

# Knox City Council

## Requirements - Election Signage on Council land

Version 6

Date: 3 September 2024

This document has been endorsed and approved for use by:



Matt Kelleher 3/9/2024

Director City Liveability

Document History			
Version #	Date	Approver Name	Reason for change
1	12 July 2020	Matt Kelleher, Director City Development – Interim Finance & Governance	Establishment of the conditions and pre-determined sites upon commencement of the Amenity Local Law 2020
2	17 July 2020	Matt Kelleher, Director City Development – Interim Finance & Governance	Amendment to condition of sign size to 600mm x 900mm
3	4 August 2020	Matt Kelleher, Director City Development – Interim Finance & Governance	Correction of Murrindal Reserve site from Chandler ward to Friberg ward
4	17 August 2020	Matt Kelleher, Director City Development – Interim Finance & Governance	Inclusion of condition #4 that references compliance with directions relating to COVID19, due to restrictions on the reasons to leave your house
5	29 July 2024	Matt Kelleher, Director City Liveability	1. Removal of condition #4 that references compliance with COVID19 directions and added the requirement for \$20 million public liability insurance. 2. Updated Pre-approved signage location <b>Chandler Ward #8</b>
6	3 September 2024	Matt Kelleher, Director City Liveability	Amended Pre-approved signage location <b>Taylor Ward #5</b>

# Requirements - Election Signage on Council land

## Amenity Local Law 2020

7.2 Without a **permit**, a **person** must not place a **sign** promoting a candidate or political party associated with a local, state or federal election on a **road** or **Council land**.

7.3 Election **signs** subject to clause 7.2 will be considered in accordance with the following criteria:

- (a) **signs** are placed in accordance with the conditions and at pre-approved locations **determined by Council**;
- (b) **signs** are not to be placed at prohibited locations as **determined by Council**; and
- (c) **signs** at other locations not included in clause 7.3(a) are subject to site-specific review and **approval** by an **Authorised Officer**.

7.4 The placement of election signage must not:

- (a) create a danger to any **person** or property or damage **Council land** or **road**; or
- (b) interfere with a **person's** reasonable use or obstruct **Council land** or **road**.

## 7.3(a) & (b) Determination of Pre-approved Signage Locations and Conditions

In accordance with clause 7.3(a) and 7.3(b) of the *Amenity Local Law 2020*, the following conditions and pre-approved locations have been determined by Council (by way of its delegate) for the placement of election signage on Council land.

### 1. Pre-approved Signage Conditions:

1. This permit applies to the candidate named on the permit, and any person they authorise to place or affix a sign on their behalf.
2. It is the responsibility of the candidate to:
  - a. Ensure any person they authorise to place or affix a sign on their behalf is aware of these permit conditions.
  - b. Determine whether land is Council controlled land, or whether permission from a private land owner / manager is required for their activities.
  - c. Ensure any sign placed, or that they have authorised to be placed, complies with any relevant Act of Parliament or Regulation.
3. This permit does not represent Knox City Council approval, authorisation, or endorsement of any material distributed or authorised to be distributed by a candidate.
4. Public Liability Insurance Certificate to the value of \$20 million, listing Knox City Council as an 'Interested Party', must be provided upon application and coverage maintained for the duration of the permit .

Signs are required to be placed in accordance with all the following conditions:

1. Placed in the location and placement details for each site as outlined within this document.
2. Limit of one sign per site (per candidate/ applicant).
3. To be placed no longer than 12 weeks prior to the election day and removed within 2 weeks after the day of the election.
4. No larger than 600mm x 900mm in size.
5. Made of corflute or similar light weight material.
6. Affixed securely to fences (where specified) with plastic cable/ zip ties, at a minimum of 3 affixure points on each sign.
7. Affixed securely into the ground with plastic/ wooden stakes, to a depth of not more than 200mm.

8. Placed no closer than 5 metres to a path or driveway for pedestrian or vehicle access to any property (unless otherwise permitted on a site-by-site basis within this document).
9. Placed no closer than 3 metres to any roadway.
10. Placed no closer than 1 metre to any footpath (unless otherwise permitted on a site-by-site basis within this document).
11. Be kept clean, free from graffiti and maintained in a professional manner.
12. Signs are not to obstruct, interfere or obscure any Council sign, road sign, traffic control device or similar thing.
13. Signs are not to be placed in front of, or overlap an existing candidate sign.
14. A sign must be moved/removed within 24 hours upon direction by an Authorised Officer of Council.
15. A sign which is placed without a permit or in breach of the permit conditions may be confiscated and impounded by an Authorised Officer of Council and may be subject to penalties under the Local Law.

Signage is not permitted to:

1. Be affixed to any other council or utility infrastructure or asset (ie. Tree, pole, public signage).
2. Be placed upon or affixed to a roundabout, traffic island, dividing strip or median strip.
3. Be movable and/or have any moving or rotating components.
4. Be illuminated or contain any reflective material.
5. Cause an unreasonable obstruction on any road, walkway or footpath to any driver or pedestrian.
6. Interfere with another person's reasonable use of the Council land.
7. Interfere with another person's reasonable use of adjacent private land.
8. Endanger or be likely to endanger a person's health or life, property, or that of an animal.

