

KNOX

your city



Annual Budget 2024-25

Adopted by Council on 24 June 2024

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Mayor & CEO's Introduction

In October 2023, we asked the community which services deliver the most value and if there are any areas Council should prioritise in this or future budgets. We have a good understanding of community priorities based on what you have told us previously, so this was an opportunity to check in and see if community priorities have shifted.

Services that were most highly valued include open space and biodiversity, roads and transport, sustainability and climate response, early years, waste, libraries, seniors, sports and leisure, and health.

This budget has been developed with the impact of inflation front of mind as we strive to get the balance right and maintain the services and facilities that our community depend on.

Our draft Annual Budget 2024-25 allocates \$126 million to services that our community greatly value and has been informed by your feedback about what is most important.

Our budget invests a significant amount towards your priorities, from providing safe local roads, footpaths and shared paths to improving and maintaining our sporting and recreation facilities.

Highlights of the 2024-25 capital works program, which incorporates nearly \$77 million in infrastructure investment (including nearly \$17 million worth of projects carried forward from 2023-24), includes the following new funding:

- \$10.8 million on resurfacing and reconstructing local roads and renewing our drainage
- \$5.3 million to renew sports reserves facilities, including Wally Tew and Lewis Park ovals, and Fairpark and Windermere cricket nets
- \$4.8 million to improve footpaths and cycling paths, in addition to \$1.2 million to deliver a dedicated cycling path along Chandler Road, Boronia
- \$11.4 million to upgrade sporting pavilions, including Carrington Park Pavilion and, subject to grant funding, pavilions at Tormore and Wally Tew reserves
- \$1.1 million to upgrade car parks in Stud Park Reserve, Carrington Park, Wantirna Reserve and Knox Park Reserve
- \$2.6 million for flood mitigation on Forest Road, Boronia, and create wetlands at Liberty Avenue, Egan Lee and Gilbert Park reserves. This is in addition to contributing to Melbourne Water wetland works in Lewis Park.
- \$3 million in playground and recreation upgrades, including playground upgrades at Knox Gardens Reserve, Sovereign Crest Reserve and Roselyn Crescent Reserve. This is in addition to open space enhancements at Kings Park and Gilbert Park Skate Park.
- \$900,000 to continue with LED streetlight replacement along major roads in Knox

Rates make up about 70% of Council's revenue and help us to deliver vital community services and capital works projects for our community. Average residential rates in Knox continue to be among the lowest in metropolitan Melbourne. Overall rates revenue will increase by 2.75% in line with the Victorian Government's rates cap. Rates will vary across individual properties and rating categories depending on valuations conducted independently.

As we enter the ninth year that rates have been capped, the cumulative effects of successive years of rate capping are being felt more than ever. It places our budget under real pressure and the long-term outcome of this is reduced services and facilities for the local community. We are further restricted by rising costs associated with things like construction materials and fuel, which are fast outstripping inflation. There are lots of services that councils provide on behalf of state and federal governments where funding isn't keeping pace with our costs and we are having to carefully examine what services we can continue providing.

As we strive to keep up with increasing demand for services and facilities in a rate-capped environment, we've been left with increasingly difficult decisions. One of these has been the decision not to proceed with the Stringybark Festival this year. However, we have worked hard to achieve \$2.5 million in operational savings by improving our efficiencies and reducing costs, sourcing additional grant funds and increasing revenue from fees and charges to reflect true cost recovery.

Pleasingly, residents have reduced the amount of rubbish going to landfill since Council introduced the new food and garden bin service. This service change has seen an average 1,117 tonnes of rubbish diverted from landfill each month and 1,098 tonnes of food and garden waste recovered for compost each month. We are so pleased to see that through this change, about 72% of all kerbside waste is now diverted from landfill, up from 53% last year.

Council has retained the rate rebate of up to \$100 to all eligible pensioners. This is on top of the Victorian Government's pensioner rebate. Council also continues to offer rate relief through payment assistance options for people who are in financial difficulty.



Cr Jude Dwight
Mayor



Bruce Dobson
Chief Executive Officer

Executive Summary

Council has prepared a Budget for 2024-25 which is aligned to the Council Plan 2021-2025. The budget seeks to prioritise services to align with the available budget, improve infrastructure and deliver components of 42 Council Plan initiatives, while ensuring Council remains financially sustainable in the long-term to continue to invest in the future generations of our people and communities.

Remaining financially sustainable is a key focus and is becoming more challenging with inflation being much higher than the rate cap. This means Council continues to prioritise which services it can afford to deliver alongside phasing the capital program to align with available funds.

The Rate Rise

The Minister for Local Government has set the rate cap for the 2024-25 financial year at 2.75%. Council has elected not to apply to the Essential Services Commission (ESC) for a variation. Although, may consider an application in future years.

It is important to note, the actual rate increases experienced by individual ratepayers may differ from the 2.75% increase due to revaluations. Rate increases are impacted by the average rate increase (2.75%) and the property valuation increases (or decreases) of individual properties relative to the average across the municipality. If your property increased in value by more than the average for the Council (6.00%), your rates will increase by more than 2.75%. If your property value increased by less than the 6.00% average, your rates will increase by less than 2.75% and may in fact reduce from the previous year. While total rates will increase in the 2024-25 financial year, average rates in Knox remain among the lowest in metropolitan Melbourne.

Refer to section 4.1.1 Rates and Charges for more information.

Operating Result

Planning for a surplus is fiscally responsible to maintain uninterrupted service delivery to our community and to provide essential funding for capital works including the redevelopment of community facilities. The expected operating result for the 2024-25 year is a surplus of \$19.631 million, with the budgeted surplus to be in excess of \$15 million in subsequent years. Operating surpluses enable Council to fund capital works such as upgrades or redevelopment of community facilities, and fund Council's repayment of loans.

Financial Sustainability

This budget has been developed through a rigorous process. More detailed budget information is available throughout this document.

The introduction of rate capping in the 2016-17 rating year by the State Government was a major change to the way that councils were able to raise rate revenue. For Knox City Council rate revenue represents approximately 70% of our total revenue. The State Government rate cap has a compounding impact on Council's rate revenue annually.

A major challenge Council faces is the need to renew existing and ageing infrastructure and at the same time invest in new infrastructure assets such as road improvements, drainage upgrades, better parks and recreational and community assets and establishing footpaths in areas where none currently exist. Council's capital works plan allocates money to these activities on a prioritised basis.

For Council finances to remain sustainable and our services to remain affordable for the community, Council will need to continually assess the performance and future for current services to understand whether they are relevant and whether Council needs to continue to deliver them or whether there is a role for an alternative delivery model.

A further financial challenge comes from increased demand (and change in the service mix) arising from a growing and more diverse population. A growing population leads to increased service demand, placing a greater load on existing services and assets, resulting in more wear and tear and adding to the cost of service provision.

The rising costs of getting our work done and cumulative effects of rate capping continue to put pressure on our budget. Knox Council's average rates continue to be among the lowest in metropolitan Melbourne.

In summary, from a financial perspective Council has the same dilemma as most individuals - it has a limited budget yet many and competing demands on where to allocate its scarce resources.

Funding in 2024-25

Delivery of ongoing services:

Council has allocated \$125.647 million towards the wide-ranging delivery of services to the Knox community. These services are summarised from page 9 with Council's initiatives and service performance indicators.

Capital works program:

Council is budgeting to undertake an extensive Capital works program of \$76.563 million (including \$16.776 million worth of projects carried forward from 2023-24). Of this, \$37.437 million is allocated for renewing community assets and \$39.126 for new, upgraded and expanded community assets.

Key Financial Statistics

	Budget 2024-25 \$'000	Budget 2023-24 \$'000
Total revenue	222,059	217,552
Total expenditure	202,428	193,110
Account result - surplus/(deficit) <i>(Refer Income Statement in Section 3.1)</i>	19,631	24,442
Underlying operating result - surplus/(deficit) <i>(Note: Underlying operating result is an important measure of financial sustainability as it excludes income which is to be used for capital, from being allocated to cover operating expenses.)</i>	8,113	18,898
Total Capital Works Program funded from	76,563	75,661
<i>Council operations (rates funded)</i>	28,833	36,048
<i>External grants and contributions</i>	11,713	6,446
<i>Borrowings</i>	21,800	15,480
<i>Asset sales</i>	14,217	17,687

Budget Influences

This section sets out the key budget influences arising from the internal and external environment within which Council operates. The four years represented within the Budget are 2024-25 through to 2027-28. In preparing the 2024-25 budget, a number of these influences have been taken into consideration which are outlined below:

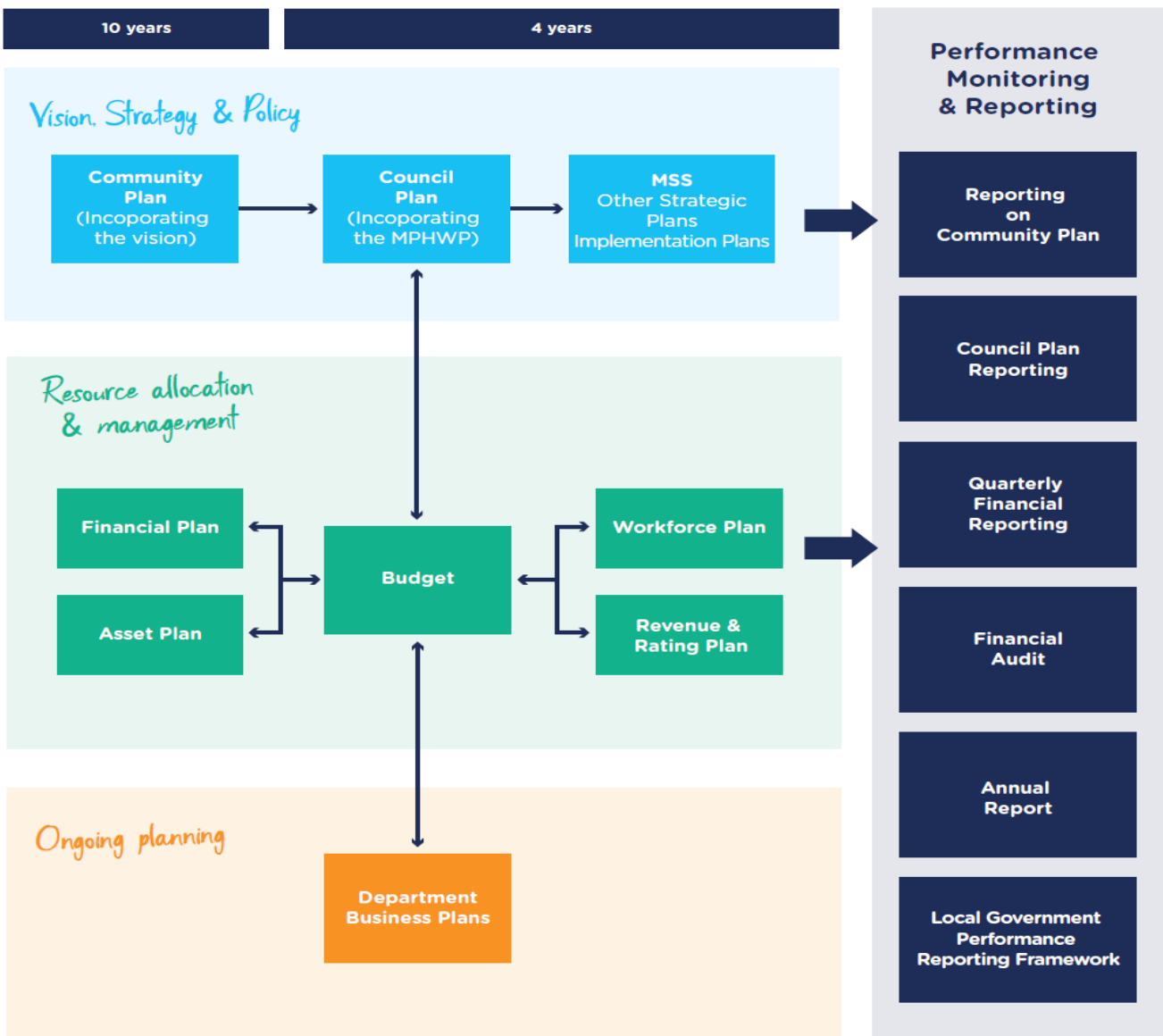
- Rate Capping – The Victorian State Government continues with a cap on rate increases. The cap for 2024-25 has been set at 2.75%, well below inflation. This follows the 2023-24 rate cap of 3.50% versus inflation of over 4%.
- Pensioner \$100 rate rebate – the State Government provides a pensioner rate rebate to which Council provides an additional \$100 to reduce the overall general rates bill for pensioners.
- Cost shifting - this occurs where Local Government provides a service to the community on behalf of the State and/or Federal Government. Over time, the funds received by Local Governments do not increase in line with real cost increases, such as school crossing, maternal and child health or library services, resulting in a further reliance on rate revenue to meet service delivery expectations.
- Employee costs are largely driven by Council's Enterprise Agreements. In 2024-25 the compulsory Superannuation Guarantee Scheme (SGC) will increase from 11.00% to 11.50% and up to 12.00% by 2025-26.
- Superannuation – Council has an ongoing obligation to fund any investment shortfalls in the Defined Benefits Scheme. The last call on Local Government was in the 2011-12 financial year where Council was required to pay \$11.6 million to top up its share of the Defined Benefits Scheme. The amount and timing of any liability is dependent on the global investment market. The timing of a call is unknown, the fund is presently performing above 100%. Council is planning for a call to be made within the next 5-10 years.
- Borrowing costs – the increase in interest rates has increased the budgeted interest payable for loans.
- Capital Grant Funding – capital grant opportunities if they arise, may re-prioritise projects in order to maximise funding opportunities.
- Supplementary Rates – Supplementary rates are additional rates received after the budget is adopted each year, for the part of the year when a property value increases in value (e.g. due to improvements made or change in land class), or new residents become assessable. Supplementary rates income is based on historical and forecast data and is set at anticipated levels.
- Waste Disposal Costs – The Environment Protection Agency (EPA) regulation has a sustained impact on Council with regards to compliance with existing and past landfills sites. Waste disposal costs are also impacted by industry changes such as increasing EPA landfill levies and negotiation of contracts e.g. recycling, sorting and acceptance.
- Development Contributions – The rate of growth and flow of development contributions income depends on land sales and the desire of developers to construct new developments within the municipality. With the current economic environment we may see a decline in contributions.
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the Fire Services Property Levy Act 2012.

1. Link to the Community and Council Plans

This section describes how the Budget links to the achievement of the Community Plan 2021-2031 and Council Plan 2021-2025 within an overall integrated planning and reporting framework. This framework guides Council in identifying community needs and aspirations over the long term (Community and Financial Plans), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

Planning and Accountability Framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the key directions described in the Council Plan. The diagram below depicts Knox’s integrated planning and reporting framework. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability.



Our Community Vision

Knox's ten year community vision was developed with and for the community and forms part of the Community Plan 2021-31.

Knox: where we connect with our people and our environment, ensuring they are safe, supported and have every opportunity to thrive.

Key Directions

Together with the community, Council identified five key directions, with associated strategies, to ensure we progress towards achievement of the vision.



Opportunity and innovation

Knox strives to be a city of opportunity, embracing innovation and change, and providing local learning and employment opportunities for all. It's a place where people and business can thrive.



Neighbourhoods, housing and infrastructure

Building on what's great about our city, Knox's housing and infrastructure will meet the changing needs of our community.



Natural environment and sustainability

Knox's natural environment is protected and enhanced to ensure sustainability for future generations.



Connection, resilience and wellbeing

Knox is a place to call home. Our community is strong, healthy and we support and respect each other.



Civic engagement and integrity

Knox Council is a trusted and respected leader in our community, acting appropriately and ensuring all voices are heard.

2. Services, Initiatives and Service Performance Indicators

The Council Plan 2021-2025 was developed with the community and adopted by Council in October 2021. The plan identifies initiatives that Council will deliver over the four years to support the achievement of our Community Vision. It also demonstrates our commitment to the health and wellbeing of the community by incorporating Knox’s Municipal Public Health & Wellbeing Plan (MPHWP). We have flagged the initiatives that will most directly contribute to the health and wellbeing of our community with a ♦ symbol.

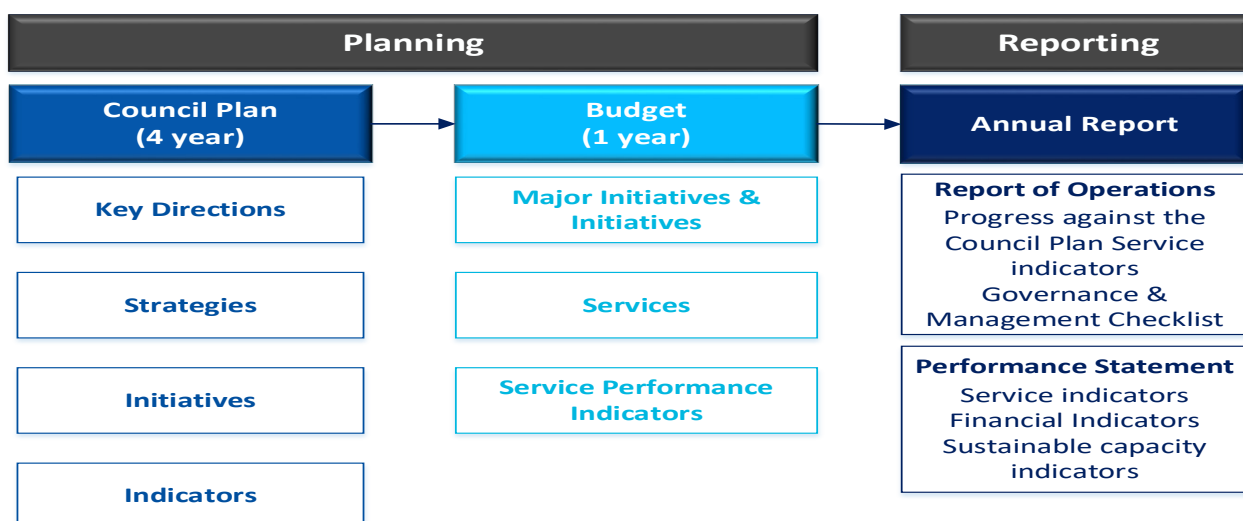
The Annual Budget includes the following information that will support the delivery of the Council Plan:

Services: the services that Council provides to the Knox community are listed in the Budget document under the key direction where they make a significant contribution.

Major initiatives and initiatives: the Council Plan initiatives that will be funded in the current financial year are listed in the Budget. From these initiatives, Council identifies its priorities under each of the Key Directions for the financial year. These are referred to as ‘major initiatives’.

Service performance indicators: there are a number of prescribed indicators that are listed in the Budget and will be audited and included in the Performance Statement. These indicators form part of the Local Government Performance Reporting Framework (LGPRF). The LGPRF is a mandatory system of performance reporting for all Victorian councils. It ensures that all councils are measuring and reporting on their performance in a consistent way to promote transparency and accountability in the local government sector. For the 2024-25 financial year, Council is required to set targets for eight measures as part of our budget. Council is required to set a target for the current budgeted year and the next three future years. The targeted performance indicators are detailed in 5a. Targeted Performance Indicators. Results against these indicators and targets will be reported in Council’s Performance Statement included in the Annual Report.

Council is required by legislation to identify the major initiatives, initiatives and service performance outcome indicators in the Annual Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



This section provides a description of the services and Council Plan initiatives to be funded in the 2024-25 Annual Budget.



Opportunity and innovation

Knox strives to be a city of opportunity, embracing innovation and change, and providing local learning and employment opportunities for all. It's a place where people and business can thrive.

Strategies

The strategies we will undertake to achieve success in this area are:

Maximise the local economy by supporting existing businesses and attracting new investment

Encourage and support opportunities for skills development and lifelong learning for all people in Knox

Support organisations in Knox to navigate recovery and new ways of working

The services, major initiative, initiatives and service performance indicators are described below.

Services

Service	2022-23	2023-24	2024-25
	Actual \$'000	Forecast \$'000	Budget \$'000

Early Years

These services are designed to support children's development and family needs, including Maternal Child Health (MCH), Early Childhood Education and Care, playgroups, and inclusion support services.

Inc	14,631	17,578	14,433
Exp	20,870	21,827	22,525
Net Deficit	6,239	4,249	8,092

Economic Development

This service provides advice and support to help businesses grow and succeed. In addition, this service supports the development of the local economy by attracting businesses and investment in key areas. It includes, but is not limited to providing an initial point of contact for business permit support, providing advice and information, managing and promoting business networking events.

Inc	308	640	13
Exp	988	1,678	866
Net Deficit	680	1,038	853

TOTAL

Service		2022-23	2023-24	2024-25
		Actual	Forecast	Budget
		\$'000	\$'000	\$'000
	Inc	14,939	18,218	14,446
	Exp	21,858	23,505	23,392
	Net Deficit	6,919	5,287	8,945

Initiatives

Initiatives from the Council Plan 2021-25 to be funded in 2024-25. We have flagged the initiatives that will most directly contribute to the health and wellbeing of our community with a ♦ symbol.

Major Initiative	Implement Council's decision regarding kindergarten review.
	Work with Maroondah and Yarra Ranges Councils to deliver key initiatives of the Bayswater Business Precinct Transformation Strategy.
Initiatives	Research and review supply chain connectivity and networks, to enable and advance the circular economy.
	Continue to monitor the local economy to inform the strategic direction of future economic development initiatives.



