEDINGS**

The Chief Executive Officer, Mr Tony Doyle, declared the meeting open at 7.02pm and extended a welcome to Councillors, staff and guests.

**2. APOLOGIES**

Cr Gill, Cr Seymour

**3. WELCOME TO COUNTRY**

Welcome to Country by Wurundjeri Elder Colin Hunter Jr

#### **4. ELECTION OF MAYOR 2017/18**

In accordance with Clause 11 of the Meeting Procedure and Use of the Common Seal Local Law 2008, the Chief Executive Officer invited nominations for the office of Mayor 2017/18.

**MOVED: CR. HOLLAND**

**SECONDED: CR. LOCKWOOD**

**That Councillor John Mortimore be appointed to the position of Mayor for the Knox City Council for the 2017/18 term.**

There being no further nominations, the Chief Executive Officer declared Councillor John Mortimore elected as Mayor of Knox City Council for 2017/18.

On election of the Mayor, immediate past Mayor, Councillor Darren Pearce, assisted by the Personal Assistant to Mayor and Councillors, Mrs Eleonore Smith, placed the Mayoral Robes and Chain on the Mayor.

The Mayor's Partner was presented with the Alice Tew Memorial brooch and a gift by Councillor Pearce.

The Mayor presented the immediate past Mayor, Councillor Darren Pearce, the gavel, plaque and Mayor's jewel.

The Mayor acknowledged Mrs Susan Pearce and her contribution as the Mayoress and presented her with a gift.

Councillor Mortimore assumed the Chair at 7.12pm.

## 5. CONGRATULATORY MOTION

### COUNCIL RESOLUTION

MOVED: CR. KEOGH

SECONDED: CR. LOCKWOOD

That on behalf of the Council and residents of the municipality, congratulations be extended to Councillor John Mortimore on being elected as Mayor of the Knox City Council.

CARRIED

Councillors responded in turn congratulating the Mayor on his appointment.

## 6. RESPONSE FROM THE NEWLY ELECTED MAYOR

The Mayor responded to Council on his appointment.

## 7. MOTION OF THANKS TO OUTGOING MAYOR

### COUNCIL RESOLUTION

MOVED: CR. MORTIMORE

SECONDED: CR. HOLLAND

That on behalf of Council and residents of the municipality a motion of appreciation be recorded to the outgoing Mayor, Councillor Darren Pearce and partner, Mrs Susan Pearce.

CARRIED

Councillors responded in turn acknowledging the efforts of the outgoing Mayor, Councillor Darren Pearce.

## **8. RESPONSE FROM OUTGOING MAYOR**

Councillor Darren Pearce reflected on his term of appointment and thanked his Councillor colleagues and staff for their support during his mayoral term.

## **9. ELECTION OF DEPUTY MAYOR 2017/18**

In accordance with Knox City Council's Deputy Mayor Policy, the Mayor invited nominations for the office of Deputy Mayor 2017/18.

**MOVED: CR. PEARCE**  
**SECONDED: CR. HOLLAND**

**That Councillor Jake Keogh be appointed to the position of Deputy Mayor for the Knox City Council for the 2017/18 term.**

There being no further nominations, the Mayor declared Councillor Jake Keogh elected as Deputy Mayor of Knox City Council for 2017/18.

## **10. RESPONSE FROM THE NEWLY ELECTED DEPUTY MAYOR**

The Deputy Mayor responded to Council on his appointment.

**11. APPOINTMENT OF COMMITTEES 2017/18**

Appointments to the various Council and external committees will be made for the 2017/18 period effective from 1 November 2017.

**COUNCIL RESOLUTION**

**MOVED: CR. HOLLAND**

**SECONDED: CR. PEARCE**

That Council adopt the attached schedule of representative appointments to the various Council and external Committees for the 2017/18 period effective from 1 November 2017 with the following amendments:

- i. Appoint Cr Holland as the substitute representative on the Eastern Regional Libraries Corporation Board;
- ii. Appoint Cr Lockwood as the substitute representative on the Municipal Association of Victoria;
- iii. Disband the Stamford Park Project Steering Committee; and
- iv. Disband the Marie Wallace Bayswater Park Working Group.

**CARRIED**

**12. CLOSE OF BUSINESS**

The Mayor invite guests to supper in Atrium.

**MEETING CLOSED AT 7.49PM**

Minutes of Meeting confirmed at the  
Ordinary Meeting of Council  
Held on Monday 27 November 2017

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Chairman

<b>Specific Purpose Committees</b>		
<b>Committee</b>	<b>Purpose</b>	<b>2017/18 Appointments</b>
Audit and Risk Committee	To assist the Councillors and Council's management in fulfilling their responsibilities in relation to accounting and reporting practices, management of risk, maintenance of internal controls, operation of good governance practices and facilitation of sound organisational ethics.	Cr Pearce Cr Keogh Cr Holland
CEO Performance Evaluation Committee	Undertakes the quarterly and annual review of the CEO's performance against pre-determined assessment criteria.	Cr Mortimore Cr Lockwood Cr Pearce
Australia Day Awards Committee*	To consider nominations and select annual award recipients for the Knox Local Australia Day Awards program.	Cr Lockwood Cr Holland Cr Keogh

\*Australia Day Awards Committee Councillor appointments for 2017/18 occurred at the Strategic Planning Committee meeting held on 9 October 2017 as per the requirements of the terms of reference.