## 2. Pre-approved Signage Locations:

### Collier Ward

1. Wakley Reserve - Opposite 34 Tresise Avenue, WANTIRNA SOUTH 3152 – 343123, 5807021  
Sign to be placed at least 1 metre into the reserve behind the bollards



2. Cathies Lane - Next to Bus Shelter 15831/Opposite 1247 High Street Road, WANTIRNA SOUTH 3152 - 343063, 5806425  
Sign to be placed at least 1 metre into the reserve behind the bollards/ fence



3. Schultz Reserve – Kingloch Parade, WANTIRNA  
Sign to be placed at least 1 metre into the reserve behind the bollards/ fence



4. Templeton Reserve (Two locations)

a. Templeton Street, WANTIRNA

Sign to be placed at least 1 metre into the reserve behind the bollards/ fence



b. Templeton Reserve – Amersham Drive, WANTIRNA

Sign to be placed at least 1 metre into the reserve behind the bollards/ fence no closer than 5 metres to a pedestrian or vehicle driveway or adjoining property.



5. Milpera Reserve – Milpera Crescent, WANTIRNA

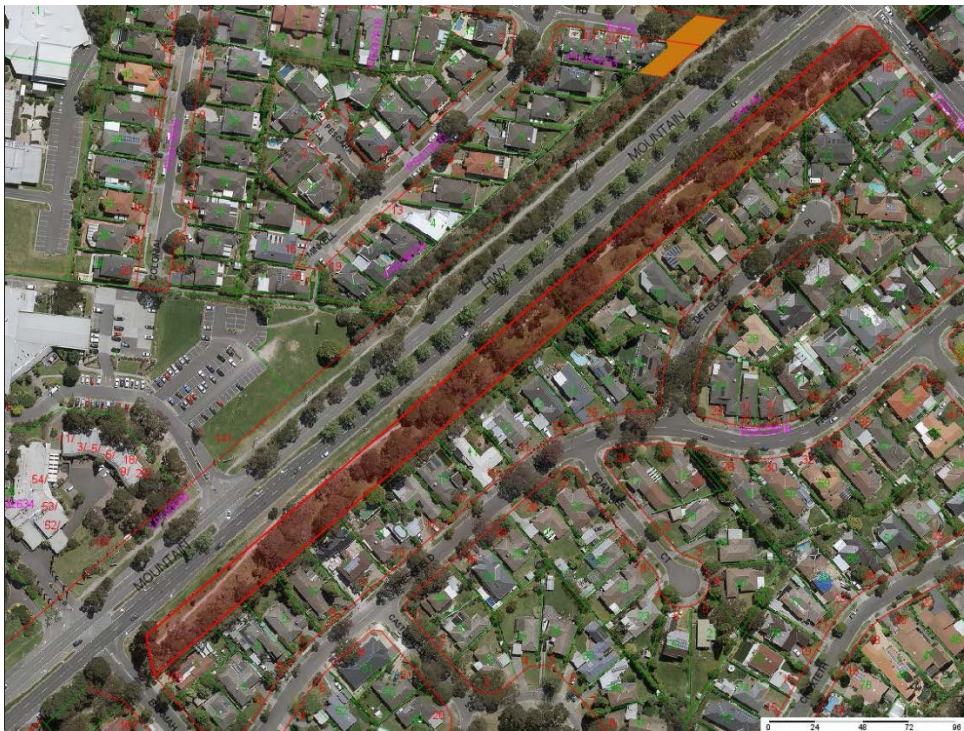
Sign to be placed at least 1 metre behind the footpath and the fence into the reserve



- 6. Mountain Highway, WANTIRNA - Reserve at both corners of Grammar Parade - 6m setback from road (measured from back of kerb).



- 7. Mountain Highway, WANTIRNA –Reserve from Barmah Drive West to Harold Street - 10m setback from road (measured from back of kerb).



8. Mountain Highway, BAYSWATER – Reserve outside 471 Mountain Highway BAYSWATER. 13m setback from road (measured from back of kerb).



9. Boronia Road WANTIRNA – Southern reserve from Stokes Road to Yorkminster Avenue. Signs to be placed within 18m of property fences and standard distances from footpaths.



10. Burwood Highway, WANTIRNA SOUTH (southside/westbound) – Road reserve from 220 Burwood Highway to 250 Burwood Highway. 15m setback from road (measured from back of kerb).



11. Burwood Highway, WANTIRNA SOUTH (northside/eastbound) – Road reserve from Milpera Crescent to Templeton Street. Signs to be placed within the reserve, no further than 22m from the property fences and standard distances from footpaths.





## Dinsdale Ward

1. Scoresby Road – East of 2 Elizabeth Street, BAYSWATER 3153 – 247604, 5808647  
Sign to be placed at least 1 metre behind the footpath into the road reserve



2. Bayswater Hub – West of 59 Phyllis Street, BAYSWATER 3153 - 346334, 5809514  
Sign to be placed at least 1 metre behind the footpath into the road reserve



3. Marie Wallace Bayswater Park (Two locations)
  - a. Mountain Hwy, BAYSWATER  
Sign to be affixed to the fence using plastic cable ties, no closer than 5 metres to a pedestrian or vehicle driveway or adjoining property.