Neighbourhoods, housing and infrastructure

Building on what's great about our city, Knox's housing and infrastructure will meet the changing needs of our community.

Strategies

The strategies we will undertake to achieve success in this area are:

Plan for and support diverse housing to meet changing community needs

Create, enhance and maintain places and spaces for people to live, work, play and connect

Provide, maintain and advocate for accessible and sustainable ways to move around Knox

The services, major initiative, initiatives and service performance indicators are described below.

Services

Service		2022-23	2023-24	2024-25
		Actual	Forecast	Budget
		\$'000	\$'000	\$'000
Capital Works Planning				
This Service aims to manage the Council's capital works and support the delivery of services to the community. It includes building and construction of Knox property assets.	Inc	0	0	0
	Exp	1,080	1,105	1,310
	Net	1,080	1,105	1,310
	Deficit			
Fleet, Plant & Machinery				
This service is designed to ensure that the Council's Fleet, Plant, and Machinery are effectively managed in a sustainable manner. It encompasses activities such as timely servicing, repair, and capital renewal for each resource, thereby promoting their longevity and operational efficiency.	Inc	42	41	42
	Exp	-345	-357	-464
	Net	-387	-398	-506
	Deficit			
Property & Facilities				
This service manages Council's properties, including usage, renewal and maintenance, land management, and removal of graffiti vandalism.	Inc	365	254	296
	Exp	5,609	5,058	5,389

Service		2022-23	2023-24	2024-25
		Actual	Forecast	Budget
		\$'000	\$'000	\$'000
	Net Deficit	5,243	4,804	5,093
Roads & Transport				
This service supports the safe movement of people and vehicles throughout Knox, by planning for the renewal and maintenance of roads, footpaths, bike paths and street lighting. Other services include traffic control and parking management, behavioral change programs, and advocacy for improved state roads and transport infrastructure.	Inc	579	469	514
	Exp	7,942	7,641	7,765
	Net Deficit	7,364	7,172	7,250
Social Research, Policy & Planning				
This service conducts a range of in-depth research and planning for social policy, strategic and local area plans to enable Council and community partners to make informed decisions to improve community health and wellbeing. Areas include gender equity, community access and inclusion, reconciliation, social and affordable housing, community development and mental health.	Inc	308	345	130
	Exp	3,452	3,804	3,505
	Net Deficit	3,143	3,459	3,375
Statutory Building				
This service is responsible for managing building assessment and building compliance for property development. It includes, but is not limited to providing advice, assessing applications, issuing permits, enforcement, and protection of adjoining properties.	Inc	774	917	1,211
	Exp	1,853	1,975	1,817
	Net Deficit	1,079	1,058	606
Statutory Planning				
This service is responsible for providing planning advice and assessment of planning permit applications, including community engagement and planning enforcement.	Inc	1,905	1,798	2,251
	Exp	3,871	4,178	4,375
	Net Deficit	1,966	2,379	2,124
Strategic Land Use Planning				
This service provides strategic and land use planning services, including development of planning controls within the Knox Planning Scheme, to guide land use and	Inc	139	48	161
	Exp	1,672	2,364	1,892

Service		2022-23	2023-24	2024-25
		Actual	Forecast	Budget
		\$'000	\$'000	\$'000
development that responds to Knox's housing, economic and environmental needs.	Net Deficit	1,533	2,316	1,731
<hr/>				
Total				
	Inc	4,111	3,872	4,604
	Exp	25,133	25,766	25,587
	Net Deficit	21,022	21,894	20,983

Initiatives

Initiatives from the Council Plan 2021-25 to be funded in 2024-25. We have flagged the initiatives that will most directly contribute to the health and wellbeing of our community with a ♦ symbol.

Major Initiatives	Commence review of the Knox Housing Strategy 2015. ♦
	Finalise and implement the Bayswater Renewal Strategy.
Initiatives	Implement the Social and Affordable Housing Strategy and Action Plan to increase the supply of social housing and address homelessness in Knox. ♦
	Progress implementation of the Knox Central program.
	Build on regional partnerships by contributing to the work of the Eastern Affordable Housing Alliance (EAHA). ♦
	Facilitate and support the implementation of the Boronia Renewal program.
	Understand community needs across the suburbs of Knox to plan for community infrastructure requirements for the next 5-20 years. ♦
	Review and develop the Knox Domestic Animal Management Plan.
	Advocate to State Government for improved public transport and arterial road connectivity in Knox. ♦
	Enhance sustainable transport utilisation through delivery of active transport infrastructure. ♦
Provide new and innovative community transport programs for the Knox community. ♦	

Service Performance Indicators

The prescribed LGPRF indicators that will be audited and included in the Performance Statement.

Service	Indicator	2022-23 Actual	2023-24 Forecast	2024-25 Budget
Statutory Planning	Service standard	71.12%	74.93%	60.00%
Roads	Condition	95.28%	94.00%	94.00%



Natural environment and sustainability

Knox's natural environment is protected and enhanced to ensure sustainability for future generations.

Strategies

The strategies we will undertake to achieve success in this area are:

Preserve and enhance our biodiversity, waterways and urban landscape

Prepare for, mitigate and adapt to the effects of climate change

Lead by example and encourage our community to reduce waste

The services, major initiatives, initiatives and service performance indicators are described below.

Services

Service	2022-23	2023-24	2024-25
	Actual	Forecast	Budget
	\$'000	\$'000	\$'000

Open Space & Biodiversity

This service focuses on improving and managing an integrated network of public open spaces, including the protection and enhancement of a network of habitat corridors across Knox. The service utilises research and best practice to support the local flora, fauna and ecosystems that contribute to a healthy natural environment. In addition, it manages and preserves trees and vegetation in public areas.

Inc	198	158	147
Exp	12,512	14,133	14,882
Net Deficit	12,314	13,975	14,735

Sustainability & Climate Response

This service is responsible for guiding Council and the community's response to climate change, including energy efficiency and renewable energy initiatives, community education, and engagement programs on environmental sustainability and climate mitigation.

Inc	0	25	30
Exp	913	955	1,009
Net Deficit	913	930	979

Service	2022-23	2023-24	2024-25
	Actual	Forecast	Budget
	\$'000	\$'000	\$'000

Waste

This service is responsible for the collection and disposal of kerbside waste, recyclables, green organics and hard waste. Other services include clearing and maintenance of public litter and recycle bins, waste collection from Council venues, landfill rehabilitation, waste management planning, waste education, and compliance with legislated waste reforms.

Inc	11,238	5,351	4,914
Exp	26,765	30,344	29,486
Net Deficit	15,528	24,993	24,572

Water & Drainage

This service develops strategies to plan and manage stormwater drains and protect water quality in urban areas, including promotion of Water Sensitive Urban Design, flood mapping, supporting stormwater and wastewater management.

Inc	125	95	92
Exp	2,941	2,816	3,021
Net Deficit	2,817	2,721	2,929

TOTAL

Inc	11,560	5,630	5,183
Exp	43,131	48,248	48,397
Net Deficit	31,571	42,618	43,214

Initiatives

Initiatives from the Council Plan 2021-25 to be funded in 2024-25. We have flagged the initiatives that will most directly contribute to the health and wellbeing of our community with a ♦ symbol.

Major Initiative

Implement Knox's Biodiversity Resilience Plan. ♦

Implement the high priority actions from Years 2-4 of the Climate Response Plan. ♦

Initiatives

Trial new and recycled materials in the construction of shared paths and as part of Council's road renewal program. ♦

Secure long-term solutions for the treatment and disposal of residual waste streams.

Service Performance Indicators

The prescribed LGPRF indicators that will be audited and included in the Performance Statement.

Service	Indicator	2022-23 Actual	2023-24 Forecast	2024-25 Budget
Waste Management	Waste diversion	53.12%	73.76%	70%



Connection, resilience and wellbeing

Knox is a place to call home. Our community is strong, healthy and we support and respect each other.

Strategies

The strategies we will undertake to achieve success in this area are:

Support our community to improve their physical, mental and social health and wellbeing

Foster inclusivity, equality, belonging and safety within our community

Support the community to identify and lead community strengthening initiatives

Honour and integrate First Nations culture into actions and environments

The services, major initiatives, initiatives and service performance indicators are described below.

Services

Service		2022-23	2023-24	2024-25
		Actual	Forecast	Budget
		\$'000	\$'000	\$'000
Arts & Culture				
This service focuses on arts and cultural programs to build community connections, contribute to community identity, and promote cultural diversity. It includes, but is not limited to development and management of arts and cultural venues, identifying and managing community resources, and delivering public art projects and community functions.	Inc	401	382	288
	Exp	1,992	2,033	1,930
	Net Deficit	1,591	1,651	1,642
Cemetery				
This service is responsible for the management and operation of the Ferntree Gully Cemetery, including grounds maintenance and care, administration, interment and memorialisation services, safety and security.	Inc	171	178	185
	Exp	242	317	281
	Net Deficit	71	140	96
Community Laws				
This service contributes to our community's safety and liveability by managing local laws, including nuisance complaints, parking compliance and animal management.	Inc	2,870	3,516	4,112
	Exp	3,725	4,329	4,550
	Net Deficit	855	813	438

Service	2022-23	2023-24	2024-25
	Actual	Forecast	Budget
	\$'000	\$'000	\$'000

Community Safety

This service contributes to the safety and well-being of the community. These services include, but are not limited to funding community safety initiatives, promoting safe driving, coordinating safety, resourcing of school crossings, initiatives to reduce alcohol and gambling related harm, and support services for people experiencing or at risk of experiencing homelessness.

Inc	1,126	1,205	872
Exp	2,339	2,513	2,323
Net Deficit	1,214	1,309	1,451

Emergency Management

This service is responsible for emergency preparedness, response and recovery in Knox, by working closely with emergency state agencies. In addition, this service inspects properties at risk of bushfires, and helps property owners mitigate bushfire risk.

Inc	2	7	12
Exp	845	547	586
Net Deficit	843	540	573

Festivals & Events

This service provides free community events that are family friendly, promotes connectivity, and celebrates community life. It includes but is not limited to supporting community run events, delivering major festivals and pop up programs, and coordinating citizenship events.

Inc	45	61	40
Exp	896	1,012	736
Net Deficit	851	950	696

Food Safety

This service manages food safety standards in the business industry, ensuring businesses are compliant to food safety regulations and tobacco compliance program. It also includes, but is not limited to inspections and enforcement.

Inc	611	637	628
Exp	1,015	1,080	1,143
Net Deficit	405	443	516

Service		2022-23	2023-24	2024-25
		Actual	Forecast	Budget
		\$'000	\$'000	\$'000

Health

This service is responsible for health planning, promotion and education, as well as the prevention of adverse health outcomes through initiatives and enforcement. It includes, but is not limited to immunisation services, investigation of complaints, education and development of health facilities.	Inc	555	450	418
	Exp	918	995	1,032
	Net Deficit	364	545	614

Libraries

This service includes 5 libraries that provide a range of services and programs, including access to books and resources, internet, photocopiers, school holiday activities, and book club events.	Inc	0	0	0
	Exp	5,112	4,983	5,096
	Net Deficit	5,112	4,983	5,096

Seniors

This service provides a range of programs to assist residents aged 65 years and over, to live independently and safely in their homes. Support includes food services, occupational therapy, home modifications and maintenance, and housing support.	Inc	2,359	2,544	2,563
	Exp	4,842	5,197	5,296
	Net Deficit	2,484	2,653	2,733

In addition, this service supports seniors clubs, social connections, active ageing programs, carers, people with disability, community transport, short term support, and planning for an ageing community.

Sports & Leisure

This service supports community sporting and leisure clubs through planning, advocacy and consultation on facility and venue development. It provides training opportunities and funding support for minor projects. This service also manages sport and leisure facilities, either directly or through partnerships with other organisations.	Inc	2,568	2,512	2,048
	Exp	6,113	6,590	6,741
	Net Deficit	3,545	4,078	4,693

Youth

This service seeks to support physical, social and mental wellbeing of young people through programs and advocacy. It includes but is not limited to	Inc	254	327	264
	Exp	1,256	1,342	1,301

Service		2022-23	2023-24	2024-25
		Actual	Forecast	Budget
		\$'000	\$'000	\$'000
providing individual and group support programs, school focused youth care, and family support.	Net Deficit	1,003	1,015	1,037
<hr/>				
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TOTAL				
	Inc	10,960	11,820	11,430
	Exp	29,297	30,940	31,014
	Net Deficit	18,337	19,120	19,584

Initiatives

Initiatives from the Council Plan 2021-25 to be funded in 2024-25. We have flagged the initiatives that will most directly contribute to the health and wellbeing of our community with a ♦ symbol.

<p>Major Initiatives</p>	<p>Develop and implement an Active Participation Plan - Beyond Structured Sport. ♦</p>
	<p>Develop and implement the Dementia Friendly Action Plan. ♦</p>
	<p>Work in partnership with local First Nations people, relevant services and key networks to progress Reconciliation. ♦</p>
	<p>Prioritise mental health and wellbeing initiatives by focusing on community partnerships and collective impact. ♦</p>
	<p>Progress implementation of the Children, Youth and Seniors Plan. ♦</p>
	<p>Support the creation of new physical activity-based programs and community infrastructure across the municipality. ♦</p>
	<p>Develop and implement programs to enable older and vulnerable residents to access technology. ♦</p>
	<p>Contribute to the collective efforts in preventing and responding to family violence. ♦</p>
<p>Initiatives</p>	<p>Embed the State Government's Child Information Sharing Scheme (CISS) to support the safety and wellbeing of children. ♦</p>
	<p>Develop and implement Knox Council's Disability Action Plan incorporated within the Knox Connection, Access, Respect, Equality and Safety Strategy 2022-26.</p>
	<p>Implement Council's adopted Gender Equality Action Plan. ♦</p>
	<p>Develop and implement education and advocacy programs to address ageism and increase community respect and inclusion for all ages across Knox. ♦</p>
	<p>Develop and deliver a range of evidence-based community training initiatives to build volunteer capacity. ♦</p>
	<p>Develop and implement a Resilience Plan to support the community to cope with stresses, emergencies and disasters.</p>

Service Performance Indicators

The prescribed LGPRF indicators that will be audited and included in the Performance Statement.

Service	Indicator	2022-23 Actual	2023-24 Forecast	2024-25 Budget
Animal Management	Health and safety	91.67%	100%	100%
Aquatic Facilities	Utilisation	2.03	2.00	2.00
Food Safety	Health and safety	99.40%	100%	100%
Maternal and Child Health	Participation	75.84%	75.00%	75.00%
	Participation by Aboriginal children	85.71%	75.00%	75.00%
Libraries	Participation	New for 2023-24	21.51%	21.51%



Civic engagement and integrity

Knox Council is a trusted and respected leader in our community, acting appropriately and ensuring all voices are heard.

Strategies

The strategies we will undertake to achieve success in this area are:

Provide opportunities for all people in Knox to have their say

Manage our resources effectively to ensure financial sustainability and improved customer experience

Ensure our processes are transparent and our decisions are accountable

The services, major initiative, initiatives and service performance indicators are described below.

Services

Service		2022-23	2023-24	2024-25
		Actual	Forecast	Budget
		\$'000	\$'000	\$'000
Customer Service				
The service supports the organisation in providing personalised, responsive customer service via all Council’s contact channels. The team provides support for all customer interactions and exists to support information and connection between Council and the community.	Inc	9	0	0
	Exp	4,718	4,928	5,344
	Net	4,709	4,928	5,344
	Deficit			
Data, Information & Technology				
The Data and Information Technology service provides computer hardware, software, telecommunications, business information and systems analytics, project and business improvement services to support the organisation to deliver Council services in accordance with City and Council Plan	Inc	2	0	0
	Exp	9,730	9,396	11,095
	Net	9,729	9,396	11,095
	Deficit			
Finance				
The Finance Department offers strategic planning, leadership, and effective management for all aspects of financial management. This includes budgeting and forecasting, routine financial reporting, accounts payable and receivable, preparation of Annual Financial Accounts and management of the rating lifecycle.	Inc	376	363	391
	Exp	2,548	2,697	2,724
	Net	2,171	2,333	2,332
	Deficit			

Service	2022-23	2023-24	2024-25
	Actual	Forecast	Budget
	\$'000	\$'000	\$'000

Governance

The Governance department supports the Mayor and Councillors to carry out their governance and constituency responsibilities, and works to deliver and support good governance and legal and ethical compliance across Council's operations including through the support, advice, education and capacity building of staff and Councillors.

Inc	10	43	85
Exp	1,754	1,821	2,788
Net Deficit	1,744	1,777	2,702

People

This Service provides a range of strategic and operational functions that are aimed at ensuring that Council's human resource (HR) activities, programs, and strategies enhance staff performance and realise Council's Vision

Inc	360	253	30
Exp	6,232	6,403	5,686
Net Deficit	5,873	6,150	5,656

Procurement

To ensure procurement activity is conducted in a competitive, fair and transparent manner, delivering best value for money outcomes with consideration of Council's social, environmental, economic and governance objectives and legislations.

Inc	0	0	0
Exp	630	909	797
Net Deficit	630	909	797

Risk Management

This service is responsible for overseeing the identification, assessment and management of potential risks that may impact the Council's operations, providing a systematic and proactive approach to managing risks, with the ultimate goal of protecting the Council's interests.

Inc	30	41	42
Exp	1,963	2,265	2,619
Net Deficit	1,934	2,224	2,578

Strategy and Performance

Provides leadership, guidance and direction for the planned and measurable delivery of Council's Vision. This is achieved through: strategic planning, corporate planning, service planning & review, portfolio and change management, performance monitoring, evaluation and reporting, and business improvement projects.

Inc	0	0	0
Exp	1,404	2,217	2,417
Net Deficit	1,404	2,217	2,417

Service	2022-23	2023-24	2024-25
	Actual	Forecast	Budget
	\$'000	\$'000	\$'000

TOTAL				
	Inc	786	702	548
	Exp	28,980	30,636	33,469
	Net Deficit	28,194	29,934	32,921

Initiatives

Initiatives from the Council Plan 2021-25 to be funded in 2024-25. We have flagged the initiatives that will most directly contribute to the health and wellbeing of our community with a ♦ symbol.

Major Initiatives	Implement the Transformation Roadmap to ensure Knox Councils services, systems and processes meet our customers' needs and drive organisational financial sustainability.
	Conduct the 2024 General Election and implement a comprehensive induction program for the elected members.
Initiatives	Implement priority actions of the Community Engagement Framework and Action Plan.
	Implement Our Customer Strategy and Action Plan.

Service Performance Indicators

The prescribed LGPRF indicators that will be audited and included in the Performance Statement.

