

Re-roofing

What information do I need to submit with my application?

- Completed Application Form
- Application Fee

- For Owner/Builders: one (1) copy of Certificate of Consent from the Victorian Building Authority if value of works is greater than \$16,000.00
Or:
- For Registered Builders: one (1) copy of signed Domestic Building Contracts, and
- Domestic building insurance policy if the cost of works is greater than \$16,000

- Building Plans, one (1) copy of fully dimensioned drawings at 1:100 to show:
 - Plan at roof level
 - Sections
 - Tie down details

- Allotment Plan at 1:500 to show:
 - Boundaries and dimensions of the site
 - Easements on the site or any adjoining properties (footing - angle of repose details if applicable)
 - Location of the site to the nearest street or corner
 - Location of stormwater drainage on site

Specifications, one (1) copy for the building, or fully detailed notation on plans. (eg. New roof material, sizes of any additional structural members and insulation)

- Documents, please provide one (1) copy of each of the following:
 - Truss computations and layouts (if applicable)
 - Location and details of existing and proposed smoke alarms
 - Town Planning permit and endorsed plans. If applicable. (Note - Building & Town Planning applications can be lodged concurrently)
 - A copy of an assessment under AS3959-2009 identifying the appropriate Bushfire Attack Level (BAL) for the proposed building

Contact

If you have any questions regarding making a submission for a building application, please contact Building Services on 9298 8125.