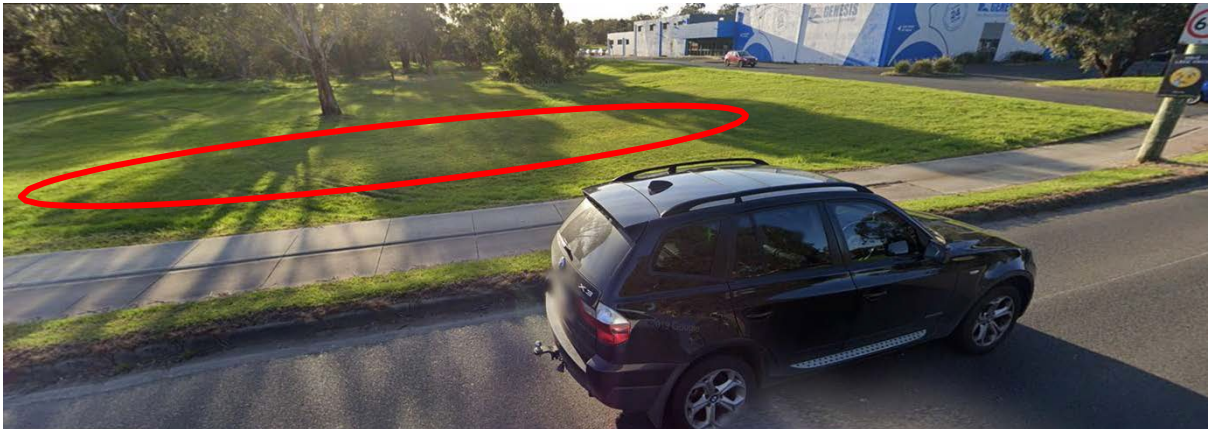
b. Marie Wallace Bayswater Park – King Street, BAYSWATER

Sign to be affixed to the fence using plastic cable ties, no closer than 5 metres to a pedestrian or vehicle driveway or adjoining property.



4. Scoresby Road - South of 258 Scoresby Road, BORONIA 3155 - 347068, 5807354

Sign to be placed at least 1 metre behind the footpath into the road reserve, and no closer than 5 metres to a pedestrian or vehicle driveway or adjoining property.



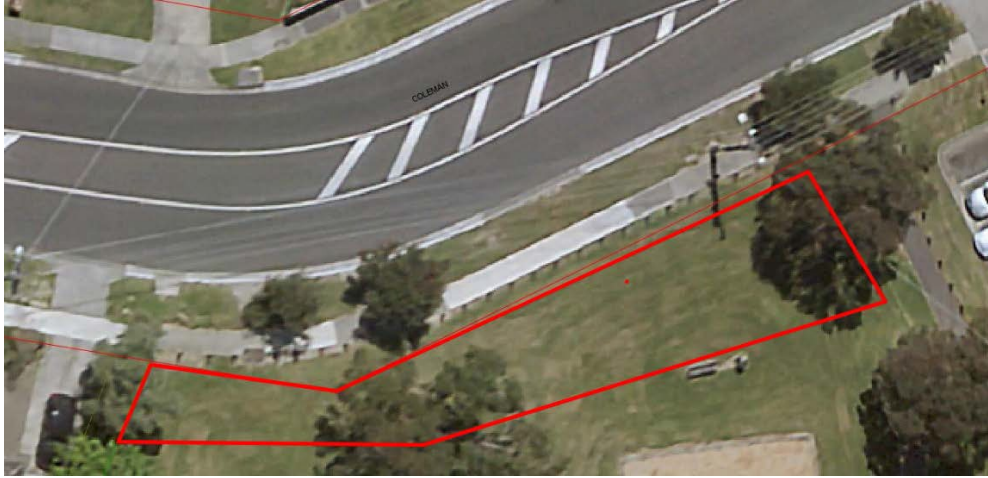
5. Burwood Highway, KNOXFIELD (northside/eastbound) – Road reserve outside 551 Burwood Highway KNOXFIELD. From the corner Lewis Road, East to the service road entrance. Standard distance to footpaths and vehicle driveways.



6. Lewis Road, WANTIRNA SOUTH – Blind Creek Trail Reserve (East). 5m setback from road (measured from back of kerb).



- Coleman Road, BORONIA – Coleman Road Reserve, opposite number 59. Standard distance from footpaths and vehicle driveways.



- Knox Council Arts Centre - Mountain Highway, BAYSWATER – Bayswater Senior Citizens / Knox Arts Centre. Between Scoresby Road and boundary with 780 Mountain Highway BAYSWATER. Standard distances from footpaths and vehicle driveway.



## Baird Ward

1. Tormore Reserve - Opposite 9 Tormore Road, BORONIA - 348564, 5808318  
Sign to be affixed to the fence using plastic cable ties, no closer than 5 metres to a pedestrian entry or vehicle driveway or adjoining property.



2. Manuka Drive - Opposite 10 Manuka Drive, FERNTREE GULLY 3156 - 347246, 5807227  
Sign to be placed at least 1 metre into the reserve behind the bollards/ fence.