Service	Indicator	2022-23 Actual	2023-24 Forecast	2024-25 Budget
Governance	Consultation and engagement	53	69	69

Service Performance Indicators

Service	Indicator	Performance Measure	Computation
Animal Management	Health and safety	Animal management prosecutions (the percentage of successful animal management prosecutions)	[Number of successful animal management prosecutions / Total number of animal management prosecutions] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (the number of visits to aquatic facilities per head of municipal population)	[Number of visits to aquatic facilities / Population]
Food safety	Health and safety	Critical and major non-compliance outcome notifications (the percentage of critical and major non-compliance outcome notifications that are followed up by Council)	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100
Governance	Consultation and engagement	Satisfaction with community consultation and engagement (the community satisfaction rating out of 100 with the consultation and engagement efforts of the council - this includes consulting and engaging directly with the community on key local issues requiring decisions by council)	Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement
Libraries	Participation	Library membership (the percentage of resident municipal population who are registered library members)	[The number of registered library members / Population] x100
Maternal and Child Health	Participation	Participation in MCH service (the percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in a year) / Number of children enrolled in the MCH service] x100

Service	Indicator	Performance Measure	Computation
Maternal and Child Health	Participation	Participation in MCH service by Aboriginal children (the percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100
Roads	Condition	Sealed local roads maintained to condition standards (the percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal)	[Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100
Statutory planning	Service standard	Planning applications decided within required timeframes (the percentage of regular and VicSmart planning application decisions made within legislated time frames)	[Number of planning application decisions made within 60 days for regular permits and 10 days for VicSmart permits / Number of planning application decisions made] x100
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (the percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100

Reconciliation with Budgeted Operating Result

Key Directions	Income \$'000	Expenditure \$'000	Net Cost \$'000
Opportunity and innovation	14,446	23,392	8,945
Neighbourhoods, housing and infrastructure	4,604	25,587	20,983
Natural environment and sustainability	5,183	48,397	43,214
Connection, resilience and wellbeing	11,430	31,014	19,584
Civic engagement and integrity	548	33,469	32,921
Total Net Cost of Activities and Initiatives	36,212	161,859	125,647
Non Attributable Expenditure			
Effective corporate governance			701
Depreciation			24,620
Amortisation - intangible assets			647
Amortisation - right of use assets			1,185
Capital projects - operational expenses			9,165
Borrowing costs			3,907
Finance costs - leases			343
Total Non Attributable Expenditure			40,568
Deficit before Funding Sources			166,216
Funding Sources			
Rates and charges			121,994
Garbage charges			26,046
Victoria Grants Commission (VGC) - grants - operating - recurrent			7,302
Interest			950
Developers' contributions			7,000
Grants - capital			11,513
Contributions and donations - capital			200
Contributions - non monetary assets			2,000
Net gain on disposal of property, infrastructure, plant & equipment			8,842
Total Funding Sources			185,847
Surplus / (Deficit) for the Year			19,631

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2024-25 has been supplemented with projections to 2027-28.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

3.1 Comprehensive Income Statement

For the four years ending 30 June 2028

	Notes	Forecast	Budget	Projections		
		2023-24 \$'000	2024-25 \$'000	2025-26 \$'000	2026-27 \$'000	2027-28 \$'000
INCOME / REVENUE						
Rates and charges	4.1.1	146,445	150,043	154,426	164,151	163,097
User fees	4.1.2	11,436	12,365	12,581	12,886	13,308
Statutory fees and fines	4.1.3	3,399	4,568	4,853	5,029	5,214
Grants - operating	4.1.4	23,885	22,365	18,323	18,687	19,090
Grants - capital	4.1.4	8,144	11,513	2,218	2,240	2,262
Contributions - monetary	4.1.5	11,387	8,596	8,460	8,534	8,605
Contributions - non-monetary	4.1.5	2,000	2,000	2,000	2,000	2,000
Net loss (gain) on disposal of property, infrastructure, plant and equipment		2,708	8,842	2,117	1,417	1,917
Other income	4.1.6	2,866	1,767	1,788	1,811	1,835
TOTAL INCOME / REVENUE		212,270	222,059	206,766	216,755	217,328
EXPENSES						
Employee costs	4.1.7	80,896	84,427	77,430	79,323	81,309
Materials and services	4.1.8	78,032	80,394	72,263	79,248	75,831
Contributions and donations	4.1.9	6,023	5,876	5,986	6,136	6,289
Depreciation	4.1.10	23,941	24,620	25,737	26,197	26,768
Amortisation - intangible assets	4.1.11	647	647	647	647	647
Depreciation - right of use assets	4.1.12	1,171	1,185	1,233	1,256	1,235
Borrowing costs		3,034	3,907	4,282	4,534	4,879
Finance costs - leases		293	343	459	427	393
Allowance for impairment losses		326	314	317	321	329
Other expense	4.1.13	775	715	727	753	754
TOTAL EXPENSES		195,138	202,428	189,081	198,842	198,434
SURPLUS / (DEFICIT) FOR THE YEAR		17,132	19,631	17,685	17,913	18,894
TOTAL COMPREHENSIVE RESULT		17,132	19,631	17,685	17,913	18,894
LESS						
Grants - capital - non recurrent		6,622	9,318	0	0	0
Contributions and donations - capital		3,325	200	0	0	0
Contributions - non-monetary		2,000	2,000	2,000	2,000	2,000
UNDERLYING SURPLUS (DEFICIT) FOR THE YEAR		5,185	8,113	15,685	15,913	16,894

3.2 Balance Sheet

For the four years ending 30 June 2028

	Notes	Forecast	Budget	Projections		
		2023-24 \$'000	2024-25 \$'000	2025-26 \$'000	2026-27 \$'000	2027-28 \$'000
CURRENT ASSETS						
Cash and cash equivalents		47,339	41,326	43,707	48,226	51,570
Other financial assets		0	0	0	0	0
Trade and other receivables		23,071	23,741	24,507	25,865	26,062
Inventories		21	21	21	21	21
Prepayments		1,181	1,211	1,241	1,272	1,304
Other assets		1,043	1,069	1,096	1,123	1,151
TOTAL CURRENT ASSETS	4.2.1	72,655	67,368	70,572	76,507	80,108
NON CURRENT ASSETS						
Investments in associates		2,455	2,455	2,455	2,455	2,455
Property, infrastructure, plant and equipment		2,177,426	2,216,182	2,231,211	2,251,721	2,271,214
Right-of-use assets	4.2.4	4,670	4,762	6,603	5,898	5,236
Intangible assets		2,742	2,742	2,742	2,742	2,742
TOTAL NON CURRENT ASSETS	4.2.1	2,187,293	2,226,141	2,243,011	2,262,816	2,281,647
TOTAL ASSETS		2,259,948	2,293,509	2,313,583	2,339,323	2,361,755
CURRENT LIABILITIES						
Trade and other payables		20,795	21,291	21,800	22,320	22,854
Trust funds and deposits		2,652	2,718	2,786	2,856	2,927
Provisions		19,209	19,749	20,304	20,795	21,298
Interest-bearing loans and borrowings	4.2.3	8,269	10,385	11,649	13,762	15,793
Lease liabilities	4.2.4	1,058	778	979	970	1,055
TOTAL CURRENT LIABILITIES	4.2.2	51,983	54,921	57,518	60,703	63,927
NON CURRENT LIABILITIES						
Provisions		3,141	3,175	3,210	3,241	3,273
Interest-bearing loans and borrowings	4.2.3	74,401	84,964	82,924	88,092	89,019
Lease liabilities	4.2.4	3,769	4,164	5,961	5,404	4,759
TOTAL NON CURRENT LIABILITIES	4.2.2	81,311	92,303	92,095	96,737	97,051
TOTAL LIABILITIES		133,294	147,224	149,613	157,440	160,978
NET ASSETS		2,126,654	2,146,285	2,163,970	2,181,883	2,200,777
EQUITY						
Accumulated surplus		728,127	753,108	776,148	793,416	811,662
Reserves		1,398,527	1,393,177	1,387,822	1,388,467	1,389,115
TOTAL EQUITY		2,126,654	2,146,285	2,163,970	2,181,883	2,200,777

3.3 Statement of Changes in Equity

For the four years ending 30 June 2028

	Notes	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2024 FORECAST					
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		2,109,522	698,440	1,374,530	36,552
Surplus/(deficit) for the year		17,132	17,132	0	0
Net asset revaluation gain (loss)		0	0	0	0
Transfer to other reserves		0	(11,194)	0	11,194
Transfer from other reserves		0	23,749	0	(23,749)
BALANCE AT END OF THE FINANCIAL YEAR		2,126,654	728,127	1,374,530	23,997
2025 BUDGET					
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		2,126,654	728,127	1,374,530	23,997
Surplus/(deficit) for the year		19,631	19,631	0	0
Net asset revaluation gain (loss)		0	0	0	0
Transfer to other reserves	4.3.1	0	(11,498)	0	11,498
Transfer from other reserves	4.3.1	0	16,848	0	(16,848)
BALANCE AT END OF THE FINANCIAL YEAR	4.3.2	2,146,285	753,108	1,374,530	18,647
2026					
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		2,146,285	753,108	1,374,530	18,647
Surplus/(deficit) for the year		17,685	17,685	0	0
Net asset revaluation gain (loss)		0	0	0	0
Transfer to other reserves		0	(11,545)	0	11,545
Transfer from other reserves		0	16,900	0	(16,900)
BALANCE AT END OF THE FINANCIAL YEAR		2,163,970	776,148	1,374,530	13,292
2027					
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		2,163,970	776,148	1,374,530	13,292
Surplus/(deficit) for the year		17,913	17,913	0	0
Net asset revaluation gain (loss)		0	0	0	0
Transfer to other reserves		0	(11,590)	0	11,590
Transfer from other reserves		0	10,945	0	(10,945)
BALANCE AT END OF THE FINANCIAL YEAR		2,181,883	793,416	1,374,530	13,937
2028					
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		2,181,883	793,416	1,374,530	13,937
Surplus/(deficit) for the year		18,894	18,894	0	0
Net asset revaluation gain (loss)		0	0	0	0
Transfer to other reserves		0	(11,637)	0	11,637
Transfer from other reserves		0	10,989	0	(10,989)
BALANCE AT END OF THE FINANCIAL YEAR		2,200,777	811,662	1,374,530	14,585

3.4 Statement of Cash Flows

For the four years ending 30 June 2028

	Notes	Forecast	Budget	Projections		
		2023-24	2024-25	2025-26	2026-27	2027-28
		\$'000	\$'000	\$'000	\$'000	\$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
CASH FLOWS FROM OPERATING ACTIVITIES						
Rates and charges		145,157	149,652	153,950	163,095	163,213
User fees		11,244	12,170	12,378	12,676	13,088
Statutory fees and fines		3,317	4,484	4,766	4,939	5,120
Grants - operating		22,385	22,365	18,323	18,687	19,090
Grants - capital		6,950	11,513	2,218	2,240	2,262
Contributions - monetary		11,387	8,596	8,460	8,534	8,605
Interest received		1,513	950	950	950	950
Other receipts		1,353	817	838	861	885
Net movement in trust deposits		90	66	68	70	71
Employee costs		(80,154)	(83,853)	(76,839)	(78,801)	(80,774)
Materials and services		(77,232)	(80,352)	(72,110)	(79,088)	(75,664)
Contributions and donations		(6,023)	(5,876)	(5,986)	(6,136)	(6,289)
Short-term, low value and variable lease payments		(84)	(11)	0	0	0
Other payments		(691)	(704)	(727)	(753)	(754)
NET CASH PROVIDED BY / (USED IN) OPERATING ACTIVITIES	4.4.1	39,212	39,817	46,289	47,274	49,803
CASH FLOWS FROM INVESTING ACTIVITIES						
Proceeds from sale of property, infrastructure, plant and equipment		7,619	14,217	2,867	2,167	2,667
Payments for property, infrastructure, plant and equipment		(60,773)	(67,398)	(40,163)	(46,104)	(45,658)
Payments for investments		0	0	0	0	0
Proceeds from sale of investments		12,500	0	0	0	0
NET CASH PROVIDED BY / (USED IN) INVESTING ACTIVITIES	4.4.2	(40,654)	(53,181)	(37,296)	(43,937)	(42,991)
CASH FLOWS FROM FINANCING ACTIVITIES						
Finance costs		(2,916)	(3,925)	(4,301)	(4,554)	(4,900)
Proceeds from borrowings		15,480	21,800	10,000	19,700	17,400
Repayment of borrowings		(6,766)	(9,122)	(10,776)	(12,419)	(14,442)
Interest paid - lease liability		(293)	(343)	(459)	(427)	(393)
Repayment of lease liabilities		(1,042)	(1,059)	(1,076)	(1,118)	(1,133)
NET CASH PROVIDED BY / (USED IN) FINANCING ACTIVITIES	4.4.3	4,463	7,351	(6,612)	1,182	(3,468)
NET INCREASE (DECREASE) IN CASH HELD		3,021	(6,013)	2,381	4,519	3,344
Cash and cash equivalents at the beginning of the financial year		44,318	47,339	41,326	43,707	48,226
CASH AND CASH EQUIVALENTS AT END OF YEAR		47,339	41,326	43,707	48,226	51,570

3.5 Statement of Capital Works

For the four years ending 30 June 2028

	Notes	Forecast	Budget	Projections		
		2023-24 \$'000	2024-25 \$'000	2025-26 \$'000	2026-27 \$'000	2027-28 \$'000
PROPERTY						
Land and Buildings		16,886	22,574	6,534	10,040	10,641
TOTAL PROPERTY		16,886	22,574	6,534	10,040	10,641
PLANT AND EQUIPMENT						
Plant, machinery and equipment		2,739	2,805	2,049	2,455	2,132
Fixtures, fittings and furniture		213	0	0	0	0
Computers and telecommunications		4,338	7,230	3,820	3,200	4,701
Artworks		385	150	285	288	290
TOTAL PLANT AND EQUIPMENT		7,675	10,185	6,154	5,943	7,123
INFRASTRUCTURE						
Roads		7,986	7,417	9,424	9,649	9,500
Bridges		340	993	973	996	944
Footpaths and cycleways		4,562	6,239	4,672	5,513	5,490
Drainage		4,652	6,741	6,183	5,504	5,174
Recreational, leisure and community facilities		22,301	15,361	7,432	9,945	8,760
Off street car parks		1,188	2,427	1,505	1,683	1,502
Other infrastructure		1,429	4,626	229	232	235
TOTAL INFRASTRUCTURE		42,458	43,804	30,418	33,522	31,605
TOTAL CAPITAL WORKS EXPENDITURE	4.5.1	67,019	76,563	43,106	49,505	49,369
REPRESENTED BY						
Asset renewal		36,860	37,437	32,942	35,853	37,188
Asset upgrade		14,566	32,844	7,619	11,582	10,311
Asset new		11,072	5,982	2,530	2,000	1,800
Asset expansion		4,521	300	15	70	70
TOTAL CAPITAL WORKS EXPENDITURE	4.5.1	67,019	76,563	43,106	49,505	49,369
CAPITAL WORKS FUNDING SOURCE						
EXTERNAL						
Loan proceeds		15,480	21,800	10,000	19,700	17,400
Grants - capital		8,144	11,513	2,218	2,240	2,262
Contributions - capital		3,325	200	0	0	0
TOTAL EXTERNAL FUNDING		26,949	33,513	12,218	21,940	19,662
INTERNAL						
Proceeds from sale of fixed assets		5,547	14,217	2,867	2,167	2,667
Movement in reserve funds		16,571	13,223	13,231	7,239	7,246
Rate funding		17,952	15,610	14,790	18,159	19,794
TOTAL INTERNAL FUNDING		40,070	43,050	30,888	27,565	29,707
TOTAL CAPITAL WORKS FUNDING SOURCES	4.5.1	67,019	76,563	43,106	49,505	49,369
LESS OPERATING PROJECTS EXPENDITURE						
Operating Projects Expenditure		6,246	9,165	2,943	3,401	3,711
NET CAPITAL WORKS (CAPITALISED EXPENDITURE EXCLUDING OPERATING PROJECTS EXPENDITURE)		60,773	67,398	40,163	46,104	45,658

3.6 Statement of Human Resources

For the four years ending 30 June 2028

	Forecast	Budget	Projections		
	2023-24	2024-25	2025-26	2026-27	2027-28
	\$'000	\$'000	\$'000	\$'000	\$'000
STAFF EXPENDITURE					
Employee costs - operating	80,896	84,427	77,430	79,323	81,309
Employee costs - capital	3,268	6,390	6,542	6,164	6,171
TOTAL STAFF EXPENDITURE	84,164	90,817	83,972	85,487	87,480

	Forecast	Budget	Projections		
	2023-24	2024-25	2025-26	2026-27	2027-28
	FTE	FTE	FTE	FTE	FTE
STAFF NUMBERS					
Full time equivalent (FTE) employees	725.39	696.57	658.57	658.57	658.57
TOTAL STAFF NUMBERS	725.39	696.57	658.57	658.57	658.57

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

DEPARTMENT	Budget 2024-25 \$'000	Comprises			
		Permanent			
		Full Time \$'000	Part Time \$'000	Casual \$'000	Temporary \$'000
CEO	4,385	3,590	795	0	0
City Liveability	16,142	11,839	3,753	175	375
Connected Communities	31,338	15,183	15,143	314	698
Customer and Performance	15,515	10,569	4,589	6	351
Infrastructure	17,047	15,747	1,171	11	118
TOTAL PERMANENT STAFF EXPENDITURE	84,427	56,928	25,451	506	1,542
Capitalised labour costs	6,390				
TOTAL EXPENDITURE	90,817				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

DEPARTMENT	Budget 2024-25 FTE	Comprises			
		Permanent			
		Full Time FTE	Part Time FTE	Casual FTE	Temporary FTE
CEO	24.47	16.00	8.47	0.00	0.00
City Liveability	129.16	86.00	39.84	1.32	2.00
Connected Communities	233.60	123.00	107.48	3.12	0.00
Customer and Performance	133.10	105.00	27.05	0.05	1.00
Infrastructure	176.24	167.00	9.13	0.11	0.00
TOTAL PERMANENT STAFF FTE	696.57	497.00	191.97	4.60	3.00

3.7 Summary of Planned Human Resources Expenditure

For the four years ending 30 June 2028

	2024-25 \$'000	2025-26 \$'000	2026-27 \$'000	2027-28 \$'000
CEO				
Permanent - Full Time	3,591	3,682	3,776	3,872
Female	2,762	2,832	2,904	2,979
Male	829	850	871	894
Self-described gender	0	0	0	0
Permanent - Part Time	795	815	836	857
Female	795	815	836	857
Male	0	0	0	0
Self-described gender	0	0	0	0
Total CEO	4,385	4,497	4,612	4,729
City Liveability				
Permanent - Full Time	11,838	12,036	12,337	12,645
Female	5,513	5,606	5,746	5,890
Male	6,324	6,430	6,591	6,756
Self-described gender	0	0	0	0
Permanent - Part Time	3,753	3,816	3,912	4,009
Female	2,853	2,901	2,974	3,048
Male	900	915	938	961
Self-described gender	0	0	0	0
Total City Liveability	15,591	15,852	16,248	16,655
Connected Communities				
Permanent - Full Time	15,183	11,161	11,435	11,720
Female	13,618	10,010	10,257	10,512
Male	1,565	1,151	1,179	1,208
Self-described gender	0	0	0	0
Permanent - Part Time	15,143	11,131	11,405	11,689
Female	14,576	10,714	10,978	11,251
Male	567	417	427	438
Self-described gender	0	0	0	0
Total Connected Communities	30,326	22,292	22,841	23,409
Customer and Performance				
Permanent - Full Time	10,570	10,833	11,089	11,371
Female	7,225	7,405	7,580	7,772
Male	3,345	3,428	3,509	3,598
Self-described gender	0	0	0	0
Permanent - Part Time	4,589	4,703	4,814	4,936
Female	3,904	4,001	4,096	4,199
Male	685	702	719	737
Self-described gender	0	0	0	0
Total Customer and Performance	15,158	15,536	15,903	16,307
Infrastructure				
Permanent - Full Time	15,747	16,123	16,513	16,924
Female	3,149	3,225	3,303	3,385
Male	12,598	12,899	13,210	13,539
Self-described gender	0	0	0	0
Permanent - Part Time	1,171	1,199	1,228	1,259
Female	950	973	996	1,021
Male	221	226	232	238
Self-described gender	0	0	0	0
Total Infrastructure	16,919	17,323	17,741	18,182
Casuals, temporary and other expenditure	2,048	1,931	1,978	2,028
Capitalised labour costs	6,390	6,542	6,164	6,171
Total staff expenditure	90,817	83,972	85,487	87,480

	2024-25 FTE	2025-26 FTE	2026-27 FTE	2027-28 FTE
CEO				
Permanent - Full Time	16.00	16.00	16.00	16.00
Female	12.00	12.00	12.00	12.00
Male	4.00	4.00	4.00	4.00
Self-described gender	0	0	0	0
Permanent - Part Time	8.47	8.47	8.47	8.47
Female	8.47	8.47	8.47	8.47
Male	0	0	0	0
Self-described gender	0	0	0	0
Total CEO	24.47	24.47	24.47	24.47
City Liveability				
Permanent - Full Time	86.00	86.00	86.00	86.00
Female	40.00	40.00	40.00	40.00
Male	46.00	46.00	46.00	46.00
Self-described gender	0	0	0	0
Permanent - Part Time	39.84	39.84	39.84	39.84
Female	30.29	30.29	30.29	30.29
Male	9.55	9.55	9.55	9.55
Self-described gender	0	0	0	0
Total City Liveability	125.84	125.84	125.84	125.84
Connected Communities				
Permanent - Full Time	123.00	107.00	107.00	107.00
Female	111.00	97.00	97.00	97.00
Male	12.00	10.00	10.00	10.00
Self-described gender	0	0	0	0
Permanent - Part Time	107.48	85.48	85.48	85.48
Female	103.46	82.28	82.28	82.28
Male	4.02	3.20	3.20	3.20
Self-described gender	0	0	0	0
Total Connected Communities	230.48	192.48	192.48	192.48
Customer and Performance				
Permanent - Full Time	105.00	105.00	105.00	105.00
Female	72.00	72.00	72.00	72.00
Male	33.00	33.00	33.00	33.00
Self-described gender	0	0	0	0
Permanent - Part Time	27.05	27.05	27.05	27.05
Female	23.01	23.01	23.01	23.01
Male	4.04	4.04	4.04	4.04
Self-described gender	0	0	0	0
Total Customer and Performance	132.05	132.05	132.05	132.05
Infrastructure				
Permanent - Full Time	167.00	167.00	167.00	167.00
Female	33.00	33.00	33.00	33.00
Male	134.00	134.00	134.00	134.00
Self-described gender	0	0	0	0
Permanent - Part Time	9.14	9.14	9.14	9.14
Female	7.41	7.41	7.41	7.41
Male	1.72	1.72	1.72	1.72
Self-described gender	0	0	0	0
Total Infrastructure	176.14	176.14	176.14	176.14
Casuals and temporary staff	7.60	7.60	7.60	7.60
Capitalised labour	0	0	0	0
Total staff numbers	696.57	658.57	658.57	658.57

4. Notes on the Financial Statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the *Local Government Act 2020*, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2024-25 the FGRS cap has been set at 2.75%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate will increase by 2.75% in line with the rate cap.

Council's Residential Garbage Charge for the 2024-25 financial year has been set at an amount to ensure only full cost recovery inclusive of the State Government Landfill Levy.

This will raise total rates and charges for 2024-25 to \$150,043,613, exclusive of optional services.