<b>Strategic Projects Committees</b>		
<b>Committee</b>	<b>Purpose</b>	<b>2017/18 Appointments</b>
Knox Central Advisory Committee	To advise Council on the Development and realisation of its vision for the Knox Central Precinct.	Cr Pearce Cr Lockwood Cr Cooper Cr Keogh Cr Taylor Cr Holland

<b>Working Groups</b>		
<b>Committee</b>	<b>Purpose</b>	<b>2017/18 Appointments</b>
Knox Regional Sports Working Group	To inform and advise on future planning of the Knox Regional Sports Park (KRSP) and to provide a forum for the discussion of matters pertaining to the operations of activities at KRSP.	Cr Seymour Cr Cooper
Knox Hockey Working Group	To oversee the management of the hockey facility located at The Knox School.	Cr Taylor

<b>Life Stages Group</b>		
<b>Committee</b>	<b>Purpose</b>	<b>2017/18 Appointments</b>
Early Years Committee	To provide advice to Council on the implementation of the Integrated City Strategy and emerging issues affecting families and young children within the Knox municipality.	Cr Cooper Cr Gill
Youth Committee	To assist Council with its community engagement processes and provide valuable information to support the decision making of Council. The establishment of the YAC supports Council's commitment to engage with its community on issues that affect the lives and wellbeing of its young people.	Cr Keogh Cr Taylor
Active Ageing Committee	To enable stakeholder engagement that provides input and guidance from older people and other key stakeholders, to support quality decision making of Council and in turn the achievements of Council's goals and objectives under the Community and Council Plan.	Cr Seymour Cr Mortimore

<b>Sustainable Development Group</b>		
<b>Committee</b>	<b>Purpose</b>	<b>2017/18 Appointments</b>
Environment Committee	To inform and advise Council of environmental and sustainability related issues and Council's role in improving the natural and built environment.	Cr Mortimore
Affordable Housing Committee	To advise on the implementation, monitoring and review of Council's housing policy framework and broader housing-related issues in Knox.	Cr Lockwood Cr Mortimore
Community Safety, Health and Wellbeing Committee	To support the implementation, monitoring and review of the Community and Council Plan 2017-2020 with a specific focus on community safety, health and wellbeing issues, opportunities and outcomes.	Cr Taylor Cr Mortimore
City Future Committee	To provide advice on key municipal strategy, strategic initiatives and emerging issues in order to ensure sustainable outcomes that are consistent with the Community & Council Plan.	Cr Pearce Cr Lockwood

<b>Inclusive, Active and Creative Communities Group</b>		
<b>Committee</b>	<b>Purpose</b>	<b>2017/18 Appointments</b>
Disability Committee	To promote disability awareness within Council and the wider Knox community and assist Council in the development of policy and action planning about issues of access and inclusion.	Cr Seymour
Multicultural Committee	To provide Council with advice on multicultural issues and the promotion of greater awareness and understanding in the local community of cultural diversity in Knox.	Cr Lockwood Cr Keogh
Arts and Culture Committee	To provide Council with advice on issues relating to the advancement of arts and culture in Knox.	Cr Lockwood Cr Taylor

Recreation and Leisure Committee	To act in an advisory capacity to Council regarding sporting, recreation and leisure issues affecting the City.	Cr Holland Cr Taylor Cr Keogh
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<b>Grants Evaluation Group</b>		
<b>Committee</b>	<b>Purpose</b>	<b>2017/18 Appointments</b>
Community Development Fund	To annually assess applications for Council's Community Development Fund grants and make recommendations to Council regarding the allocation of the grants budget in accordance with Council's Community Development Fund Policy.	Cr Taylor Cr Holland Cr Keogh
Leisure Minor Capital Works Grant	To annually assess applications for the Leisure Minor Capital Works Grant Scheme and to make recommendations to Council regarding the allocation of the grants budget.	Cr Taylor Cr Holland Cr Keogh
Arts and Culture Grant	To provide Council with advice on issues relating to the advancement of arts and culture in Knox. It assists in promoting greater awareness and understanding of arts and culture in Knox.	Cr Lockwood Cr Taylor

<b>External Committees</b>		
<b>Committee</b>	<b>Purpose</b>	<b>2017/18 Appointments</b>
Eastern Affordable Housing Alliance	To represent the affordable housing needs and priorities of the region and advocate for improvements in housing affordability that have region-wide benefits.	Cr Lockwood

Eastern Alliance for Greenhouse Action	A collaboration of seven Councils in Melbourne's east working together on regional programs that reduce greenhouse gas emissions and facilitate regional adaptation.	Cr Mortimore
Eastern Regional Libraries Corporation Board	A regional corporation comprising two representatives from each of the three member municipalities - Knox, Maroondah and Yarra Ranges – which oversees the management and direction of the Eastern Regional Libraries Corporation.	Cr Mortimore Cr Lockwood Cr Holland (sub)
Eastern Transport Coalition	To advocate for sustainable and integrated transport services in the Eastern region of Melbourne with a focus on the travel needs of the community and reduce the level of car dependency.	Cr Lockwood
Interfaith Network	To provide a forum for participation across religious and cultural boundaries, the celebration of diversity, acceptance and sharing of culture.	Cr Lockwood Cr Keogh
Metropolitan Waste Management Group	Provides coordinated waste planning and management across metropolitan Melbourne.	Cr Holland
Municipal Association of Victoria	This is a Victoria-wide group which is the peak association representing Victorian Councils.	Cr Mortimore Cr Lockwood (sub)
MAV Environment Committee	To advise the MAV staff and Board of Management on environmental issues impacting on the Victorian Local Government sector and to assist the MAV to carry forward key environmental policies.	Cr Mortimore
Victorian Local Government Association	The VLGA is a peak association for Victorian Councils that advocates for social change and empowers local governments by strengthening their capacity to engage with their communities.	Cr Keogh