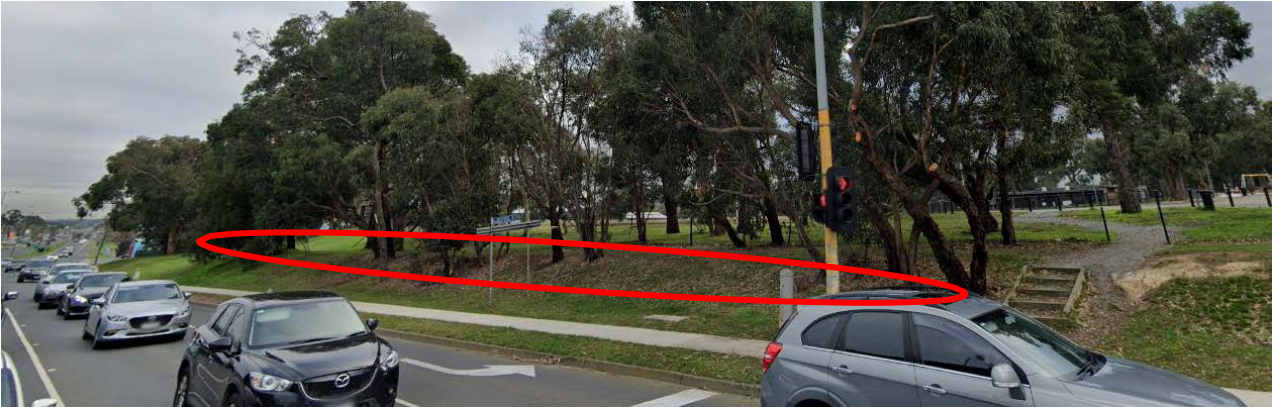
3. Wattletree Road - North of 78 Wattletree Road, FERNTREE GULLY 3156 - 348764, 5807102  
Sign to be placed at least 1 metre behind the footpath into the road reserve.



4. Picketts Reserve (Two locations)

a. Burwood Hwy, FERNTREE GULLY

Sign to be placed at least 5 metres behind the footpath into the road reserve (Note - closer to the footpath is VicRoads/ Department of Transport land)



b. Picketts Reserve – Commercial Road, FERNTREE GULLY

Sign to be placed at least 1 metre behind the footpath into the road reserve



5. Fairpark Reserve (Two locations)

a. Scoresby Road, FERNTREE GULLY

Sign to be placed at least 7 metres behind the footpath into the road reserve (closer to footpath is VicRoads/ Department of Transport land).



b. Fairpark Reserve – Manuka Drive, FERNTREE GULLY

Sign to be placed at least 1 metre behind the footpath into the reserve, no closer than 5 metres to a pedestrian or vehicle driveway or adjoining property.



6. Dorset Road - Opposite 200 Dorset Road, BORONIA 3155 - 349280, 5807898

Sign is to be placed at least 5 metres from the road (measured from back of kerb) and 1 metre setback from footpath.



7. Rankin Road, FERNTREE GULLY - Blind Creek Trail Reserve (East and West). Signs to be affixed to fence using cable ties.



8. Manuka Drive, FERNTREE GULLY - Blind Creek Trail Reserve (East and West). Signs to be affixed to fence using cable ties.





9. Dorset Road, FERNTREE GULLY (west side/northbound) - Blind Creek Trail Reserve. 5m setback from road (measured from back of kerb).



## Chandler Ward

1. Chandler Park – Opposite 37 Chandler Road, BORONIA 3155 – 349602, 5808324  
Sign to be affixed to the fence using plastic cable ties, no closer than 5 metres to a pedestrian entry or vehicle driveway or adjoining property.



2. Currawa Reserve – Opposite 66 Currawa Drive, BORONIA 3155 – 349259, 5806927  
Sign to be placed at least 1 metre into the reserve behind the bollards/ fence.



3. Batterham Park – West of 20 Miller Road, THE BASIN 3154 – 350457, 5809171  
Sign to be placed at least 1 metre into the reserve behind the bollards/ fence.



4. Miller Park – Mountain Hwy, BORONIA  
Sign to be placed at least 4 metres behind the footpath into the road reserve (Note - closer is footpath is VicRoads/ Department of Transport land).



5. Colchester Reserve – Colchester Road North of Beresford Drive, BORONIA 3155 - 350497, 5810570 Sign is to be placed at least 5 metres from the road (measured from back of kerb) and 1 metre setback from footpath.



6. Mountain Highway, THE BASIN – Basin Triangle Park, opposite 1319 to 2/1331 Mountain Highway. Signs to be affixed onto park fence with cable ties.



7. Mountain Highway, THE BASIN – Reserves at 1 & 2 Locksley Place THE BASIN. 12m from Highway (measured from back of kerb). Standard distances from footpaths apply.



8. Mountain Highway, BORONIA (Eastbound) – Road reserve, opposite Dorrig Drive, Mountain Highway to Beresford Drive intersection. 1m North East of path (away from the road).





9. 304 Dorset Road, BORONIA - Park at corner of Girdwood Road. Signs affixed to fence.



## Scott Ward

1. Stud Road, Opposite 436 Stud Road, WANTIRNA SOUTH 3152 – 344605, 5806591  
Sign to be placed at least 1 metre behind the footpath into the road reserve.



2. High Street Road - West of Wallace Road, WANTIRNA SOUTH 3152 – 345353, 5806437  
Sign to be placed at least 1 metre behind the footpath into the road reserve.



3. Knox Gardens Reserves – Argyle Way, WANTIRNA SOUTH  
Sign to be affixed to the fence using plastic cable ties, no closer than 5 metres to a pedestrian entry or vehicle driveway or adjoining property.



4. Knox Gardens Reserves – Loxton Avenue, WANTIRNA SOUTH  
Sign to be placed at least 1 metre into the reserve behind the bollards/ fence.



5. High Street Road, WANTIRNA SOUTH (North/Eastbound) – Road Reserve between boundary of 1305 & 1321 High Street Road. Signs to be placed within 11m of the property fences along High Street Road and 7m from Jenola Parade western entry/exit (measured from back of kerb).