4.1.1 (a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	Forecast	Budget	Change	
	2023-24 \$'000	2024-25 \$'000	\$'000	%
General rates *	117,653	122,070	4,417	3.8%
Rate rebates	(1,144)	(1,175)	(31)	2.7%
Residential garbage charge	26,266	26,046	(220)	(0.8%)
Service rates and charges	2,315	2,004	(311)	(13.4%)
Supplementary rates and rate adjustments	763	500	(263)	(34.5%)
Interest on rates and charges	592	598	6	1.0%
Total rates and charges	146,445	150,043	3,598	2.5%

* General rates are subject to the rate cap established under the FGRS

4.1.1 (b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or Class of Land	Budget 2023-24 cents/\$CIV	Budget 2024-25 cents/\$CIV	Change %
Differential rate for Vacant Land	0.45686	0.36626	(19.8%)
Differential rate for Derelict Land	0.45686	0.43951	(3.8%)
Differential rate for Retirement Village Land properties	0.11422	0.10988	(3.8%)
Differential rate for Commercial Land properties	0.38072	0.36626	(3.8%)
Differential rate for Industrial Land properties	0.40356	0.38824	(3.8%)
Differential rate for Residential Land properties	0.15229	0.14650	(3.8%)
Differential rate for Recreational Land properties	0.15229	0.14650	(3.8%)

4.1.1 (c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or Class of Land	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Change	
			\$'000	%
Rates				
Vacant Land	1,656	1,414	(242)	(14.6%)
Derelict Land	24	23	(1)	(2.5%)
Retirement Village Land	1,060	1,088	28	2.7%
Commercial Land	14,174	14,932	758	5.3%
Industrial Land	22,964	23,791	827	3.6%
Residential Land	78,482	81,267	2,785	3.5%
Recreational Land	56	54	(2)	(3.3%)
Total amount to be raised by general rates	118,416	122,570	4,154	3.5%

Total rates to be raised in the 2024-25 Budget includes Supplementary Rates of \$500,000.

4.1.1 (d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or Class of Land	Budget 2023-24 Number	Budget 2024-25 Number	Change Number	%
Vacant Land	328	360	32	9.8%
Derelict Land	4	5	1	25.0%
Retirement Village Land	1,889	1,890	1	0.1%
Commercial Land	2,496	2,529	33	1.3%
Industrial Land	3,738	3,769	31	0.8%
Residential Land	60,615	61,018	403	0.7%
Recreational Land	7	7	0	0.0%
Total number of assessments	69,077	69,578	501	0.7%

4.1.1 (e) The basis of valuation to be used is the Capital Improved Value (CIV)

4.1.1 (f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or Class of Land	Budget 2023-24 \$'000	Budget 2024-25 \$'000	Change \$'000	%
Vacant Land	351,600	386,168	34,568	9.8%
Derelict Land	4,345	5,325	980	22.6%
Retirement Village Land	927,960	990,485	62,525	6.7%
Commercial Land	3,635,244	4,076,946	441,702	12.2%
Industrial Land	5,631,925	6,127,920	495,995	8.8%
Residential Land	51,444,945	55,129,590	3,684,645	7.2%
Recreational Land	36,500	36,950	450	1.2%
Total value of land	62,032,519	66,753,384	4,720,865	7.6%

4.1.1 (g) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2023-24	2024-25	\$	%
Residential Garbage Charge - Standard Service (80 Litre Waste Bin, 240 Litre Recycle Bin, 240 Litre FOGO Bin, Hard Waste, Bundled Green Waste)	434.90	428.20	(6.70)	(1.5%)
Residential Garbage Charge - Reduced Service (80 Litre Waste Bin, 240 Litre Recycle Bin, Hard Waste, Bundled Green Waste) ¹	296.86	285.90	(10.96)	(3.7%)
Residential Garbage Charge - Additional Bin Exempt (80 Litre and 120 Litre Waste Bin, 240 Litre Recycle Bin, 240 Litre FOGO Bin, Hard Waste, Bundled Green Waste) ²	434.90	428.20	(6.70)	(1.5%)
Residential Garbage Charge - Multi Unit Service (80 Litre Waste Bin, 240 Litre Recycle Bin, Hard Waste, Bundled Green Waste) ³	296.86	0.00	(296.86)	(100.0%)
Garbage Surcharge – 120 Litre Bin	61.70	53.10	(8.60)	(13.9%)
Additional Household Bins - 120 Litre Bin	166.50	137.50	(29.00)	(17.4%)
Additional Food and Organics Bin (Previously Green Waste Bin)	138.04	142.30	4.26	3.1%
Additional Recycle Bin	91.03	72.65	(18.38)	(20.2%)
Additional Recycle Bin - Industrial / Commercial	276.11	203.90	(72.21)	(26.2%)
Optional Industrial / Commercial Garbage, Daily Service (Waste and Weekly Recycle)	2,433.76	2,457.55	23.79	1.0%
Optional Industrial / Commercial Garbage, Weekly Service (Waste and Weekly Recycle)	735.81	669.15	(66.66)	(9.1%)
Optional Industrial / Commercial Garbage, Daily Service (Waste Only)	2,217.98	2,253.65	35.67	1.6%
Optional Industrial / Commercial Garbage, Weekly Service (Waste Only)	538.02	465.25	(72.77)	(13.5%)
Waste Management and Recycling for Non Rateable Properties – Daily Service (240 Litre Bin)	2,109.34	2,325.80	216.46	10.3%
Waste Management and Recycling for Non Rateable Properties – Weekly Service (240 Litre Bin)	498.36	495.05	(3.31)	(0.7%)
Waste Management and Recycling for Non Rateable Properties – Weekly Service (120 Litre Bin)	331.86	389.00	57.14	17.2%
<i>Dorset Square</i>				
– Annual Waste Charge, office based premises	520.80	522.40	1.60	0.3%
– Annual Waste Charge, retail based premises	1,340.50	1,348.60	8.10	0.6%
– Annual Waste Charge, food based premises less than 200 square metres floor area.	3,806.59	3,834.15	27.56	0.7%
– Annual Waste Charge, food based premises greater than 200 square metres floor area.	8,735.27	8,801.70	66.43	0.8%
Additional Hard Waste Service	120.00	125.00	5.00	4.2%

Notes:

¹ To opt out of the FOGO service, you must show that you can compost all organic material at home, with no organic waste going to your household rubbish bin or collected in the bundled branch service.

² You can apply for a free extra 120 litre household rubbish bin if your household has extra waste needs. This includes households with extra medical waste needs, or two or more children in disposable nappies.

³ This fee was for multi-unit properties in transition to the FOGO service, and is no longer required.

4.1.1 (h) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	Forecast	Budget	Change	
	2023-24	2024-25	\$	%
	\$	\$	\$	%
Residential Garbage Charge	26,265,570	26,046,121	(219,449)	(0.8%)
Garbage Surcharge – 120 Litre Bin	2,315,068	2,003,729	(311,339)	(13.4%)
Additional Household Bins	240,470	221,650	(18,820)	(7.8%)
Optional Household Green Waste Bin	135,000	129,351	(5,649)	(4.2%)
Additional Recycle Bin	104,317	85,582	(18,735)	(18.0%)
Optional Industrial / Commercial Garbage Service	2,201,681	2,172,765	(28,916)	(1.3%)
Non Rateable Properties	143,519	86,152	(57,367)	(40.0%)
<i>Dorset Square:</i>				
Office based premises	7,291	7,313	22	0.3%
Retail based premises	17,426	17,532	106	0.6%
Food based premises less than 200 square metres floor area	15,226	15,337	111	0.7%
Food based premises greater than 200 square metres floor area	17,471	17,603	132	0.8%
Total	31,463,039	30,803,135	(659,904)	(2.1%)

4.1.1 (i) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	Forecast	Budget	Change	
	2023-24	2024-25	\$'000	%
	\$'000	\$'000	\$'000	%
Total General Rates to be Raised				
- Refer item 4.1.1(c)	118,416	122,570	4,154	3.5%
Total Service Charges and Service Rates to be Raised				
- Refer item 4.1.1(h)	31,463	30,803	(660)	(2.1%)
Total rates and charges	149,879	153,374	3,494	2.3%

4.1.1 (j) Fair Go Rates System Compliance

Knox City Council is fully compliant with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2023-24	2024-25
Total Rates	\$ 113,676,168	\$ 118,803,324
Number of Rateable Properties	69,077	69,578
Base Average Rate	\$ 1,645.64	\$ 1,707.48
Maximum Rate Increase (set by the State Government)	3.50%	2.75%
Capped Average Rate	\$ 1,703.24	\$ 1,754.44
Maximum General Rates and Municipal Charges Revenue	\$ 117,654,834	\$ 122,070,415
Revenue	\$ 117,654,834	\$ 122,070,415
Budgeted Supplementary Rates	\$ 500,000	\$ 500,000
Budgeted Total Rates and Municipal Charges Revenue	\$ 118,154,834	\$ 122,570,415

4.1.1 (k) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2023-24: estimated \$500,000 and 2022-23: \$763,491)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1 (l) Differential rates

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.36626% (0.36626 cents in the dollar of capital improved value) for all rateable Vacant Land; and
- A general rate of 0.43951% (0.43951 cents in the dollar of capital improved value) for all rateable Derelict Land; and
- A general rate of 0.10988% (0.10988 cents in the dollar of capital improved value) for all rateable Retirement Village Land; and
- A general rate of 0.14650% (0.14650 cents in the dollar of capital improved value) for all rateable Recreational Land; and
- A general rate of 0.38824% for (0.38824 cents in the dollar of capital improved value) rateable Industrial Land; and
- A general rate of 0.36626% (0.36626 cents in the dollar of capital improved value) for all rateable Commercial Land; and
- A general rate of 0.14650% (0.14650 cents in the dollar of capital improved value) for all rateable Residential Land.

Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council believes each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the objectives of each differential rate, the types of classes of land which are subject to each differential rate and the uses of each differential rate are set out below.

Vacant Land

Definition/Characteristics

Any land on which there is no building.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Encouragement of development/and or improvement of land; and
2. Construction and maintenance of public infrastructure; and
3. Development and provision of health and community services; and
4. Provision of general support services; and
5. Requirement to ensure that Council has adequate funding to undertake it's strategic, statutory, and service provision obligations.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Derelict Land

Definition/Characteristics

Any land that contains a building that is ordinarily adapted for occupation which is abandoned, unoccupied and in a very poor condition resulting from both disuse and neglect.

An owner or occupier of land must not cause or allow that land to be kept in a manner which is or is likely to constitute a danger to health or property.

An owner or occupier of land must not cause or allow that land to be kept in a manner which is unsightly or detrimental to the general amenity of the neighborhood in which it is located.

An owner or occupier of land must not cause or allow that land to be used in a manner so as to be detrimental to the amenity of the immediate area.

Dilapidated buildings

An owner or occupier of land:

- a) must not allow a building located on that private land to:
 - i. become dilapidated; or
 - ii. become dilapidated further; and
- b) must not fail to maintain any building on that private land in a state of good repair.

The owner or occupier of land on which there is a vacant dilapidated building must take all reasonable steps to secure the land from authorised access.

For the purposes of sub-clause (a), a building is dilapidated if it is in a state of disrepair or has deteriorated or fallen into a state of partial ruin as a result of age, neglect, poor maintenance or misuse.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Promote the property be maintained in a manner that does not constitute a danger to health or property or is detrimental to the general amenity of the neighborhood or immediate area.
2. Construction and maintenance of public infrastructure; and
3. Development and provision of health and community services; and
4. Provision of general support services; and
5. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Retirement Village Land

Definitions/Characteristics:

Any land which is used primarily for the purposes of a retirement village.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations; and
5. Recognition of expenditures made by Council on behalf of the retirement village sector.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

Residential Land

Definitions/Characteristics:

Any land which is not Vacant Land or Derelict Land, Retirement Village Land, Industrial Land, Commercial Land, or Cultural and Recreational Land.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

Commercial Land

Definitions/Characteristics:

Any land which is used primarily for the purposes of a commercial land.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations; and
5. Enhancement of the economic viability of the commercial and industrial sector through targeted programs and projects; and
6. Encouragement of employment opportunities; and
7. Promotion of economic development; and
8. Analysis, maintenance and construction of public drainage infrastructure; and
9. Requirement to ensure that infrastructure investment and promotional activity is complementary to the achievement of industrial and commercial objectives.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

Industrial Land

Definitions/Characteristics:

Any land which is used primarily for the purposes of an industrial land.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations; and
5. Enhancement of the economic viability of the commercial and industrial sector through targeted programs and projects; and
6. Encouragement of employment opportunities; and
7. Promotion of economic development; and
8. Analysis, maintenance and construction of public drainage infrastructure; and
9. Requirement to ensure that infrastructure investment and promotional activity is complementary to the achievement of industrial and commercial objectives.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

Recreational Land

Definitions/Characteristics:

Any land upon which sporting, recreational or cultural activities are conducted, including buildings which may be ancillary to such activities, in accordance with the *Cultural and Recreational Lands Act 1963*.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations; and
5. Recognition of expenditures made by Council in cultural and recreational sporting programs and infrastructure.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

4.1.2 User fees

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Change	
			\$'000	%
Waste management services	2,935	2,809	(126)	(4.3%)
Child care/children's programs	2,149	2,717	568	26.4%
Registration and other permits	2,567	2,529	(38)	(1.5%)
Leisure centre and recreation	1,227	1,229	2	0.2%
Building services	594	997	403	67.8%
Aged and health services	549	567	18	3.3%
Other fees and charges	1,415	1,517	102	7.2%
Total user fees	11,436	12,365	929	8.1%

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. The principal sources of fee income arise from services such as child care, garbage charges for optional services, and animal registration fees. User fees are budgeted to increase by 8.1% on the current year forecast.

The increase in childcare fees is based on an anticipated greater utilisation at the Early Years Hubs, while there is also expected to be an increase in fees received for building and development services.

4.1.3 Statutory fees and fines

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Change	
			\$'000	%
Permits	1,901	2,467	566	29.8%
Infringements and costs	1,090	1,749	659	60.5%
Town planning fees	290	230	(60)	(20.7%)
Land information certificates	117	121	4	3.4%
Other statutory fees and fines	1	1	0	0.0%
Total statutory fees and fines	3,399	4,568	1,169	34.4%

Statutory fees and fines relate mainly to fees and fines levied in accordance with legislation and include statutory planning fees and parking fines. Increases in statutory fees and fines are made in accordance with legislative requirements. Statutory fees and fines are budgeted to increase by 34.4% on the current year forecast due to an expected increase in infringements and related costs.

A detailed listing of fees and charges is included as Appendix A.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Change \$'000	%
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	15,961	22,247	6,286	39.4%
State funded grants	16,068	11,631	(4,437)	(27.6%)
Total grants received	32,029	33,878	1,849	5.8%
(a) Operating grants				
Recurrent - Commonwealth Government				
Victoria Grants Commission	3,958	7,302	3,344	84.5%
Family and children - early years hubs	3,438	3,938	500	14.5%
General home care	1,058	1,083	25	2.4%
Aged care	104	101	(3)	(2.9%)
Recurrent - State Government				
Family and children - kindergarten	6,128	3,433	(2,695)	(44.0%)
Family and children - maternal and child health	1,894	1,917	23	1.2%
School crossing supervisors	841	841	0	0.0%
General home care	827	806	(21)	(2.5%)
Family and children - early years hubs	776	734	(42)	(5.4%)
Family and children - youth services	327	264	(63)	(19.3%)
Community health	152	153	1	0.7%
Community safety	440	31	(409)	(93.0%)
Arts and cultural	17	9	(8)	(47.1%)
Aged care	6	6	0	0.0%
Other	49	47	(2)	(4.1%)
Total recurrent operating grants	20,015	20,665	650	3.2%
Non-recurrent - State Government				
Family and children - kindergarten	2,825	1,690	(1,135)	(40.2%)
Community safety	129	10	(119)	(92.2%)
Economic development	638	0	(638)	(100.0%)
Arts and cultural	103	0	(103)	(100.0%)
Family and children - early years hubs	16	0	(16)	(100.0%)
Other	159	0	(159)	(100.0%)
Total non-recurrent operating grants	3,870	1,700	(2,170)	(56.1%)
Total operating grants	23,885	22,365	(1,520)	(6.4%)

Operating grants include all monies received from State and Federal Government sources which assists Council in funding the delivery of services to ratepayers. Overall, the level of operating grants is projected to decrease by 6.4% or \$1.520 million compared to the 2023-24 forecast. The Victoria Grants Commission 2023-24 funding was received in advance, and therefore the 2023-24 forecast only includes 50% of the 2024-25 funding which is anticipated to be received in advance. The reduction in kindergarten grant income is due to the decision by Council to exit running standalone kindergarten services from January 2025.

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Change	
			\$'000	%
(b) Capital grants				
Recurrent - Commonwealth Government				
Victoria Grants Commission - local roads	789	1,455	666	84.4%
Roads to recovery	733	740	7	1.0%
Total recurrent capital grants	1,522	2,195	673	44.2%
Non-recurrent - Commonwealth Government				
Buildings	1,816	7,000	5,184	285.5%
Recreational, leisure and community facilities	3,483	628	(2,855)	(82.0%)
Drainage	322	0	(322)	(100.0%)
Roads	183	0	(183)	(100.0%)
Bridges	93	0	(93)	(100.0%)
Footpaths and cycleways	(16)	0	16	(100.0%)
Non-recurrent - State Government				
Buildings	48	1,200	1,152	2,400.0%
Recreational, leisure and community facilities	451	490	39	8.6%
Other	242	0	(242)	(100.0%)
Total non-recurrent capital grants	6,622	9,318	2,696	40.7%
Total capital grants	8,144	11,513	3,369	41.4%
Total grants	32,029	33,878	1,849	5.8%

Capital grants include all monies received from State and Federal Government and community sources which assists Council in funding the capital works program. Overall the level of capital grants is projected to increase by 41.4% or \$3.369 million compared to 2023-24 forecast. The 2023-24 forecast includes \$1.194 million received in the previous financial year but treated as unearned income at year-end. Capital grants are not budgeted for unless an agreement or commitment is in place at the time of preparation of the budget.

4.1.5 Contributions

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Change	
			\$'000	%
Monetary	11,387	8,596	(2,791)	(24.5%)
Non-monetary	2,000	2,000	0	0.0%
Total contributions	13,387	10,596	(2,791)	(20.8%)

Monetary contributions include charges paid by developers in regard to recreational lands, drainage and car parking in accordance with planning permits issued for property development. Monetary contributions are budgeted to decrease by 20.8% on the current year forecast. The 2023-24 forecast includes \$3.325 million for non-recurring capital project contributions.

Non-monetary contributions are assets which transfer to Council from property developers at the completion of subdivision work. The assets generally consist of land used for public open space or infrastructure assets. Council recognises these new assets at 'fair value'. No cash is transferred but the fair value of the assets is recorded as revenue in the year of the transfer.

4.1.6 Other income

	Forecast	Budget	Change	
	2023-24	2024-25	\$'000	%
Interest	1,513	950	(563)	(37.2%)
Rent	578	603	25	4.3%
Reimbursements	566	123	(443)	(78.3%)
Other	209	91	(118)	(56.5%)
Total other income	2,866	1,767	(1,099)	(38.3%)

Other income relates to a range of items such as interest, rental income, cost recovery and other miscellaneous income items.

4.1.7 Employee costs

	Forecast	Budget	Change	
	2023-24	2024-25	\$'000	%
Wages and salaries	57,897	62,757	4,860	8.4%
Annual leave and long service leave	8,593	9,182	589	6.9%
Superannuation	7,334	7,568	234	3.2%
WorkCover	3,537	3,433	(104)	(2.9%)
Agency staff	3,235	1,174	(2,061)	(63.7%)
Fringe benefits tax	300	313	13	4.3%
Total employee costs	80,896	84,427	3,531	4.4%

Employee costs include all labour related expenditure such as wages and salaries, and on-costs including allowances, leave entitlements, employer superannuation and WorkCover. Employee costs are budgeted to increase by 4.4% on the current year forecast. A driver of the increased budget to forecast relates to potential redundancy payments.

In 2024-25 an increase has been allowed to cover the estimated Enterprise Agreement (EA) increment, together with an allowance for other periodic increments in employee banding structure provided for in Awards, and the increase in the superannuation guarantee rate from 11.00% to 11.50%. The superannuation guarantee rate will increase 0.50% per year, until it reaches 12.00% in 2025-26.

4.1.8 Materials and services

	Forecast	Budget	Change	
	2023-24	2024-25	\$'000	%
	\$'000	\$'000	\$'000	%
Contract payments				
Waste Management	27,538	26,548	(990)	(3.6%)
Operations Maintenance	8,299	9,346	1,047	12.6%
Operating Projects Expenditure	6,246	9,165	2,919	46.7%
Corporate Services	1,186	2,341	1,155	97.4%
Active Ageing & Disability	1,225	1,269	44	3.6%
People & Culture	569	569	0	0.0%
Community Law	478	547	69	14.4%
Arts & Cultural Services	817	499	(318)	(38.9%)
Other	2,701	1,900	(801)	(29.7%)
Administration costs	8,130	7,977	(153)	(1.9%)
Utilities	3,650	3,906	256	7.0%
Consumable materials and equipment	4,261	3,565	(696)	(16.3%)
Information technology	3,284	3,379	95	2.9%
Building maintenance	2,524	2,509	(15)	(0.6%)
Insurance	2,256	2,476	220	9.8%
Consultants	2,803	2,453	(350)	(12.5%)
Finance and legal costs	1,132	974	(158)	(14.0%)
General maintenance	933	971	38	4.1%
Total materials and services	78,032	80,394	2,362	3.0%

Materials and services include payments for the provision of services by external providers, materials and utility costs including electricity, water, gas and telephones. Materials and services are expected to increase by 3.0% on the current year forecast.