6. High Street Road, WANTIRNA SOUTH (South side /Westbound) – Road Reserve from 1332 High Street Road to 1340 High Street Road. Standard distances to footpaths apply.



7. High Street Road, WANTIRNA SOUTH (South side/Westbound) – Road Reserve from Mowbray Drive to Stud Road. Standard distances to footpaths apply.



8. Stud Road, WANTIRNA SOUTH (West side /Northbound) – George Street to 616 Stud Road. Standard distances to footpaths apply.



9. Stud Road, WANTIRNA SOUTH (West side /Northbound) – South corner of Mockridge Street, adjacent/East of 28 Mockridge Street. Standard distances to footpaths apply.





10. Stud Road, WANTIRNA SOUTH (West side/Northbound) – Road reserve from the corner of Stud and Mockridge Street, North along Stud Road for 100m. Standard distances to footpaths apply.



## Friberg Ward

1. Murrindal Drive - Opposite 85 Murrindal Drive, ROWVILLE 3178 – 348157, 5802746  
Sign to be placed at least 1 metre into the reserve behind the bollards/ fence.



2. Murrindal Reserve – Sovereign Crest Boulevard, North of Bus Stop Shelter 15195, ROWVILLE 3178  
– 348491, 5803195  
Sign is to be placed at least 5 metres from the road (measured from back of kerb) and 1 metre setback from footpath.



3. Ferntree Gully Road - Opposite 1605 Ferntree Gully Road, KNOXFIELD 3180 – 346228, 5804423  
Sign to be affixed to the fence using plastic cable ties, no closer than 5 metres to a pedestrian entry or vehicle driveway or adjoining property.



4. Bunji Way - North of Knox Park Drive between the two speed humps, KNOXFIELD 3180 – 346739, 5804302  
Sign to be placed at least 1 metre behind the footpath into the road reserve.



5. Carrington Park – Ferntree Gully Road, KNOXFIELD 3180 – 345592, 5804127  
Sign to be placed at least 1 metre behind the footpath into the reserve.



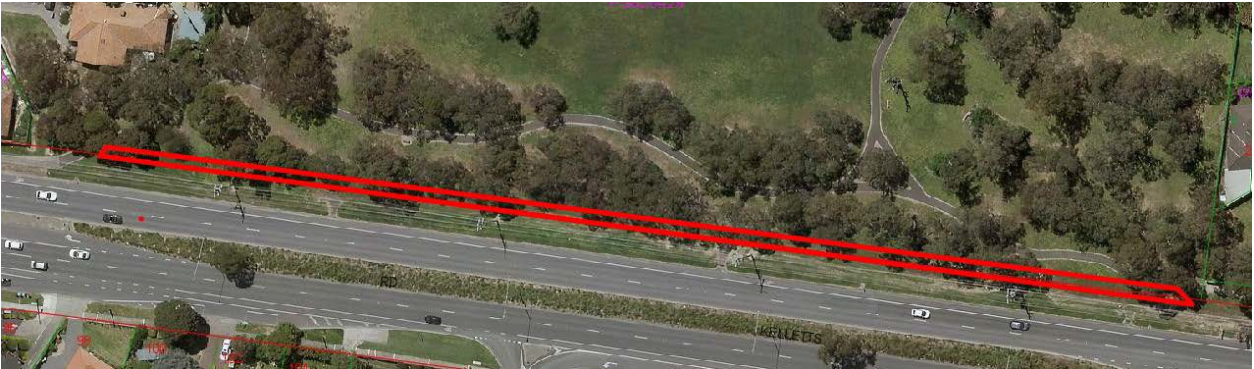
6. Gilbert Park – Ferntree Gully Road, KNOXFIELD  
Sign to be affixed to the fence using plastic cable ties, no closer than 5 metres to a pedestrian or vehicle driveway or adjoining property.



7. HV Jones Reserve – Holmes Road and Mountain Gate Road, FERNTREE GULLY  
Sign to be affixed to the fence on **both roads** using plastic cable ties, no closer than 5 metres to a pedestrian entry or vehicle driveway or adjoining property.



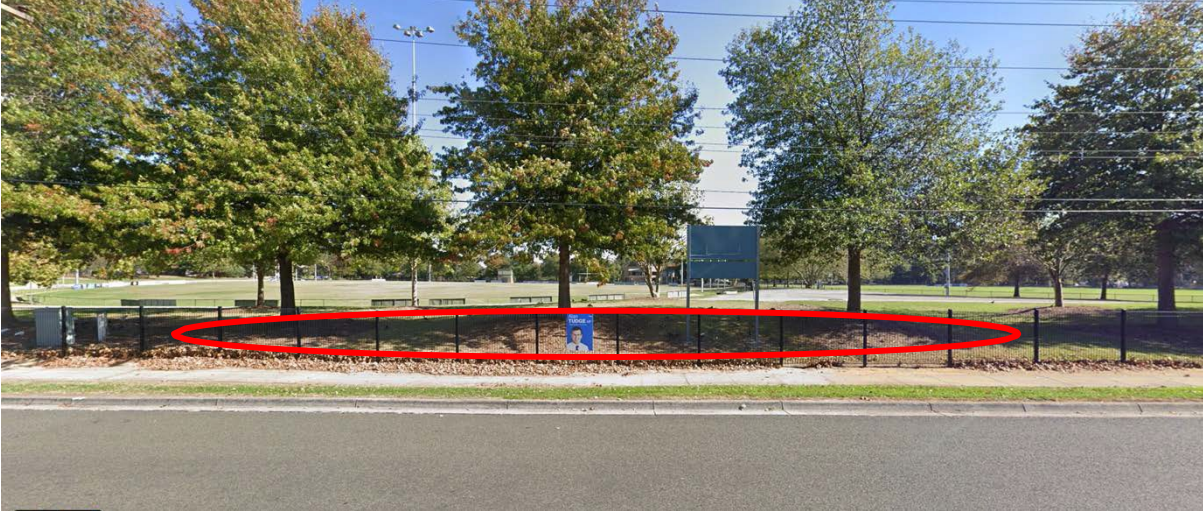
8. Kelletts Road, ROWVILLE – Along Hillside Park's Southern boundary. 8m North of Kelletts Road alignment. Standard distances to footpaths apply.



## Dobson Ward

### 1. Wally Tew Reserve (Two locations)

- a. Brenock Park Drive, South of School Crossing, FERNTREE GULLY 3156 – 349974, 5804814  
Sign to be affixed to the fence using plastic cable ties, no closer than 5 metres to a pedestrian entry or vehicle driveway or adjoining property.



- b. Wally Tew Reserve – Glenfern Road, FERNTREE GULLY 3156 –  
Sign to be affixed to the fence using plastic cable ties, no closer than 5 metres to a pedestrian entry or vehicle driveway or adjoining property.



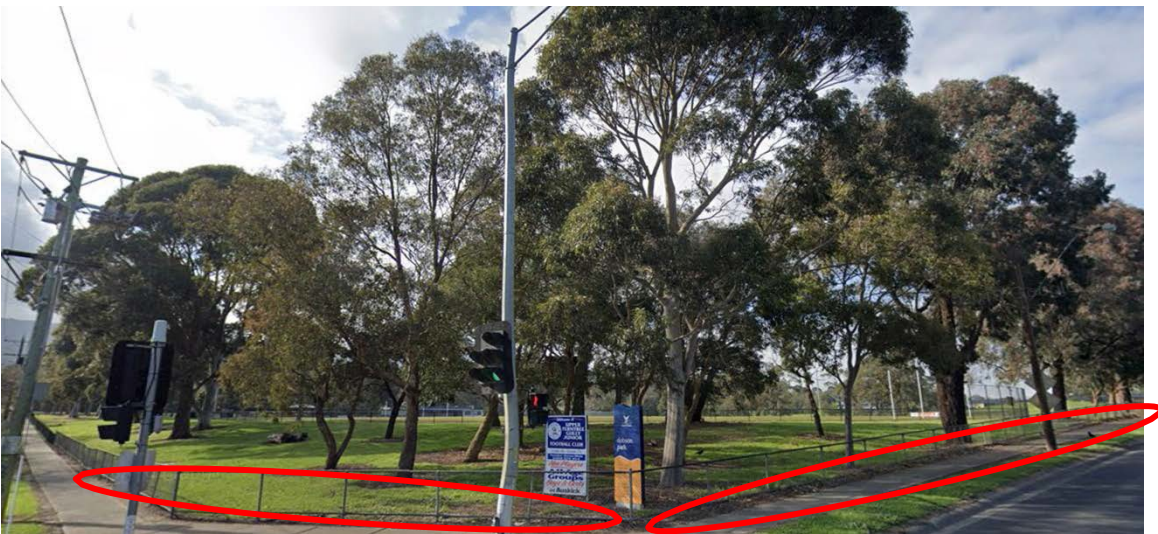
2. Heritage Way Reserve – Opposite 9 Rosewood Boulevard , Lysterfield 3156 – 349142, 5801661  
Sign to be placed at least 1 metre into the reserve behind the bollards/ fence.



3. Koolamara Waters - North of 150 Blackwood Park Road, ROWVILLE 3178 – 348870, 5803894  
Sign to be placed at least 1 metre into the reserve behind the bollards/ fence, no closer than 5 metres to a pedestrian entry or vehicle driveway or adjoining property.



4. Dobson Reserve – Corner of Dorset Road and Francis Crescent, FERNTREE GULLY  
Sign to be affixed to the fence surrounding the reserve on both streets using plastic cable ties, no closer than 5 metres to a pedestrian entry or vehicle driveway or adjoining property.



5. Talaskia Reserve (Two locations)  
a. Edward Street, UPPER FERNTREE GULLY  
Sign to be affixed to the fence surrounding the reserve on both streets using plastic cable ties, no closer than 5 metres to a pedestrian or vehicle driveway or adjoining property.