Contract payments includes capital expenditure which is operational in nature. This is budgeted to increase by \$2.919 million on the current year forecast due to the capital projects being undertaken (including capital works to be carried forward to 2024-25).

Corporate services expenditure is budgeted to increase by 97.4% due to the costs involved in holding the Councillor elections (elections are held every four years).

4.1.9 Contributions and donations

	Forecast	Budget	Change	
	2023-24	2024-25	\$'000	%
	\$'000	\$'000	\$'000	%
Contribution to the Eastern Regional Libraries Corporation	4,312	4,431	119	2.8%
Community support payments	1,711	1,445	(266)	(15.5%)
Total contributions and donations	6,023	5,876	(147)	(2.4%)

Contributions and donations relate predominately to Council's share of costs associated with the Eastern Regional Libraries Corporation and funds for the Community Grants Scheme.

4.1.10 Depreciation

	Forecast	Budget	Change	
	2023-24	2024-25	\$'000	%
	\$'000	\$'000	\$'000	%
Property	5,266	5,390	124	2.4%
Plant and equipment	1,757	1,962	205	11.7%
Infrastructure	16,918	17,268	350	2.1%
Total depreciation	23,941	24,620	679	2.8%

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. Depreciation is budgeted to increase by 2.8% on the current year forecast.

Refer to section 4.5 'Capital works program' for a more detailed analysis of Council's capital works program for the 2023-24 financial year.

4.1.11 Amortisation – Intangible assets

	Forecast	Budget	Change	
	2023-24	2024-25	\$'000	%
	\$'000	\$'000	\$'000	%
Intangible assets	647	647	0	0.0%
Total amortisation - intangible assets	647	647	0	0.0%

Amortisation is an accounting measure which attempts to allocate the value of an intangible asset over its useful life. Council's intangible assets is software. Amortisation of intangible assets is budgeted to be consistent with the current year forecast.

4.1.12 Depreciation – Right of use assets

	Forecast	Budget	Change	
	2023-24	2024-25	\$'000	%
	\$'000	\$'000	\$'000	%
Right of use assets	1,171	1,185	14	1.2%
Total depreciation - right of use assets	1,171	1,185	14	1.2%

Commencing for the 2019-20 financial year, the implementation of *AASB 16 Leases* requires most operating leases to be recognised on the balance sheet, including the creation of a right of use asset. Similar to intangible assets, right of use assets are amortised over the life of the lease.

4.1.13 Other expenses

	Forecast	Budget	Change	
	2023-24	2024-25	\$'000	%
	\$'000	\$'000	\$'000	%
Councillors allowances	470	482	12	2.6%
Auditor's remuneration - internal	155	155	0	0.0%
Auditor's remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	66	67	1	1.5%
Operating lease rentals - short term, low value	84	11	(73)	(86.9%)
Total other expenses	775	715	(60)	(7.7%)

Other expenses relate to a range of unclassified items including Councillor allowances, internal audits and low value lease expenses. Other expenses are budgeted to decrease by 7.7% on the current year forecast.

4.2 Balance Sheet

4.2.1 Assets

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Change \$'000	%
CURRENT ASSETS				
Cash and cash equivalents	47,339	41,326	(6,013)	(12.7%)
Other financial assets	0	0	0	0.0%
Trade and other receivables	23,071	23,741	670	2.9%
Inventories	21	21	0	0.0%
Prepayments	1,181	1,211	30	2.5%
Other assets	1,043	1,069	26	2.5%
TOTAL CURRENT ASSETS	72,655	67,368	(5,287)	(7.3%)
NON CURRENT ASSETS				
Investments in associates	2,455	2,455	0	0.0%
Property, infrastructure, plant and equipment	2,177,426	2,216,182	38,756	1.8%
Right-of-use assets	4,670	4,762	92	2.0%
Intangible assets	2,742	2,742	0	0.0%
TOTAL NON CURRENT ASSETS	2,187,293	2,226,141	38,848	1.8%
TOTAL ASSETS	2,259,948	2,293,509	33,561	1.5%

Cash and cash equivalents include cash held in the bank, petty cash, and the value of investments in term deposits or other highly liquid investments with short maturities of three months or less. Other financial assets include term deposits held with an original maturity of greater than 90 days. These balances are projected to decrease by \$6.013 million during 2024-25 mainly to fund the capital works program during the year.

Trade and other receivables are monies owed to Council by ratepayers and others. Short-term debtors are budgeted to increase by 2.9% on the current year forecast.

Prepayments are expenses that Council has paid in advance of service delivery.

Investments in associates is Council's 36.39% ownership interest in Your Library Limited.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment etc. which has been built up by Council over many years. The \$38.756 million increase in this balance is attributable to the anticipated capitalisation of the budgeted capital works program of \$76.563 million and the contribution of non-monetary assets of \$2.000 million. This is offset by \$25.267 million in depreciation and amortisation expense, \$9.165 million in capital expenditure deemed to be operational in nature, and the disposal of \$5.375 million of non-current assets through the sale of property, plant and equipment.

The implementation of *AASB 16 Leases* requires most operating leases to be recognised on the balance sheet as a right of use asset. Council's right of use assets primarily relate to property and information technology leases.

4.2.2 Liabilities

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Change	
			\$'000	%
CURRENT LIABILITIES				
Trade and other payables	20,795	21,291	496	2.4%
Trust funds and deposits	2,652	2,718	66	2.5%
Provisions	19,209	19,749	540	2.8%
Interest-bearing loans and borrowings	8,269	10,385	2,116	25.6%
Lease liabilities	1,058	778	(280)	(26.5%)
TOTAL CURRENT LIABILITIES	51,983	54,921	2,938	5.7%
NON CURRENT LIABILITIES				
Provisions	3,141	3,175	34	1.1%
Interest-bearing loans and borrowings	74,401	84,964	10,563	14.2%
Lease liabilities	3,769	4,164	395	10.5%
TOTAL NON CURRENT LIABILITIES	81,311	92,303	10,992	13.5%
TOTAL LIABILITIES	133,294	147,224	13,930	10.5%

Trade and other payables are those to whom Council owes money as at 30 June. Trade and other payables are budgeted to increase by 2.4% on the current year forecast.

Trust funds and deposits include refundable deposits, the fire services levy and retention amounts. Trust funds and deposits are budgeted to increase by 2.5% on the current year forecast.

Provisions include accrued annual leave and long service leave owing to employees. These employee entitlements are split between those entitlements expected to be paid within twelve months and those expected to be paid beyond the next year. Total provisions are budgeted to increase by 2.6% on the current year forecast.

Interest-bearing loans and borrowings are split between Council borrowings expected to be repaid within the next twelve months and those expected to be repaid beyond the next year. Refer to section 4.2.3 'Borrowings' for further information on Council's interest-bearing loans and borrowings.

The implementation of *AASB 16 Leases* requires most operating leases to be recognised on the balance sheet as a lease liability. The lease liability is split between lease liabilities expected to be repaid within the next twelve months and those expected to be repaid beyond the next year.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	Forecast	Budget	Projections		
	2023-24	2024-25	2025-26	2026-27	2027-28
	\$'000	\$'000	\$'000	\$'000	\$'000
Amount borrowed as at 30 June of the prior year	73,956	82,670	95,349	94,573	101,854
Amount proposed to be borrowed	15,480	21,800	10,000	19,700	17,400
Amount projected to be redeemed (repaid)	(6,766)	(9,121)	(10,776)	(12,419)	(14,442)
Amount of borrowings as at 30 June	82,670	95,349	94,573	101,854	104,812

Borrowings are generally utilised for the provision of major community assets that will provide community benefit over a number of years. This is considered sound practice and governments at all levels have regularly enacted this approach. The use of borrowings enables the cost of community assets to be spread inter-generationally and smooths the impact of the borrowings on the long-term financial structure for the Council.

4.2.4 Leases by category

As a result of the introduction of *AASB 16 Leases*, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Forecast	Budget
	2023-24	2024-25
	\$'000	\$'000
RIGHT-OF-USE ASSETS		
Property	3,614	4,043
Computers and telecommunications	1,040	719
Plant and Equipment	16	0
TOTAL RIGHT-OF-USE ASSETS	4,670	4,762
LEASE LIABILITIES		
Current lease liabilities		
Property	481	276
Computers and telecommunications	560	501
Plant and Equipment	17	1
Total current lease liabilities	1,058	778
Non-current lease liabilities		
Property	3,276	3,932
Computers and telecommunications	492	232
Plant and Equipment	1	0
Non-current lease liabilities	3,769	4,164
TOTAL LEASE LIABILITIES	4,827	4,942

4.3 Statement of Changes in Equity

4.3.1 Reserves

	Opening Balance \$'000's	Transfer to Reserve \$'000's	Transfer from Reserve \$'000's	Closing Balance \$'000's
Statutory Reserves				
Open Space	11,497	7,000	12,500	5,997
Total Statutory Reserves	11,497	7,000	12,500	5,997
Discretionary Reserves				
Aged Care Reserve	2,589	0	0	2,589
Basketball Stadium infrastructure	100	0	0	100
Defined Benefits Reserve	500	0	0	500
HACC Capital Grant	512	0	0	512
Library Reserve	1,505	0	0	1,505
Revegetation Net Gain	153	65	0	218
Scoresby Recreational Reserve	234	33	0	267
Social Housing Reserve	2,559	0	0	2,559
Unexpended Grants Reserve	4,348	4,400	4,348	4,400
Total Discretionary Reserves	12,500	4,498	4,348	12,650
Total Reserves	23,997	11,498	16,848	18,647

Statutory reserves must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. Whilst these funds can earn interest revenues for Council, they are not available for other purposes.

Discretionary reserves are funds set aside by Council for a specific purpose but are not protected by statute.

The nature and purpose of the reserves are as follows:

Open space reserve

The Open Space Reserve is used to provide funding for future purchases and improvements of open space. Funding is provided from developer's contributions for open space which is initially recognised in the comprehensive income statement and then transferred to the reserve from accumulated surplus to facilitate separate tracking of the total funds received but not yet spent.

Aged care reserve

The purpose of this reserve is to set aside the proceeds from the divestment of the Amaroo Gardens Aged Care Facility by Council on 2 November 2011 for aged services and infrastructure within the Knox municipality.

Basketball stadium infrastructure reserve

The purpose of this reserve is to improve basketball stadium facilities within the Knox municipality.

Defined benefits reserve

The purpose of this reserve is to fund a defined benefits call should a call be made.

HACC capital grant reserve

The purpose of this reserve is to refurbish, upgrade and maintain minor capital within the Home and Community Care funded programs.

Library reserve

The purpose of this reserve is for major capital expenditure for acquiring, refurbishing or redeveloping library premises as standalone premises or as part of community hubs for Knox Library branches.

Revegetation net gain reserve

The purpose of this reserve is to ensure any loss of vegetation through development is re-established in a sustainable location.

Scoresby Recreation reserve

The purpose of this reserve is to invest the income derived from lease of this site into the Scoresby Recreation Reserve.

Social housing reserve

The purpose of this reserve is to provide funding for the planning, development, construction and/or purchase of social housing for the Knox Community.

Unexpended grants reserve

The purpose of this reserve is to quarantine early payment of Victoria Grants Commission General Purpose and Local Roads Federal Grant funding for use in the following year.

4.3.2 Equity

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Change	
			\$'000	%
EQUITY				
Accumulated surplus	728,127	753,108	24,981	3.4%
Reserves	1,398,527	1,393,177	(5,350)	(0.4%)
TOTAL EQUITY	2,126,654	2,146,285	19,631	0.9%

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations.
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed.
- Accumulated surplus which is the value of all net assets less reserves that have accumulated over time. \$19.631 million of the \$24.981 million increase in accumulated surplus results directly from the surplus for the year. An amount of \$5.350 million (net) is budgeted to be transferred from other reserves to accumulated surplus. This reflects the usage of investment cash reserves to partly fund the capital works program. This is a transfer between equity balances only and does not impact on the total balance of equity.

The net increase in equity or net assets of \$19.631 million results directly from the 2024-25 financial year budgeted operating surplus.

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by/used in operating activities

Description	Forecast	Budget	Change	
	2023-24 \$'000	2024-25 \$'000	\$'000	%
Cash flow from operating activities				
Rates and charges	145,157	149,652	4,495	3.1%
User fees	11,244	12,170	926	8.2%
Statutory fees and fines	3,317	4,484	1,167	35.2%
Grants - operating	22,385	22,365	(20)	(0.1%)
Grants - capital	6,950	11,513	4,563	65.7%
Contributions - monetary	11,387	8,596	(2,791)	(24.5%)
Interest received	1,513	950	(563)	(37.2%)
Other receipts	1,353	817	(536)	(39.6%)
Net movement in trust deposits	90	66	(24)	(26.7%)
Employee costs	(80,154)	(83,853)	(3,699)	4.6%
Materials and services	(77,232)	(80,352)	(3,120)	4.0%
Contributions and donations	(6,023)	(5,876)	147	(2.4%)
Short-term, low value and variable lease payments	(84)	(11)	73	(86.9%)
Other payments	(691)	(704)	(13)	1.9%
Net cash provided by operating activities	39,212	39,817	605	1.5%

Operating activities refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.

The 2024-25 budgeted capital grants income is budgeted to increase by \$4.563 million. This is due to specific funding for some large capital works projects in 2024-25. Capital grants are not budgeted unless there is confirmation or a commitment that the funds will be received. Refer to section 4.5 'Capital works program' for a more detailed analysis of Council's capital works program for the 2024-25 financial year.

The 2023-24 forecast monetary contributions received includes \$3.325 million for non-recurring capital project contributions.

Employee costs are budgeted to increase by \$3.699 million on the 2023-24 forecast. This increase is driven by the estimated Enterprise Agreement (EA) increment, together with an allowance for other periodic increments in employee banding structure provided for in Awards, and the increase in the superannuation guarantee rate from 11.00% to 11.50%. A driver for the increased budget to forecast relates to potential redundancy payments.

Materials and services are budgeted to increase by \$3.120 million. Included in materials and services is capital expenditure which is operational in nature. This expenditure is budgeted to increase by \$2.919 million on the current year forecast due to capital projects being undertaken (including capital works to be carried forward to 2024-25).

4.4.2 Net cash flows provided by/used in investing activities

Description	Forecast	Budget	Change	
	2023-24 \$'000	2024-25 \$'000	\$'000	%
Cash flow from investing activities				
Proceeds from sale of property, infrastructure, plant and equipment	7,619	14,217	6,598	86.6%
Payments for property, infrastructure, plant and equipment	(60,773)	(67,398)	(6,625)	10.9%
Payments for investments	0	0	0	0.0%
Proceeds from sale of investments	12,500	0	(12,500)	(100.0%)
Net cash used in investing activities	(40,654)	(53,181)	(12,527)	30.8%

Investing activities refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property, plant and equipment.

The increase in net cash outflows from investing activities is due to a \$6.625 million increase in payments for property, infrastructure, plant and equipment, together with the redemption of \$12.500 million in term deposits that have an original maturity date greater than ninety days. This is partially offset by a \$6.598 million increase in proceeds from the sale of property, infrastructure, plant and equipment.

4.4.3 Net cash flows provided by/used in financing activities

Description	Forecast	Budget	Change	
	2023-24 \$'000	2024-25 \$'000	\$'000	%
Cash flow from financing activities				
Finance costs	(2,916)	(3,925)	(1,009)	34.6%
Proceeds from borrowings	15,480	21,800	6,320	40.8%
Repayment of borrowings	(6,766)	(9,122)	(2,356)	34.8%
Interest paid - lease liability	(293)	(343)	(50)	17.1%
Repayment of lease liabilities	(1,042)	(1,059)	(17)	1.6%
Net cash used in financing activities	4,463	7,351	2,888	64.7%

Financing activities refers to the cash generated or used in the financing of Council functions and include proceeds from and repayment of borrowings from financial institutions.

The 2024-25 budget includes new borrowings of \$21.800 million. The new borrowings are budgeted to take place at the end of the calendar year. Refer to section 4.2.3 'Borrowings' for further information on Council borrowings.

4.5 Capital Works Program

This section presents a listing of the capital works projects that will be undertaken for the 2024-25 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast	Budget	Change	
	2023-24	2024-25	\$'000	%
	\$'000	\$'000	\$'000	%
Property	16,886	22,574	5,688	33.7%
Plant and equipment	7,675	10,185	2,510	32.7%
Infrastructure	42,458	43,804	1,346	3.2%
Total contributions	67,019	76,563	9,544	14.2%

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expans'n	Grants	Contrib.	Council Cash*	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property	22,575	126	5,410	16,738	300	8,200	0	5,874	8,500
Plant and equipment	10,184	245	4,405	5,535	0	0	0	7,380	0
Infrastructure	43,804	5,611	27,621	10,571	0	3,313	200	24,801	13,300
Total	76,563	5,982	37,437	32,844	300	11,513	200	38,055	21,800

* Council cash represents council rates, reserves and proceeds from the sale of fixed assets.

4.5.2 2024-25 Capital Budget

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expans'n \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrow-ings \$'000
Property Buildings	18,287	0	5,210	12,777	300	8,200	0	1,587	8,500
Replacements of components for all Council owned buildings based on Building Asset Management Systems	5,210	0	5,210	0	0				
Tormore Reserve - Facility Redevelopment (this will only be funded if State/Federal funding is confirmed)	6,040	0	0	6,040	0				
Carrington Park - Pavilion Upgrade	3,500	0	0	3,500	0				
Wally Tew Reserve - Pavilion Upgrade (this will only be funded if State funding is confirmed)	1,900	0	0	1,900	0				
Upper Ferntree Gully - Toilet Replacement	150	0	0	150	0				
Energy Retrofits in Community Buildings	150	0	0	150	0				
Early Years Landscaping Upgrades	100	0	0	100	0				
Rowville Community Centre Indoor Scoreboards	100	0	0	100	0				
Solar panels in Community Facilities	100	0	0	100	0				
Boronia Progress Hall - Access Ramp	90	0	0	90	0				
Update to Community Wellbeing Facilities Signage	84	0	0	84	0				
Millers Homestead Accessibility Upgrades	80	0	0	80	0				
Update to Family and Children Service Facilities Signage	70	0	0	70	0				
Early Years Hubs - Playspace works	70	0	0	70	0				
Installation of Electronic Entry System	66	0	0	66	0				
Family & Children Centres - Storage works	50	0	0	50	0				
Knox Regional Netball Centre - Line Marking	50	0	0	50	0				
Illoura Children and Family Centre - Playspace Upgrade	40	0	0	40	0				
Access Key Plans for Early Years Centres	40	0	0	40	0				
Indoor Leisure Sites Security Upgrades	30	0	0	30	0				
Kitchen Retrofitting Program at sports pavilions	25	0	0	25	0				
Coonara Community House Education Centre Sink Upgrade	12	0	0	12	0				
HV Jones Community Hall - Accessible Toilet	10	0	0	10	0				
HV Jones Community Room - Accessible Bathroom	10	0	0	10	0				
Marie Wallace Community Pavilion Upgrade	10	0	0	10	0				
Billoo Kindergarten - Storage & Verandah Extension (Design)	300	0	0	0	300				
Total Property	18,287	0	5,210	12,777	300	8,200	0	1,587	8,500
Plant and Equipment									
Plant, machinery and equipment	2,760	50	2,710	0	0	0	0	0	0
Installation of Electric Vehicle Charging Stations at Council Facilities	50	50	0	0	0				
Plant and machinery replacement program	2,710	0	2,710	0	0				
Computers and telecommunications	3,430	0	1,695	1,735	0	0	0	3,430	0
Artworks	150	150	0	0	0	0	0	150	0
Public Art Project	150	150	0	0	0				
Total Plant and Equipment	6,340	200	4,405	1,735	0	0	0	3,580	0