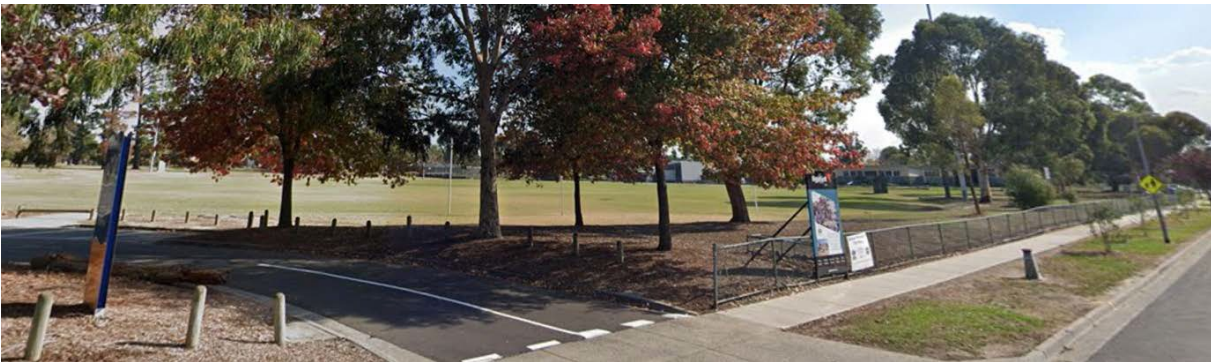
- b. Talaskia Reserve – Talaskia Road, UPPER FERNTREE GULLY  
Sign to be placed at least 1 metre behind the footpath into the reserve.



6. Lakesfield Reserve (Two locations)

- a. Lakesfield Drive, LYSTERFIELD

Sign to be affixed to the fence using plastic cable ties, no closer than 5 metres to a pedestrian entry or vehicle driveway or adjoining property



- b. Lakesfield Reserve – Crusoe Drive, LYSTERFIELD

Sign to be placed at least 1 metre into the reserve behind the bollards/ fence.



7. Napoleon Road, FERNTREE GULLY (northbound) – Road reserve from Blackwood Park Road, North East, to just before 62 Napoleon Road. Setback 6m from road (measured from back of kerb).



8. Napoleon Road, Lysterfield (southbound) – Road reserve from Lakesfield Drive, North East, to just before 151 Napoleon Road. Signs to be placed in reserve within 5m of fencing at rear of properties.





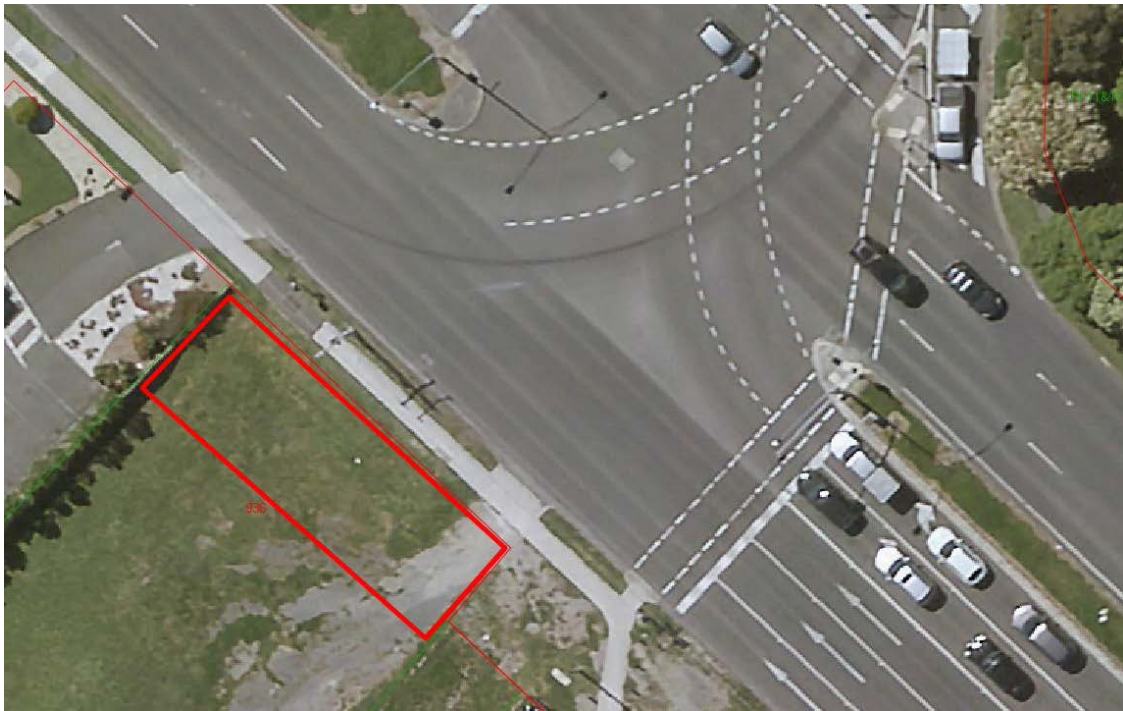
9. Ormonde Road, FERNTREE GULLY – Dorset Road extension land south. Between 61 – 63 Ormonde Road. Standard distances to footpaths apply.



10. Hancock Drive, FERNTREE GULLY – Road reserve both sides of Hancock, between Mountain Gate Drive and Corhanwarrabul Creek. Standard distances to footpaths apply.



11. 936 Burwood Highway, FERNTREE GULLY. Standard distances to footpaths apply.



12. Burwood Highway, UPPER FERNTREE GULLY (South side / Westbound) – Road reserve between Willow Road and 1158 Burwood Highway. Standard distances to footpaths apply.



## Tirhatuan Ward

1. Turramurra Drive - Opposite 64 Turramurra Drive, ROWVILLE 3178 – 345610, 5801124  
Sign to be placed at least 1 metre into the reserve behind the bollards/ fence.



2. Bridgewater Way - Opposite 25 Bridgewater Way, ROWVILLE 3178 – 345584, 5802076  
Sign to be placed at least 1 metre into the reserve behind the bollards/ fence.