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expans'n \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Infrastructure									
Roads	7,315	0	7,150	165	0	2,195	0	3,025	2,095
Road Surface Renewal Program across multiple locations within Knox	4,014	0	4,014	0	0				
Station Street, Ferntree Gully	790	0	790	0	0				
Templeton Rd, Wantirna	700	0	700	0	0				
Chandler Road, Boronia	510	0	510	0	0				
Harley Street North, Knoxfield	361	0	361	0	0				
High Risk Road Failure Program	306	0	306	0	0				
Industrial Road Renewal Program across multiple locations within Knox	210	0	210	0	0				
Acacia Road, Upper Ferntree Gully (Design)	50	0	50	0	0				
Sassess Avenue, Bayswater (Design)	45	0	45	0	0				
Hartington Drive, Bayswater (Design)	42	0	42	0	0				
Borg Crescent, Wantirna (Design)	37	0	37	0	0				
Stud Road Service Road, Scoresby (Design)	25	0	25	0	0				
Hakea Place, Rowville (Design)	25	0	25	0	0				
Grayson Drive, Scoresby (Design)	20	0	20	0	0				
Kenross Court, Bayswater (Design)	15	0	15	0	0				
Wyandra Way, Rowville - Local Area Traffic Management	80	0	0	80	0				
Parking Management Plan Implementation	30	0	0	30	0				
Agora Boulevard, Ferntree Gully - Traffic Treatment	30	0	0	30	0				
Eildon Parade, Rowville - Local Area Traffic Management	15	0	0	15	0				
Sassess Avenue, Bayswater - Intersection Improvement	10	0	0	10	0				
Bridges	993	0	993	0	0	0	0	993	0
Bridge Renewal Program across multiple locations within Knox	993	0	993	0	0				
Footpaths and cycleways	6,054	1,980	3,824	250	0	0	0	3,824	2,230
Green Spine Corridor - Shared Path, Chandler Road, Boronia	1,200	1,200	0	0	0				
Mount View Road, Upper Ferntree Gully - Footpath	190	190	0	0	0				
Oak Avenue, Boronia - Footpath	120	120	0	0	0				
Mountain Highway, The Basin - Footpath, between Wicks Rd and Claremont Ave	300	300	0	0	0				
High Street Road Footpath Connection to Farms	160	160	0	0	0				
Veronica Street, Ferntree Gully - Footpath Scoping, South side between Underwood Rd and 20 Veronica St	10	10	0	0	0				
Footpaths Renewal Program across multiple locations within Knox	3,038	0	3,038	0	0				
Shared Path Renewal Program across multiple locations within Knox	786	0	786	0	0				
Maccauley Place, Bayswater - Shared Path	250	0	0	250	0				
Drainage	5,115	665	3,950	500	0	0	200	3,750	1,165
Liberty Avenue Reserve - Wetland/Harvesting System	400	400	0	0	0				
Boronia Park Retarding Basin Flood Management - Design	150	150	0	0	0				
Egan Lee Reserve - Wetland	50	50	0	0	0				
Gilbert Reserve - Wetland	50	50	0	0	0				
Wantirna Reserve - Wetland	15	15	0	0	0				
Drainage Renewal Program across multiple locations within Knox	3,750	0	3,750	0	0				
Water Sensitive Urban Design System Renewal Program across multiple locations within Knox	200	0	200	0	0				

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expans'n \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Flood Mitigation Reactive Upgrade Works	250	0	0	250	0				
Various Flood Mitigation Upgrade Design	150	0	0	150	0				
193 Forest Rd, Boronia - Flood Mitigation Works	100	0	0	100	0				
Recreational, leisure and community facilities	10,718	0	6,838	3,880	0	490	0	6,348	3,880
Lewis Park - Oval 2 Sportsfield Renewal	1,750	0	1,750	0	0				
Wally Tew Reserve - Oval 1 Sportsfield Renewal	1,750	0	1,750	0	0				
Playground Renewal Program	845	0	845	0	0				
Fairpark Reserve - Cricket Net Renewal	400	0	400	0	0				
Windermere Reserve - Cricket Net Renewal	400	0	400	0	0				
Significant Municipal Site Renewal	160	0	160	0	0				
Public Tennis / Netball / Basketball Court Renewal	150	0	150	0	0				
Sporting Oval Fencing Renewal	140	0	140	0	0				
Exner Reserve - Tennis Court Renewal	130	0	130	0	0				
Knox Regional Netball Centre - Court renewal	130	0	130	0	0				
Reactive Sportsfield Surface Renewal	100	0	100	0	0				
Tormore Reserve - Safety Fencing Renewal	100	0	100	0	0				
Parkland Asset Renewal	95	0	95	0	0				
Park Furniture Renewal	95	0	95	0	0				
Reserve Paths Renewal	90	0	90	0	0				
Oversowing of Sportsfields	90	0	90	0	0				
Open Space Asset Artwork Renewal	83	0	83	0	0				
Bush Boulevard Renewal	80	0	80	0	0				
Sportsfield Infrastructure Replacement Program	75	0	75	0	0				
Irrigation Infrastructure Renewal	75	0	75	0	0				
Bayswater Oval - Sportsfield Renewal	50	0	50	0	0				
Reactive Park Signage Renewal	20	0	20	0	0				
Knox Gardens Reserve - Cricket Net Renewal (Design)	15	0	15	0	0				
Lakesfield Reserve - Cricket Net Renewal (Design)	15	0	15	0	0				
Lewis Park Stage 1, Waterways - Wantirna Reserve - Masterplan Implementation	1,000	0	0	1,000	0				
Lewis Park Reserve - Oval 2 Floodlighting Upgrade	300	0	0	300	0				
Gilbert Park, Knoxfield - Masterplan Implementation	300	0	0	300	0				
Kings Park Reserve - Masterplan Implementation	200	0	0	200	0				
Kings Park Reserve - Stormwater Harvesting Upgrade	120	0	0	120	0				
Wally Tew Reserve - Stormwater Harvesting Upgrade	120	0	0	120	0				
Replanting of priority areas within Knox including tree reserves and open space.	115	0	0	115	0				
Stockton Avenue Reserve - Footpath	50	0	0	50	0				
Dirt Jump Facility	50	0	0	50	0				
Major Crescent Reserve - Landscape Plan	50	0	0	50	0				
Schultz Reserve - Landscape Plan	50	0	0	50	0				
Lakesfield Reserve - Masterplan Design	25	0	0	25	0				

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expans'n \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrow-ings \$'000
Off street car parks	1,923	0	743	1,180	0	0	0	743	1,180
Program for asphalt resurfacing, patching, linemarking and kerb and channel renewal	743	0	743	0	0				
Carrington Park - Carpark Upgrade	410	0	0	410	0				
Knox Park Reserve - Carpark Upgrade	380	0	0	380	0				
Stud Park Reserve - Carpark Upgrade	200	0	0	200	0				
Wantirna Reserve - Carpark Upgrade	155	0	0	155	0				
Knox City Tennis Park - Carpark Upgrade	35	0	0	35	0				
Other infrastructure	3,042	1,616	306	1,120	0	0	0	292	2,750
Boronia Basketball Stadium Demolition Design	1,066	1,066	0	0	0				
Harold Street, Wantirna - Onroad Bicycle Facilities	350	350	0	0	0				
Knox Leisureworks - Strategic Review	150	150	0	0	0				
Installation of Bicycle Repair Stations	50	50	0	0	0				
Street furniture renewal program	306	0	306	0	0				
Major Roads Streetlight Replacement	900	0	0	900	0				
Essential Service Building Code Measures	120	0	0	120	0				
Asbestos Removal Program	75	0	0	75	0				
Improvement	25	0	0	25	0				
Total Infrastructure	35,160	4,261	23,804	7,095	0	2,685	200	18,975	13,300
Total Capital Works	59,787	4,461	33,419	21,607	300	10,885	200	24,142	21,800

* Council cash represents council rates, reserves and proceeds from the sale of fixed assets.

4.5.3 Works carried forward from 2023-24 year

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expans'n \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Property Buildings	4,287	126	200	3,961	0	0	4,287	0	
Knox Athletics Track - New Shade Structure	96	96	0	0	0				
Gilmour Park - Shade Shelter	30	30	0	0	0				
Replacements of components for all Council owned buildings based on Building Asset Management Systems	200	0	200	0	0				
Park Ridge Reserve - Pavilion Refurbishment	3,452	0	0	3,452	0				
Community Toilet Replacement Program	200	0	0	200	0				
Wally Tew Reserve - Pavilion Upgrade (this will only be funded if State funding is confirmed)	132	0	0	132	0				
Carrington Park - Pavilion Upgrade	90	0	0	90	0				
Ambleside Park	62	0	0	62	0				
Early Years Landscaping Upgrades	25	0	0	25	0				
Total Property	4,287	126	200	3,961	0	0	4,287	0	
Plant and Equipment									
Plant, machinery and equipment	45	45	0	0	0	0	0	0	
Installation of Electric Vehicle Charging Stations at Council Facilities	45	45	0	0	0				
Computers and telecommunications	3,800	0	0	3,800	0	0	3,800	0	
Total Plant and Equipment	3,845	45	0	3,800	0	0	3,800	0	
Infrastructure									
Roads	102	0	0	102	0	0	0	0	
Napoleon Road - Electronic Signs	77	0	0	77	0				
Sundew Ave - Local Area Traffic Management (Design)	25	0	0	25	0				
Footpaths and cycleways	185	149	0	36	0	0	0	185	
Upper Ferntree Gully Rail Link	109	109	0	0	0				
Ferntree Gully Road, Ferntree Gully - Shared Path, O'Connor Road to Henderson Brenock Park Drive Footpath and Bus Stop works	40	40	0	0	0				
Macaulay Place, Bayswater - Shared Path	30	0	0	30	0				
Drainage	1,625	728	0	898	0	0	0	1,625	
Gilbert Reserve - Wetland Scoping and Analysis	397	397	0	0	0				
Egan Lee Reserve - Wetland Construction	331	331	0	0	0				
Cardiff Street - Flood Mitigation	502	0	0	502	0				
Forest Road to Koolunga Reserve, Ferntree Gully	366	0	0	366	0				
Kevin Avenue Ferntree Gully - Flood Investigation	30	0	0	30	0				
Off street car parks	504	0	0	504	0	0	0	0	
Egan Lee Reserve - Carpark	405	0	0	405	0				
Knox Skate and BMX Park - Carpark	99	0	0	99	0				

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expans'n \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrow-ings \$'000
Recreational, leisure and community facilities	4,644	239	3,818	587	0	628	0	4,016	0
Knox Hockey Facility Development	239	239	0	0	0				
Knox Athletics Track - Reactive Track Renewal	2,696	0	2,696	0	0				
Exner Reserve - Tennis Court Renewal	392	0	392	0	0				
Playground Renewal Program	280	0	280	0	0				
Knox BMX Track Renewal	250	0	250	0	0				
Bayswater Oval - Cricket Net Renewal	200	0	200	0	0				
Bayswater Oval - Stormwater Harvesting Upgrade	220	0	0	220	0				
Carrington Park Reserve - Stormwater Harvest Upgrade	105	0	0	105	0				
Major Crescent Reserve - Landscape Plan	100	0	0	100	0				
Kings Park Reserve - Masterplan Implementation	70	0	0	70	0				
Schultz Reserve - Landscape Plan	57	0	0	57	0				
Wantirna Reserve - Masterplan Implementation	35	0	0	35	0				
Other infrastructure	1,584	234	0	1,350	0	0	0	0	0
Knox Leisureworks - Strategic Review	130	130	0	0	0				
Community Planning to support Boronia Railway Station Development	50	50	0	0	0				
Stud Road - Onroad Bicycle Facilities	44	44	0	0	0				
Boronia Basketball Stadium Demolition Design	10	10	0	0	0				
Major Roads Streetlight Replacement	1,350	0	0	1,350	0				
Total Infrastructure	8,644	1,350	3,818	3,476	0	628	0	5,827	0
Total Carried Forward Capital Works 2023/24	16,776	1,521	4,018	11,237	0	628	0	13,913	0

* Council cash represents council rates, reserves and proceeds from the sale of fixed assets.

4.6 Summary of Planned Capital Works Expenditure

For the four years ended 30 June 2026, 2027 and 2028

2025/26	Total Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expans'n \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Property									
Buildings	6,535	50	5,016	1,454	15	0	0	3,035	3,500
Total Property	6,535	50	5,016	1,454	15	0	0	3,035	3,500
Plant and Equipment									
Plant, machinery and equipment	2,049	50	1,999	0	0	0	0	2,049	0
Computers and telecommunications	3,820	0	1,695	2,125	0	0	0	3,820	0
Artworks	285	200	85	0	0	0	0	285	0
Total Plant and Equipment	6,154	250	3,779	2,125	0	0	0	6,154	0
Infrastructure									
Roads	9,424	0	8,959	465	0	2,218	0	7,206	0
Bridges	973	0	973	0	0	0	0	973	0
Footpaths and cycleways	4,672	450	4,022	200	0	0	0	3,672	1,000
Drainage	6,183	1,580	4,018	585	0	0	0	3,683	2,500
Recreational, leisure and community facilities	7,432	200	5,302	1,930	0	0	0	4,932	2,500
Off street car parks	1,505	0	765	740	0	0	0	1,005	500
Other infrastructure	229	0	109	120	0	0	0	229	0
Total Infrastructure	30,417	2,230	24,147	4,040	0	2,218	0	21,699	6,500
Total Capital Works Expenditure	43,106	2,530	32,942	7,619	15	2,218	0	30,888	10,000

2026/27	Total Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expans'n \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Property									
Buildings	10,040	0	5,408	4,562	70	0	0	2,540	7,500
Total Property	10,040	0	5,408	4,562	70	0	0	2,540	7,500
Plant and Equipment									
Plant, machinery and equipment	2,455	0	2,455	0	0	0	0	2,455	0
Computers and telecommunications	3,200	0	1,695	1,505	0	0	0	3,200	0
Artworks	288	200	88	0	0	0	0	288	0
Total Plant and Equipment	5,943	200	4,238	1,505	0	0	0	5,943	0
Infrastructure									
Roads	9,649	0	8,794	855	0	2,240	0	3,409	4,000
Bridges	996	0	996	0	0	0	0	996	0
Footpaths and cycleways	5,514	1,275	4,204	35	0	0	0	4,014	1,500
Drainage	5,504	450	4,104	950	0	0	0	4,254	1,250
Recreational, leisure and community facilities	9,945	40	7,210	2,695	0	0	0	5,095	4,850
Off street car parks	1,683	35	788	860	0	0	0	1,083	600
Other infrastructure	233	0	113	120	0	0	0	233	0
Total Infrastructure	33,523	1,800	26,208	5,515	0	2,240	0	19,083	12,200
Total Capital Works Expenditure	49,506	2,000	35,854	11,582	70	2,240	0	27,566	19,700

2027/28	Total Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expans'n \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrow-ings \$'000
Property									
Buildings	10,641	230	5,761	4,580	70	0	0	3,141	7,500
Total Property	10,641	230	5,761	4,580	70	0	0	3,141	7,500
Plant and Equipment									
Plant, machinery and equipment	2,132	0	2,132	0	0	0	0	2,132	0
Computers and telecommunications	4,701	0	1,695	3,006	0	0	0	4,701	0
Artworks	290	200	90	0	0	0	0	290	0
Total Plant and Equipment	7,123	200	3,917	3,006	0	0	0	7,123	0
Infrastructure									
Roads	9,500	0	9,345	155	0	2,262	0	4,738	2,500
Bridges	944	0	944	0	0	0	0	944	0
Footpaths and cycleways	5,490	920	4,370	200	0	0	0	3,990	1,500
Drainage	5,174	50	4,824	300	0	0	0	3,924	1,250
Recreational, leisure and community facilities	8,760	200	7,100	1,460	0	0	0	4,710	4,050
Off street car parks	1,502	200	812	490	0	0	0	902	600
Other infrastructure	235	0	115	120	0	0	0	235	0
Total Infrastructure	31,606	1,370	27,511	2,725	0	2,262	0	19,444	9,900
Total Capital Works Expenditure	49,369	1,800	37,188	10,311	70	2,262	0	29,707	17,400

* Council cash represents council rates, reserves and proceeds from the sale of fixed assets

5a. Targeted Performance Indicators

The following tables highlight Council's current and projected performance across a selection of targeted service and financial performance indicators. These indicators provide a useful analysis of Council's intentions and performance and should be interpreted in the context of the organisation's objectives.

The targeted performance indicators below are the prescribed performance indicators contained in Schedule 4 of the *Local Government (Planning and Reporting) Regulations 2020*. Results against these indicators and targets will be reported in Council's Performance Statement included in the Annual Report.

Targeted performance indicators – Service

Indicator	Measure	Notes	Actual	Forecast	Target	Target Projections			Trend
			2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	+ / o / -
Governance									
Consultation and engagement (Council decisions made and implemented with community input)	Satisfaction with community consultation and engagement Community satisfaction rating out of 100 with the consultation and engagement efforts of Council	1	53	69	69	70	70	71	+
Roads									
Condition (sealed local roads are maintained at the adopted condition standard)	Sealed local roads below the intervention level Number of kms of sealed local roads below the renewal intervention level set by Council / Kms of sealed local roads	2	95.28%	94.00%	94.00%	94.00%	94.00%	94.00%	o
Statutory Planning									
Service standard (planning application processing and decisions are in accordance with legislative requirements)	Planning applications decided within the relevant required time Number of planning application decisions made within the relevant required time / Number of planning application decisions made	3	71.12%	74.93%	60.00%	60.00%	60.00%	60.00%	o
Waste Management									
Waste diversion (amount of waste diverted from landfill is maximised)	Kerbside collection waste diverted from landfill Weight of recyclables and green organics collected from kerbside bins / Weight of garbage,	4	53.12%	73.76%	70.00%	72.00%	73.00%	74.00%	+

Targeted performance indicators - Financial

Indicator	Measure	Notes	Actual	Forecast	Target	Target Projections			Trend
			2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	+ / o / -
Liquidity									
Working capital (sufficient working capital is available to pay bills as and when they fall due)	Current assets compared to current liabilities Current Assets / Current Liabilities	5	163.35%	139.77%	100.00%	100.00%	100.00%	100.00%	o
Obligations									
Asset renewal (assets are renewed as planned)	Asset renewal compared to depreciation Asset Renewal and Upgrade Expenditure / Depreciation	6	186.26%	214.80%	100.00%	100.00%	100.00%	100.00%	o
Stability									
Rates concentration (revenue is generated from a range of sources)	Rates compared to adjusted underlying revenue Rate Revenue / Adjusted Underlying Revenue	7	70.19%	73.10%	71.27%	75.42%	76.44%	75.74%	+
Efficiency									
Expenditure level (resources are used efficiently in the delivery of services)	Expenses per property assessment Total Expenditure / No. of Assessments	8	\$3,030	\$2,825	\$2,909	\$2,694	\$2,809	\$2,780	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

5b. Financial Performances Indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the *Local Government (Planning and Reporting) Regulations 2020*. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend
			2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	+ / o / -
Operating Position									
Adjusted underlying result (an adjusted underlying surplus is generated in the ordinary course of business)	Adjusted underlying surplus (or deficit) Adjusted Underlying Surplus (Deficit) / Adjusted Underlying Revenue	9	(9.14%)	2.59%	3.85%	7.66%	7.41%	7.85%	+
Liquidity									
Unrestricted cash (sufficient cash that is free of restrictions is available to pay bills as and when they fall due)	Unrestricted cash compared to current liabilities Unrestricted Cash / Current Liabilities	10	76.06%	66.24%	61.49%	72.46%	75.39%	76.04%	+
Obligations									
Loans and borrowings (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities)	Loans and borrowings compared to rates Interest Bearing Loans and Borrowings / Rate Revenue	11	54.95%	56.45%	63.55%	61.24%	62.05%	64.26%	o
Loans and borrowings (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities)	Loans and borrowings repayments compared to rates Interest and Principal Repayments / Rate Revenue	11	4.44%	6.61%	8.70%	9.76%	10.34%	11.86%	-
Indebtedness (level of long term liabilities is appropriate to the size and nature of a Council's activities)	Non-current liabilities compared to own-source revenue Non Current Liabilities / Own Source Revenue	12	43.33%	46.49%	49.63%	49.99%	49.91%	50.03%	o
Stability									
Rates effort (rating level is set based on the community's capacity to pay)	Rates compared to property values Rate Revenue / Property Values (CIV)	13	0.22%	0.24%	0.22%	0.23%	0.24%	0.24%	o
Efficiency									
Revenue level (resources are used efficiently in the delivery of services)	Average rate per property assessment General Rates Revenue / No. of Property Assessments	14	\$1,624	\$1,703	\$1,754	\$1,794	\$1,836	\$1,878	+

5c. Financial Performances Indicators

The following table presents additional indicators that are not prescribed indicators in the *Local Government (Planning and Reporting) Regulations 2020*. These indicators are used by the Department of Treasury and Finance to conduct credit assessments of councils under the Treasury Corporation of Victoria (TCV) loans framework. Subject to these financial covenants being satisfied over the prior three years to the budget year, the budget year, and subsequent three projected financial years, a borrowing limit will be determined under the framework.

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend
			2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	+ / o / -
TCV loans framework indicators									
Interest bearing liabilities to own source revenue	Interest Bearing Liabilities / Own Source Revenue (excluding Open Space Contributions)	15	46.99%	51.88%	56.03%	57.28%	57.93%	59.17%	o
Interest cover ratio	EDITBA / Interest Expense	15	10.77	13.89	11.84	10.56	10.27	10.02	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes on indicators

5a.1 Satisfaction with community consultation and engagement

During 2023-24, Council shifted providers for the Community Satisfaction Survey. The 2023-24 results have now been finalised and the 2023-24 forecast has been updated to reflect the 2023-24 actual figure. Targets for 2024-25 onwards are based on the measure being relatively stable with minor movement anticipated.

5a.2 Sealed local roads below the intervention level

Forecast for 2023-24 and targets for 2024-25 onwards indicate a steady target of 94%.

5a.3 Planning applications decided within the relevant required time

Forecast actual for 2023-24 is based on the 2023-24 half year data available. Targets for 2024-25 onwards have been aligned to our service standard target of 60% of planning permit applications determined within 60 statutory days, as determined in the Urban Planning Service Plan endorsed by Council in December 2017. Council will be reviewing this target in line with the review of the Urban Planning Service Plan (expected during 2024-25).

5a.4 Kerbside collection waste diverted from landfill

Forecast actual for 2023-24 is based on the 2023-24 half year data available. Targets for 2024-25 onwards are based on the rollout of the Food Organics and Garden Organics service with results of this measure anticipated to increase over next four years. The 2024-25 target has been increased (from 65%) as the 2023-24 forecast far exceeds this. The 2025-26 target is aligned to the Recycling Victoria (Department of Environment, Land, Water and Planning) interim target to divert 72% of waste from landfill by 2025.

5a.5 Working capital

Working capital (current assets / current liabilities) is the proportion of current liabilities represented by current assets. It is a general measure of the organisation's liquidity and its ability to meet its commitments as and when they fall due. The working capital ratio is anticipated to remain around 1.00 for the ten-year period. The decrease from 2022-23 is due to the carry-forward of capital works expenditure and the early payment of Victorian Grants Commission funding. These targets align to targets determined in our Long Term Financial Plan.

5a.6 Asset renewal

Asset renewal is calculated as asset renewal expenditure as a percentage of depreciation. This indicates the extent of Council's renewal of assets against its depreciation charge (an indication of the decline in value of its existing capital assets). A greater than 1.00 indicates Council is maintaining its existing assets, while a percentage less than 100% means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets. Council's asset renewal indicator is greater than 100% through the ten year outlook. These targets align to targets determined in our Long Term Financial Plan.

5a.7 Rates concentration

Rates concentration is measured as rate revenue compared to the adjusted underlying revenue. Adjusted underlying revenue is defined as total income excluding non-recurrent grants used to fund capital expenditure, non-monetary asset contributions, and contributions to fund capital expenditure from sources other than grants and non-monetary contributions. Rates concentration reflects the extent of reliance on rate revenues to fund all of Council's on-going services. The 2024-25 target shows a decrease on the 2023-24 forecast followed by small increases over the following two years. These targets align to targets determined in our Long Term Financial Plan.

5a.8 Expenditure level

Expenditure level presents the average Council expenditure per property assessment. The 2024-25 target shows an increase on the 2023-24 forecast followed by a decrease the following year. These targets align to targets determined in our Long Term Financial Plan.

5b.9 Adjusted underlying result

Adjusted underlying result is the net surplus or deficit for the year (per Australian Accounting Standards) adjusted for non-recurrent grants used to fund capital expenditure, non-monetary asset contributions, and contributions to fund capital expenditure other than grants and non-monetary asset contributions. It is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance is expected over the period. The negative result in 2022-23 was largely driven by the net loss on the disposal of property, infrastructure, plant and equipment, in particular the transfer of the Knox Regional Sports Park assets to the State Government.

5b.10 Unrestricted cash

Unrestricted cash means all cash and cash equivalents other than restricted cash, including cash that will be used to fund capital expenditure from the previous financial year. Restricted cash means cash and cash equivalents, within the meaning of Accounting Standard *AASB 107 Statement of Cash Flows*, that are not available for use other than for a purpose for which it is restricted. The decline from the current year forecast demonstrates a reduction of cash and cash equivalents together with the utilisation of interest-bearing loans and borrowings to fund the Capital Works Program. Statutory reserve balances are forecast to decrease in 2024-25 and 2025-26.

5b.11 Debt compared to rates

Loans and borrowings means interest bearing loans and borrowings compared to rates and charges revenue. The balance of interest bearing loans and borrowings is shown as a percentage of rates revenue. Loans and borrowings also refers to interest and principal repayments compared to rate revenue. The ratio describes Council's cash flow debt repayment capacity through the inclusion of interest and principal repayments on interest bearing loans and borrowings as a percentage of rate revenue. The trend indicates a continued reliance on debt against annual rate revenue in 2024-25 due to borrowings to fund the Capital Works Program.

5b.12 Indebtedness

Indebtedness compares non-current liabilities to own source revenue. Own source revenue is defined as adjusted underlying revenue other than revenue that is not under the control of Council (including government grants). Interest-bearing borrowings will increase in 2024-25 to fund the Capital Works Program, with ratio remaining steady in the following three years.

5b.13 Rates effort

Rates effort, which is intended to examine the community's capacity to pay, presents rate revenue as a percentage of the capital improved value of rateable properties in the municipality. The trend is relatively steady for rates effort.

5b.14 Revenue level

Revenue level presents the residential rate revenue per residential property assessment. The trend shows a small annual increase.

5c.15 Loan borrowing eligibility through the Government loans framework

The Victorian Government has approved the Treasury Corporation of Victoria (TCV) to become a direct lender to local councils. Victoria's strong credit rating means that the State can borrow and lend money at cheaper rates than are commercially available to councils. This new policy initiative enables Victorian councils to achieve interest cost savings by being able to access low-interest loans financed through TCV.

The following financial ratio criteria need to be satisfied to be eligible to borrow through TCV:

- Interest bearing loans and borrowings cannot exceed 60 percent of own source revenue
- The interest cover ratio cannot be less than 2:1

6. Financial Strategies

Long Term Financial Plan

The budget has been prepared for the four-year period ending 30 June 2028. The Budget is in turn set within the Long Term Financial Plan to assist Council to adopt a budget within a longer term financial framework. The Financial Plan provides a 10 year financially sustainable projection regarding how the actions of the Council Plan may be funded to achieve the Community Vision. The Financial Plan is to be adopted in June 2024 in line with the 2024-25 Budget. The Budget is supported by the following series of Financial Strategy Principles that guide the development of both the Annual Budget and the Financial Plan.

Financial Strategy Principles

Principles relating primarily to the operating budget:

Sustainable Budgeting Principle

Council will implement a sustainable budget and financial strategy that caters for short and long-term planning responsibilities.

Community expectations are a key driver of the strategy, as reflected in the Council Plan, and Council strives to adequately resource current and future need across the City. Council has limited financial and non-financial resources and faces wide-ranging and complex community needs.

Council is committed to delivering an annual operating surplus to provide funds for capital projects and infrastructure renewal, for both current and future generations. When identifying sources of revenue and determining expenditure needs, Council will ensure that these community needs can be adequately addressed in the future.

Rating Revenue Principle

Council comply with the Victorian Government's rate capping legislation which limits rate increased to an amount set by the relevant Minister.

A rating strategy included in the Revenue and Rating Plan that determines the allocation of rate contributions across the municipality will be considered by Council each term.

Council will comply with the rate capping legislation and will consider applying for a short term increase to the rate cap if deemed necessary during any budget or long term financial planning process.

Waste Management Principle

To not impact other services and capital renewal spending Council will fully recover the cost of waste services through a waste services charge.

Waste income is at full cost recovery and is not subject to the rate capping framework.

Intergovernmental Funding Principle

Council supports other levels of government to fully fund services delivered on their behalf. Council will maximise the level of grants and subsidies received from Commonwealth and State Governments to achieve a better share of government taxes for the Knox Community.

Funds received from other levels of government will normally be expected to meet the full direct and indirect costs of providing those services. Council opposes cost shifting from other levels of government and may not contribute funding or assets to services that are the responsibility of other levels of government. In circumstances where Council provides a subsidy to a service, a determination will be made ensuring the contribution does not outweigh the community benefit.

Where cost shifting from other levels of government is apparent, Council will communicate to its community the impacts of these cost impositions.

Operating Projects Expenditure Principle

Council will separately fund projects of a non-recurring operating nature in line with considering availability of revenue to fund existing services and infrastructure renewal.

Priority projects that are not started or completed within the budget year are subject to future budget and planning considerations. These projects will be reassessed against any revised Council priorities.

Amended Budget Principle

Council will amend the Budget for internal management reporting purposes to ensure prudent and transparent budgeting and financial planning.

Council will ensure a rigorous approach to budget management. The budget will be amended where necessary following finalisation of the annual accounts.

Amended budgets enable Council to review and approve variances to revenue and expenditure resulting primarily from external factors, ensuring accountability and optimal budget control for management reporting purposes. Amendments to the adopted budget will be considered under the following circumstances:

- Additional income has been received
- Reduction in income due to identified reasons
- Transactions required subsequent to finalisation of end of year accounts
- Expenditure increase matching additional income
- Additional non discretionary expenses
- Deferred expenditure
- Sound accounting processes to meet audit requirements.

In the circumstance where additional cash surplus is identified (after taking into account cash requirements in future years), this surplus will firstly be considered for transfer into a defined benefits reserve and secondly for opportunities to reduce planned borrowing.

New expenditure identified (if any) should be considered within the overall priority listing of works across Knox. This may include bringing forward foreshadowed works in a staged approach. Existing commitments of staff and project management resources will be considered to ensure deliverability prior to endorsement of additional expenditure.

The Annual Report will detail performance against the original Budget as adopted by Council as the Budget.

Principles relating primarily to management of Council assets:

Asset Management Principle

This measures the renewal and upgrade expenditure that Council incurs on its existing asset base compared to depreciation expense. This assesses whether Council's assets are being renewed or upgraded as planned and compares the rate of spending on existing assets through renewing, restoring, replacing or upgrading existing assets with depreciation expense.

Council will provide well-maintained community assets that are fit for their purpose and provide best possible community benefit. Council's budget and long-term strategy will commit, with specific budget provision, an appropriate level of expenditure to ensure ongoing asset maintenance and renewal.

Council will plan and appropriately resource the necessary work on infrastructure to ensure that all assets are maintained fit for purpose. Accurate asset date and condition assessments will be drawn upon to inform the annual budgeting and works programs.

Asset management involves anticipating and managing risk and asset failures. Council is committed to increasing expenditure on asset renewal in order to sustainably manage its community infrastructure. Appropriate expenditure is allocated to ensure that compliance and safety regulations are addressed for all assets.

The separate asset renewal component of total capital works expenditure will be based on needs identified in that will include amounts sufficient to fund renewal of our assets to agreed standards as established in the asset management plans, based on the replacement cost and remaining useful life of the asset in order to meet minimum community standards.

Council will maintain a capital sustainability index of greater than one-to-one until assets have reached standards defined in the asset management plans. The sustainability index is defined as the ratio of renewal expenditure on infrastructure assets compared to the annual depreciation expense incurred by these assets.

Council will seek the most effective community outcome from the application of asset renewal funds, which may not necessarily result in the replication of existing facilities but could involve the adaptive re-use of an asset. In such circumstances, asset renewal funds will complement new and upgrade funding as appropriate.

Capital Projects Budgeting Principle

Budgets to be phased according to actual build cycle leading to more appropriate accountability for expenditure and more accurate performance measures

Council will prioritise capital works expenditure based on the capital investment hierarchy as adopted by Council.

Council will budget capital expenditure in the financial year it is estimated to occur based on the methodology of scope, design, delivery.

Council Reserves Principle

Council will maintain, cash backed reserves for statutory (restricted) reserves only, allowing maximum cash availability to reduce borrowing requirements.

Council will endeavor to maintain a minimum cash balance equivalent to the identified cash backed reserves plus sufficient cash to achieve a working capital ratio of above 1.

Due to the nature of these funds, and potential for immediate use, the cash will not be considered as parts of Council's internal budgeting and management reporting processes. They will be treated as a source of funds only available for stated purpose.

Until these funds are used for the stated purpose the cash contained within these reserves will be managed in line with Council's Investment Policy.

These reserves will be held as assets in Council's balance sheet and the cash within the fund will be available for the predefined purposes for all statutory (restricted) reserves.

Property Holding Principle

Council will manage, acquire and dispose of property in the best interest of the Knox community. Council recognises the importance of property holdings over the long term to community wellbeing.

Assets will only be considered for disposal where there is no clear Council or community need for that asset in the foreseeable future. All property considered for disposal will undergo a thorough evaluation based on Council's Sale of Land and Buildings Policy Principles, which consider both financial and community benefit factors. Open space will not be sold unless it results in a net community benefit and addresses Council's Policy requirements, which includes consideration of the open space network, impact to habitat, flora and fauna, and proposed future infrastructure. Any proceeds derived from property realisation will be firstly directed towards debt reduction and secondly towards new/upgrade capital work. They will not be used to fund operating expenditure. Council will not necessarily hold property that has no current or future identified purpose, or if that purpose can be met more effectively in other ways.

Existing holdings or strategic acquisitions must meet existing needs, newly identified needs or adopted strategies. To enhance community benefit opportunities for the alternative use of property (including asset realisation) will be investigated. Regular reviews of asset holdings will be conducted to identify opportunities for asset realisation. Asset management plans, asset usage, land use planning documents, strategic asset investment framework and community benefit will be consideration in such reviews.

Regular reviews of asset holdings will be conducted to identify opportunities for asset realisation. Asset management plans, asset usage, land use planning documents, strategic asset investment framework and community benefit will be consideration in such reviews.

Principles relating primarily to management of Council financial position:

Financial Principle

Council will fund all operating and capital expenditure in a prudent, ethical and responsible manner. Council will seek and accept external funding contributions to a project where the acceptance of the funding will not compromise Council's principles or objectives.

Council will seek to maximise all external funding opportunities and seek alternative revenue sources to reduce reliance upon rates, including transfers from other levels of government and other financing opportunities where appropriate, and having regard to the financial impacts and outcomes for the community. Following the decision to proceed with a project, external funding commitments will be formalised.

While an external funding opportunity should be part of the overall project, its consideration should remain only one factor in the decision-making process. Accordingly, care should be taken to not inappropriately commit Council to the acceptance of funding opportunities before the project is determined as suitable and of immediate priority. This is necessary to avoid the unreasonable distortion of Council's priorities due to the availability of external funding.

Cash Management Principle

Working capital ratio is used to assess financial performance. Low working capital ratio values, near one or lower, can indicate serious financial problems. The working capital ratio indicates Councils short-term assets to pay off its short-term debt.

Council will monitor its Working Capital Ratio (current assets/current liabilities) to ensure the maintenance of the required level of cash to meet operational requirements.

The target ratio should remain at or above 1 (see Council Reserves Principle).

Council will maximise the return on cash funds invested and ensure investment placements remain within ethical and legislative constraints. Outstanding debtors will be converted to cash by adopting commercial practices and benchmarks.

Loan Borrowing Principle

Councils ability to fund services and capital renewal expenditure from own source revenue is a key measure of sustainability.

Council will consider the use of loan funding as a viable and equitable mechanism of funding new/significantly upgraded major assets that provide a broad community benefit or funding capital projects that provide a financial return above annual loan funding costs.

Prior to undertaking any future borrowings, Council will model the implications of the proposed loan program on council's long-term financial position and determine the funding mechanism to meet annual debt servicing and redemption requirements, in line with the approved Loan Borrowing Policy.

To be eligible to access funds through the TCV loan framework, Council will remain within the stated financial ratios for the time period defined within the framework.

One of the key considerations for Council in the application of future loan borrowings is the annual operational and asset renewal needs can be met from annual funding sources. That is, Council will strive to not access funding from non-renewable sources such as loans, asset sales or reserves to meet its annual operational and renewal expenditure needs. With the exception of one off expenditure requirements such as a defined benefits call-up.

7. Schedule of Fees and Charges

This appendix presents the fees and charges which will be charged in respect to various goods and services during the financial year 2024-25. Note that this schedule only includes fees set by Council. There are other fees that are set by statute and charged by Council in addition to this listing. These are statutory fees and are made in accordance with legislative requirements. These fees are updated as of 1 July 2024 and will be reflected on Council's website.

Knox City Council

2024-25 Fees & Charges



Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
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CEO - Chief Financial Office

REVENUE & PROPERTY SERVICES

Land Information Certificates are a standard charge fixed by State Government (Statutory) legislation. Summons Costs recovered are fully recoverable from the outstanding rate debtors.

Summons Costs Recovered (Legal Costs)	Scale of Costs	Scale of Costs	Scale of Costs	\$0.00	0.00%
Land Information Certificates - Urgent Requests Additional Fee	Per Certificate	\$43.00	\$45.00	\$2.00	4.65%
Reproduction of a Valuation and Rate Notice - Current rating year	Per Notice	\$15.00	\$16.00	\$1.00	6.67%
Reproduction of a Valuation and Rate Notice - Up to 7 prior rating years	Per Notice	\$20.00	\$21.00	\$1.00	5.00%
Reproduction of a Valuation and Rate Notice - Older than 7 prior rating years	Per Hour	\$92.00	\$96.00	\$4.00	4.35%
Recovery of cost incurred to undertake a Field Call	Per Field Call	\$92.00	\$96.00	\$4.00	4.35%
Recovery of Council's Agency's Professional Costs to prepare Field Call documentation	Per Field Call	\$80.00	\$84.00	\$4.00	5.00%
Supplementary Valuation Fee (Water Authorities)	Per Property	\$35.00	\$37.00	\$2.00	5.71%

PROPERTY RENTALS

This is a nominal fee paid annually by community groups subject to a licence agreement for the use of the facility. Occupancy arrangements are undertaken in accordance with the 'Leasing and Licensing' Policy.

Community Group Agreement Fee (Lease/Licence) - for current executed agreement	Per Annum	\$239.00	\$249.00	\$10.00	4.18%
Community Group Agreement Fee (Lease/Licence) - for new agreement entered from 1st July 2024	Per Annum	New Fee	\$450.00	New Fee	New Fee
Essential Safety Measures (for commercial properties)	Per Annum	\$425.00	Based on property size	\$0.00	0.00%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Administration Fees for New Tenancy Application:					
Telecommunication - Rooftop and Building site	Per Application	New Fee	\$2,000.00	New Fee	New Fee
Telecommunication - Macro base station sites (New application)	Per Application	New Fee	\$4,000.00	New Fee	New Fee
Telecommunication - Macro base station sites (Upgrade application)	Per Application	New Fee	\$2,000.00	New Fee	New Fee
Other Administration Fees:					
Commercial - Specific property request	Per Request	New Fee	\$1,000.00	New Fee	New Fee
Adjoining Owner - Examples include use of road reserves, or land historically encroached on, now to be managed under agreement	Per Request	New Fee	\$500.00	New Fee	New Fee

Knox City Council

2024-25 Fees & Charges



Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
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City Liveability - City Planning and Building

PLANNING SERVICES

The Planning and Subdivision fees indicated below are for the processing and administration of development applications. Most of these fees are prescribed by State Regulations. Only those that are at the discretion on Council are indicated below.

Secondary Consent & Extension of Time Requests

Secondary Consent Requests	Per Request	\$440.00	\$460.00	\$20.00	4.55%
Extension of Time Request - For all permits other than Multi Dwelling Permits for more than two dwellings or tree removal on single dwelling sites	Per Request	\$300.00	\$315.00	\$15.00	5.00%
Extension of Time Request - For Tree Removal or Pruning (single dwelling sites only)	Per Request	\$95.00	\$100.00	\$5.00	5.26%
Extension of Time Request - For Multi Dwelling Permits of more than two dwellings	Per Request	\$770.00	\$800.00	\$30.00	3.90%

Bonds (Refundable)

Works Bond	Per Request	150% of the estimated cost of works. Minimum bond amount - \$7,000 for incomplete works bond and \$3,000 for maintenance bond	150% of the estimated cost of works. Minimum bond amount - \$7,500 for incomplete works bond and \$3,500 for maintenance bond		
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Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Landscaping Bond	Per Request	\$7,300.00	\$7,600.00	\$300.00	4.11%
Fee to process Bonds for uncompleted works bonds, landscaping bonds and maintenance bonds	Per Request	\$440.00	\$460.00	\$20.00	4.55%
Fee to provide a quote for a Bond for uncompleted works bonds, landscaping bonds and maintenance bonds	Per Request	\$135.00	\$140.00	\$5.00	3.70%
Application Advertising					
- Public Notice sign for displaying on site	Per Site	\$70.00	\$73.00	\$3.00	4.29%
- Erection and Management of Public Notices	Per Site	\$250.00	\$260.00	\$10.00	4.00%
- Mail notices up to 10 inclusively	Flat Rate	\$220.00	\$230.00	\$10.00	4.55%
- Each additional mail notices between 11 and 50 for mail notices up to 10 is to be added on plus each additional mail notice charge)	Per Additional Notice	\$17.00	\$18.00	\$1.00	5.88%
- Mail notices between 51 and 100 inclusively	Flat Rate	\$1,130.00	\$1,175.00	\$45.00	3.98%
- Mail notices between 101 and 200 inclusively	Flat Rate	\$2,460.00	\$2,560.00	\$100.00	4.07%
- Mail notices greater than 200	Flat Rate	\$3,100.00	\$3,225.00	\$125.00	4.03%
- Standard letter request for planning information	Flat Rate	\$100.00	\$105.00	\$5.00	5.00%
Planning (Miscellaneous)					
Planning Application - tree removal (Single dwelling sites only - Development sites fee is as specified in Clause 21 of the Planning and Environment (Fees) Regulations 2016)	Per Application	\$190.00	\$200.00	\$10.00	5.26%
Planning Application - tree pruning (Single dwelling sites only - Development sites fee is as specified in Clause 21 of the Planning and Environment (Fees) Regulations 2016)	Per Application	\$95.00	\$100.00	\$5.00	5.26%
Planning File Recall (Residential). Fee covers copies of permits and endorsed plans for a maximum of two permits	Per Request	\$220.00	\$230.00	\$10.00	4.55%
Planning File Recall (Industrial / Commercial). Fee covers copies of permits and endorsed plans for a maximum of two permits	Per Request	\$440.00	\$460.00	\$20.00	4.55%
Planning File Recall (Residential/Industrial & Commercial) Additional Permits or Plans not included in initial request (i.e. more than two permits and endorsed plans)	Per document	New Fee	\$20.00	New Fee	New Fee