3. Scoresby Recreation Centre – 750 Stud Road, SCORESBY 3179 – 344617, 5804091  
Sign to be affixed to the fence using plastic cable ties, no closer than 5 metres to a pedestrian entry or vehicle driveway or adjoining property.



4. Benedikt Reserve (Two locations)

a. 39-53 Rosehill Street, SCORESBY 3179 – 344938, 5804625

Sign to be placed at least 1 metre behind the footpath into the reserve.

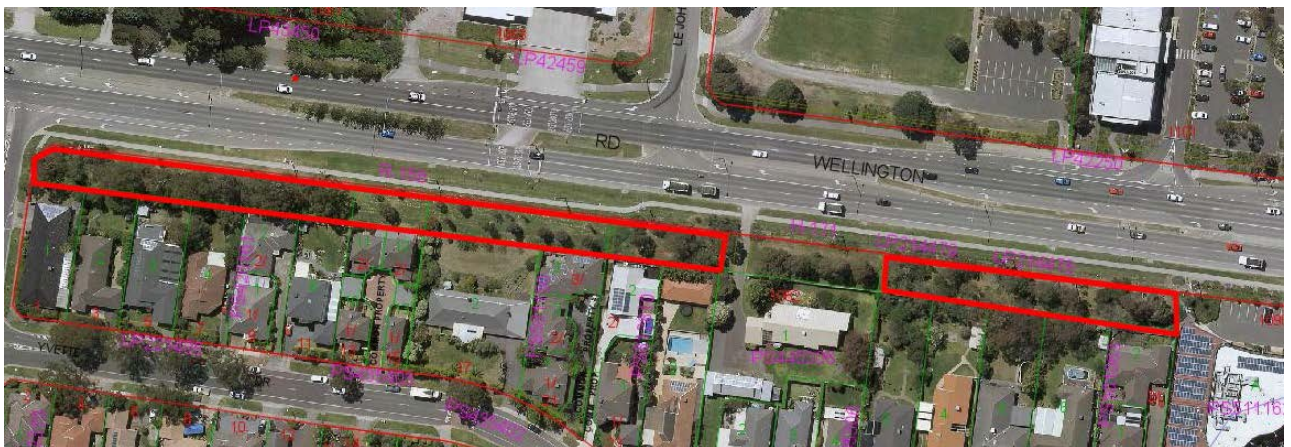


b. Benedikt Reserve – Benedict Court, SCORESBY 3179

Sign to be placed at least 1 metre into the reserve behind the bollards/ fence.



5. Wellington Road, ROWVILLE (South side/Westbound) – Road reserve from East of Clausen Drive to before boundary of 1090 Wellington Road. Signs not to be placed outside property at 1082 Wellington Road. Signs to be placed within 12m of the property fences along Wellington Road. Standard distances to footpaths apply.



6. Stud Road, ROWVILLE (East side/southbound) – Road reserve South of Lakeside Boulevard to North of 1 Fulham Road. 6m setback from Road (measured from back of kerb). Standard distances to footpaths apply.



7. Stud Road, ROWVILLE (West side/northbound) – Road reserve from South of 1146 Stud Road to North of 1180 Stud Road. 6m setback from Road (measured from back of kerb). Standard distances to footpaths apply.



8. Ferntree Gully Road, SCORESBY (North side/eastbound) – Road Reserve East of Borg Crescent to 1297 Ferntree Gully Road. 6m Setback from Road (measured from back of kerb). Standard distances to footpaths apply.



## Taylor Ward

1. Liberty Avenue Reserve – Opposite 70 Liberty Avenue, ROWVILLE 3178 – 345431, 5800322  
Sign to be placed at least 1 metre behind the footpath into the reserve.



2. Bergins Road - Opposite 42 Bergins Road, ROWVILLE, 3178 – 344962, 5800108  
Sign to be placed at least 1 metre behind the footpath into the road/ tree reserve.



3. Parkridge Reserve – Dandelion Drive, ROWVILLE  
Sign to be placed at least 1 metre behind the footpath/ fence into the reserve.



4. Eildon Park Reserve – Tyers Crescent and Eildon Parade, ROWVILLE  
Sign to be placed at least 1 metre behind the footpath into the reserve on **both roads**.



5. Fordham Reserve – Liberty Avenue, ROWVILLE - 345381, 5799905  
Sign to be placed at least 1 metre behind the footpath into the reserve.



6. Napoleon Road opposite Affleck Way, ROWVILLE 3178 – 347648, 5800880  
Sign is to be placed at least 5 metres from the road (measured from back of kerb) and 1 metre setback from footpath, and no closer than 5 metres to a pedestrian entry or vehicle driveway or adjoining property.



7. Napoleon Road opposite Teofilo Drive, ROWVILLE 3178 – 347747, 5801005  
Sign is to be placed at least 5 metres from the road (measured from back of kerb) and 1 metre setback from footpath, and no closer than 5 metres to a pedestrian entry or vehicle driveway or adjoining property.



8. Wellington Road, ROWVILLE (South side/Westbound) – Road reserve from East of Gearon Avenue to boundary of 1140 Wellington Road. Setback 10m from Wellington Road (measured from back of kerb) and 7m back from Wellington Road turning lane into Gearon Ave (measured from back of kerb).





9. Napoleon Road, Lysterfield (southbound) – Road reserve between Teofilo Drive and Anthony Drive. Standard distances to footpaths apply.