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Refund Request	Per Request	Cost of Service	Cost of Service		
Planning Historical Searches Residential (Provision of Permit Details where there are 5 or more planning permits that apply to the site)	Per Request	\$90.00	\$95.00	\$5.00	5.56%
Planning Historical Searches Commercial (Provision of Permit Details where there are 5 or more planning permits that apply to the site)	Per Request	\$280.00	\$300.00	\$20.00	7.14%
Net Gain Fee	Per Plant	\$45.00	\$47.00	\$2.00	4.44%
Pre-Application Request	Per Request	\$310.00	\$325.00	\$15.00	4.84%
Dishonoured Cheque Fee	Per Cheque	\$42.00	\$44.00	\$2.00	
BUILDING SERVICES					
<i>The Building Services fees provide for the assessment, administration and inspection works necessary for the issue of Building Permits and other miscellaneous site inspections. Most Building Surveying and Permit services are open to market competition (hence GST applies to these), and the fees should be varied on a commercial basis.</i>					
Domestic Permits					
Single Dwellings #	Per Permit	Value/90 or minimum fee of \$2,750.00	Value/90 or minimum fee of \$2,800.00		
Multi Dwelling applications (Class 1) #	Per Permit	Value/90 or minimum fee of \$4,050.00	Value/90 or minimum fee of \$4,100.00		
Dwellings Additions (including Dependant Relative Units) #	Per Permit	Value/95 or minimum fee of \$1,450.00	Value/95 or minimum fee of \$1,500.00		
Variation Permits / Renewals #	Per Permit	\$345.00	\$360.00	\$15.00	4.35%
Signs, Aerials, Retaining Walls etc. #	Per Permit	\$860.00	\$900.00	\$40.00	4.65%
Sheds, Carports, Garages, Verandas, decks, etc. #	Per Permit	\$860.00	\$900.00	\$40.00	4.65%
Swimming Pools and Spas #	Per Permit	\$1,250.00	\$1,300.00	\$50.00	4.00%
Demolitions #	Per Permit	\$940.00	\$980.00	\$40.00	4.26%
Minor Variation to Report & Consent decisions #	Per Request	\$110.00	\$115.00	\$5.00	4.55%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Industrial / Commercial Permits					
Minor works up to \$15,000 #	Per Permit	\$980.00	\$1,020.00	\$40.00	4.08%
Minor works \$15,000 to \$50,000 #	Per Permit	\$2,700.00	\$2,800.00	\$100.00	3.70%
Fit out Permits	Per Permit	\$2,700.00	\$2,800.00	\$100.00	3.70%
Classes 2 - 9 (up to \$15,000) #	Per Permit	\$980.00	\$1,020.00	\$40.00	4.08%
Classes 2 - 9 (\$15,000 - \$50,000) #	Per Permit	\$2,700.00	\$2,800.00	\$100.00	3.70%
Classes 2 - 9 (above \$50,000) #	Per Permit	(Cost/2,000 + square root of cost) * 8 or minimum fee of \$3,600	(Cost/2,000 + square root of cost) * 8 or minimum fee of \$3,650		
<i># Fees may be varied by up to 20% by either the Manager City Planning or Co-ordinator Building Services.</i>					
Building (Miscellaneous)					
Building over easements. Building over public space (other than where the public space will be occupied for 6 months or more and the cost of the project exceeds \$5m), and other Council approvals. *	Per Request	\$340.00	\$355.00	\$15.00	4.41%
Building Over public space - where public land is occupied for 6 months or more or the cost of the project is \$5m or more	Per Week Occupied	\$2 per square metre per day (minimum fee of \$200 per week & maximum fee of \$520 per week)	\$2 per square metre per day (minimum fee of \$200 per week & maximum fee of \$520 per week)		

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Building Over public space (cost under \$5 million) - where public land is occupied for 2-4 months	Per Week Occupied	\$2 per square metre per day (minimum fee of \$100 per week & maximum fee of \$200 per week)	\$2 per square metre per day (minimum fee of \$100 per week & maximum fee of \$200 per week)		
Building Over public space (cost under \$5 million) - where public land is occupied for 4-6 months	Per Week Occupied	\$2 per square metre per day (minimum fee of \$120 per week & maximum fee of \$400 per week)	\$2 per square metre per day (minimum fee of \$120 per week & maximum fee of \$400 per week)		
Council notification of Report and Consent applications	Per Request	\$325.00	\$340.00	\$15.00	4.62%
Extension of Time Request for existing Building Permit - 12 Months *	Per Request	\$210.00	\$220.00	\$10.00	4.76%
Sundry Additional Inspection (In Area) *	Per Inspection	\$235.00	\$245.00	\$10.00	4.26%
Afterhours Building Inspection (excluding emergency inspections)	Per Inspection	\$500.00	\$520.00	\$20.00	4.00%
Building File Recall Residential	Per Permit	\$220.00	\$230.00	\$10.00	4.55%
Building File Recall Industrial/Commercial	Per Permit	\$440.00	\$460.00	\$20.00	4.55%
Occupancy Permit - Public Entertainment (less than 5,000 patrons) *	Per Permit	\$750.00	\$780.00	\$30.00	4.00%
Occupancy Permit - Public Entertainment (5,000 patrons or more) *	Per Permit	\$1,500.00	\$1,560.00	\$60.00	4.00%
Occupancy Permit - Public Entertainment - 5 Year Permit (less than 5,000 patrons) *	Per Permit	\$1,500.00	\$1,560.00	\$60.00	4.00%
Occupancy Permit - Public Entertainment - 5 Year Permit (5,000 patrons or more) *	Per Permit	\$3,000.00	\$3,120.00	\$120.00	4.00%
Occupancy Permit - Public Entertainment - late lodgement (lodged within 2 weeks of event) less than 5,000 patrons	Per Permit	\$1,000.00	\$1,040.00	\$40.00	4.00%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Occupancy Permit - Public Entertainment - late lodgement (lodged within 2 weeks of event) 5,000 patrons or more	Per Permit	\$1,250.00	\$1,300.00	\$50.00	4.00%
Occupancy Permit - Public Entertainment - Amendment to 5 Year Permit - less than 5,000 patrons	Per Amendment	\$550.00	\$575.00	\$25.00	4.55%
Occupancy Permit - Public Entertainment - Amendment to 5 Year Permit - 5,000 patrons or more	Per Amendment	\$1,100.00	\$1,145.00	\$45.00	4.09%
Building Historical Searches Residential (Provision of Permit Details where there are 5 or more building permits that apply to the site)	Per Information	\$90.00	\$95.00	\$5.00	5.56%
Building Historical Searches Commercial (Provision of Permit Details where there are 5 or more building permits that apply to the site)	Per Information	\$280.00	\$300.00	\$20.00	7.14%
Essential Safety Measures determination - Type C Construction	Per Determination	\$860.00	\$895.00	\$35.00	4.07%
Essential Safety Measures determination - Type A or Type B Construction	Per Determination	\$1,720.00	\$1,790.00	\$70.00	4.07%
Performance Solution - Domestic	Per Solution	\$450.00	\$470.00	\$20.00	4.44%
Performance Solution - Commercial / Industrial	Per Solution	\$900.00	\$940.00	\$40.00	4.44%
Pre-Application Request (Building works on Council land) less than \$100,000	Per Request	\$450.00	\$470.00	\$20.00	4.44%
Pre-Application Request (Building works on Council land) \$100,000 or more	Per Request	\$860.00	\$900.00	\$40.00	4.65%
Swimming Pool or Spa Barrier Certificate of Compliance	Per Certificate	\$260.00	\$270.00	\$10.00	3.85%
Refund Request	Per Request	Variable	Variable		
Dishonoured Cheque Fee	Flat Rate	\$42.00	\$44.00	\$2.00	4.76%
* Non Statutory Fees may be varied by up to 20% by either the Manager City Planning or Co-ordinator Building Services.					

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
City Liveability - City Futures					
Custom and/or Printed Maps					
<i>Quoted prices available upon request</i>					
Electronic Files and/or Printed Copies	Per Request	Variable	Variable		
Electric Vehicle Charging					
Electric Vehicle Charging Station	per kWh	New Fee	20c	New Fee	New Fee
City Liveability - City Safety and Health					
TRAFFIC ENFORCEMENT, ANIMAL CONTROL & LOCAL LAWS					
<i>Fees relate to Council's Amenity Local Law, Domestic Animals Act and Road Rules Victoria. Infringement fines are set in legislation. Permit application, Annual Renewal & Registration fees are at Council's discretion and have been calculated based on cost recovery. For ease of use, administration fees have been rounded.</i>					
Permit Application Fees					
Application Fee (to be applied unless a separate application fee is specified below)	On Application	\$173.00	\$180.00	\$7.00	4.05%
Permit Fees					
Additional Animal Permit/ Renewal Fee	Annual	\$98.00	\$102.00	\$4.00	4.08%
Permit to keep a long or heavy vehicle on private land (in a residential area)	Annual	\$237.00	\$247.00	\$10.00	4.22%
Temporary Accommodation/Camping (on public or private land) Permit/ Renewal	Per Permit	\$98.00	\$102.00	\$4.00	4.08%
Place a commercial waste bin on Council Land (Permit/ Renewal)	Annual	\$50.00	\$52.00	\$2.00	4.00%
Fireworks Council Land and Roads	Per Permit	\$98.00	\$102.00	\$4.00	4.08%
Permit (other) - i.e. any other permit triggered by the Local Law (Permit/ Renewal)	Annual	\$98.00	\$102.00	\$4.00	4.08%
Permit to display or sell goods or services on public land					
Permit fee for single day use	Charge	\$98.00	\$102.00	\$4.00	4.08%
Initial Permit/ Renewal fee for period up to 12 months	Per Permit	\$489.00	\$509.00	\$20.00	4.09%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Fitness Permit - Community Group / Not for profit (up to 10 sessions per week) - on public land not managed by Council's Leisure Services	6 Monthly	\$0.00	\$0.00	\$0.00	0.00%
Fitness Permit - Commercial (up to 10 sessions per week) - on public land not managed by Council's Leisure Services	6 Monthly	\$1,667.00	\$1,734.00	\$67.00	4.02%
Permit to place tables and chairs on footpath (street furniture)					
Initial Permit/ Renewal Fee - Per seated person	Per Person	\$43.00	\$45.00	\$2.00	4.65%
Initial Permit/ Renewal Fee - Each Table	Per Table	\$35.00	\$37.00	\$2.00	5.71%
Roadside Trading Permit					
Permit for one day only	Per Location Application	\$241.00	\$251.00	\$10.00	4.15%
Permit for 2-7 days	Per Location Application	\$475.00	\$494.00	\$19.00	4.00%
Permit for up to one month	Per Location Application	\$1,330.00	\$1,384.00	\$54.00	4.06%
<i>Roadside trading fees do not apply to community groups undertaking special event fundraising such as the sale of Christmas trees just prior to Christmas.</i>					
Municipal-Wide Trading Permit (including shared bicycle/scooter operators or other business models)					
Application Fee	On Application	\$644.00	\$670.00	\$26.00	4.04%
Permit for up to one month	Per Application	\$1,815.00	\$1,888.00	\$73.00	4.02%
Permit to place a clothing recycling bin on public land					
Initial Permit/ Renewal Fee - directly operated by fundraising organisation under the Fundraising Act 1998	Per Bin	\$153.00	\$160.00	\$7.00	4.58%
Initial Permit/ Renewal Fee - Other	Per Bin	\$640.00	\$666.00	\$26.00	4.06%
Place a Rubbish Skip bin on public land					
Accredited provider Permit/ Renewal Fee (application fee does not apply)	Annual	\$500.00	\$520.00	\$20.00	4.00%
Accredited provider - bin placement (application fee does not apply)	Per Bin	\$50.00	\$52.00	\$2.00	4.00%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Non Accredited provider - one off bin placement (fee includes application cost)	Per Bin	\$173.00	\$180.00	\$7.00	4.05%
Fundraising Permit					
Application Fee	On Application	Not Applicable	Not Applicable	\$0.00	0.00%
Permit Fee	Per Permit	\$0.00	\$0.00	\$0.00	0.00%
Permit to place a sign on a road or Council Land					
Small "A" frame or other similar sign less than 600mm by 900mm in size (Permit/ Renewal Fee)	Annual	\$95.00	\$99.00	\$4.00	4.21%
Sign up to 1800mm by 900mm in size (Permit/ Renewal Fee)	Annual	\$159.00	\$166.00	\$7.00	4.40%
Initial Permit/ Renewal Fee	Annual	\$228.00	\$238.00	\$10.00	4.39%
Temporary sign (i.e. community event board) - up to 6 weeks	Per Permit sign	\$95.00	\$102.00	\$7.00	7.37%
Real Estate Open for Inspection/ Auction (i.e. a-frame) - Single Placement	Per Permit	\$98.00	\$102.00	\$4.00	4.08%
Real Estate Open for Inspection/ Auction (i.e. a-frame) - Annual Permit/ Renewal	Per Office Location	\$708.00	\$737.00	\$29.00	4.10%
Real Estate - Lease/ Sale Advertising Board (outside property) - up to 3 months	Per Permit	\$98.00	\$102.00	\$4.00	4.08%
Burning Off Permits					
Application Fee	On Application	Not Applicable	Not Applicable	\$0.00	0.00%
Permit issued outside the bushfire management overlay area	Per Permit	\$76.00	\$80.00	\$4.00	5.26%
Permit issued within the bushfire management overlay area	Per Permit	\$0.00	\$0.00	\$0.00	0.00%
Parking Permits (Domestic/Residential)					
Application Fee	On Application	Not Applicable	Not Applicable	\$0.00	0.00%
Initial permit/renewal (up to 2 permits)	Per Permit	\$0.00	\$0.00	\$0.00	0.00%
Third and subsequent permit/renewal	Per Permit	\$60.00	\$63.00	\$3.00	5.00%
Replacement (lost, stolen or changeover vehicle)	Per Permit	\$32.00	\$34.00	\$2.00	6.25%
Parking Permits (Commercial)					
Application Fee	On Application	Not Applicable	Not Applicable	\$0.00	0.00%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Service provided by Council on behalf of private business (Sec 90D Road Safety Act) permit/renewal - optional service provided at request by private business	Per Permit	\$32.00	\$34.00	\$2.00	6.25%
Operated by Council initial permit/renewal (up to 4 permits)(Council land)	Per Permit	\$32.00	\$34.00	\$2.00	6.25%
Operated by Council (Fifth and subsequent permits/renewal)	Per Permit	\$60.00	\$63.00	\$3.00	5.00%
Replacement (lost, stolen or changeover vehicle)	Per Permit	\$30.00	\$32.00	\$2.00	6.67%
Private Parking Area Agreements (Sec 90D Road Safety Act)					
Application Fee	Per Permit	\$961.00	\$1,000.00	\$39.00	4.06%
Permit/ Renewal Fee	Per Permit	\$373.00	\$388.00	\$15.00	4.02%
Animal Registration and Fees					
<p><i>The fee structure for animal registration renewals includes Government fees associated with dog and cat animal registrations Domestic Animal Business. Fees in this section have been rounded up or down consistent with Councils strategic approach to animal registrations within the Domestic Animal Management Plan. All Animal Registration Fees below, unless otherwise noted, are effective from 10 April in accordance with the Domestic Animal Act. Prior to 10 April, previous year fees apply.</i></p>					
Category 1D - Dog that meets any one of the following: * Desexed; * over 10 years old; * registered and owner current member of an approved association; * kept for breeding at licensed premises; * kept for working stock; * undergone obedience training which complies with the regulations	Annual	\$58.00	\$60.00	\$2.00	3.45%
Category 1DP - Pensioner Concession Rebate for Category 1D (Dog Desexed - also over 10 years old, current member of an approved association, kept for breeding at licensed premises, kept for working stock)	Annual	\$29.00	\$30.00	\$1.00	3.45%
Category 2DH - Dog Unsterilized and Microchipped - Only applies to current registrations and not new registrations	Annual	\$100.00	\$104.00	\$4.00	4.00%
Category DLP - Pensioner Concession Rebate for Category 2DH (Dog Unsterilized and Microchipped) - Only applies to current registrations and not new registrations	Annual	\$37.00	\$39.00	\$2.00	5.41%
Category 1J - Dog or Cat meets 3 categories (i.e. desexed, microchipped, obedience trained, breeder etc.) (registered pre 10 April 2016)	Annual	\$40.00	\$42.00	\$2.00	5.00%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Category 1JP - Pensioner Concession Rebate for Dog or Cat meets 3 categories (i.e. desexed, microchipped, obedience trained, breeder etc.) (registered pre 10 April 2016)	Annual	\$20.00	\$21.00	\$1.00	5.00%
Category 2D - Dog Unsterilized	Annual	\$222.00	\$232.00	\$10.00	4.50%
Category 2DP - Pensioner Concession Rebate for Dog Unsterilized	Annual	\$111.00	\$116.00	\$5.00	4.50%
Category 2R Declared Menacing Dog, Restricted Breed Dog, Declared Dangerous Dog (no Pensioner Concession Rebate applies)	Annual	\$377.00	\$393.00	\$16.00	4.24%
Category 1DF - Dog that is kept in foster care by a registered foster carer	Annual	\$8.30	\$8.50	\$0.20	2.41%
Cat 1C - Cat that meets any one of the following: * desexed; * over 10 years old; * current member of an approved association; * kept for breeding at licensed premises	Annual	\$52.00	\$54.00	\$2.00	3.85%
Category 1CP - Pensioner Concession Rebate for Cat 1C - Cat Desexed (also over 10 years old, current member of an approved association)	Annual	\$26.00	\$27.00	\$1.00	3.85%
Category 2C - Cat Unsterilized (exempt under the Domestic Animal Act from requirement to be desexed)	Annual	\$222.00	\$232.00	\$10.00	4.50%
Category 2CP - Pensioner Concession Rebate for Cat 2C - Cat unsterilized (exempt under the Domestic Animal Act from requirement to be desexed)	Annual	\$111.00	\$116.00	\$5.00	4.50%
Category 1CF - Cat that is kept in foster care by a registered foster carer	Annual	\$8.30	\$8.50	\$0.20	2.41%
Registration incentive (dog) - first year of registration is free with evidence that the dog is purchased from a registered animal shelter (i.e.. Vic Animal Aid, RSPCA, Lost Dogs Home) - within 30 days of purchase	First Registration Per Animal	\$0.00	\$0.00	\$0.00	0.00%
Registration incentive (cat) - first year of registration is free with evidence that the cat is purchased from a registered animal shelter (i.e.. Vic Animal Aid, RSPCA, Lost Dogs Home) - within 30 days of purchase	First Registration Per Animal	\$0.00	\$0.00	\$0.00	0.00%
Unsterilized Puppy registration - discounted initial registration at the desexed registration rate for unsterilized puppies under 6 months of age	First Registration Per Animal	\$58.00	\$60.00	\$2.00	3.45%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Accessing of Pet register information	Per Entry Inspected	\$14.00	\$15.00	\$1.00	7.14%
Desexing refunds will only be provided for dogs desexed prior to 30th June and were registered as an 'Unsterilized Puppy' in the previous registration year (a copy of the desexing certificate must be supplied)		Refund amount is the difference between the full fee and the discounted fee	Refund amount is the difference between the full fee and the discounted fee		
Refund of Animal Registration: Eligible if animal dies within 1 month of new registration, or 1 month from 10 April for registration renewals		Refund of the applicable registration fee	Refund of the applicable registration fee		
50% pro-rata of Animal Registration fees apply on 10 October. (Does not apply for animals registered at the Pound (upon release after being impounded))		50% of the applicable registration fee	50% of the applicable registration fee		
Domestic Animal Business Registration					
Animal Business Registration	Annual	\$300.00	\$312.00	\$12.00	4.00%
Foster Carer Registration					
Foster Carer Registration	Annual	\$63.00	\$66.00	\$3.00	4.76%
Pound Release Fees					
Release of domestic dog from pound (reclaim within 1-2 days) - unregistered	Per Animal	\$300.00	\$315.00	\$15.00	5.00%
Release of domestic dog from pound (reclaim within 3-5 days) - unregistered	Per Animal	\$330.00	\$345.00	\$15.00	4.55%
Release of domestic dog from pound (reclaim within 6-8 days) - unregistered	Per Animal	\$370.00	\$385.00	\$15.00	4.05%
Release of domestic dog from pound (reclaim within 1-2 days) - registered	Per Animal	\$220.00	\$230.00	\$10.00	4.55%
Release of domestic dog from pound (reclaim within 3-5 days) - registered	Per Animal	\$250.00	\$260.00	\$10.00	4.00%
Release of domestic dog from pound (reclaim within 6-8 days) - registered	Per Animal	\$290.00	\$300.00	\$10.00	3.45%

Description of Fees and Charges	Unit of Measure	Adopted	Adopted	Fee	Fee
		2023-24	2024-25	Increase / (Decrease)	Increase / (Decrease)
		Fee	Fee	\$	%
		GST Incl. (where applicable)	GST Incl. (where applicable)		
Release of domestic cat from pound (reclaim within 1-2 days) - unregistered	Per Animal	\$170.00	\$180.00	\$10.00	5.88%
Release of domestic cat from pound (reclaim within 3-5 days) - unregistered	Per Animal	\$190.00	\$200.00	\$10.00	5.26%
Release of domestic cat from pound (reclaim within 6-8 days) - unregistered	Per Animal	\$210.00	\$220.00	\$10.00	4.76%
Release of domestic cat from pound (reclaim within 1-2 days) - registered	Per Animal	\$125.00	\$135.00	\$10.00	8.00%
Release of domestic cat from pound (reclaim within 3-5 days) - registered	Per Animal	\$145.00	\$155.00	\$10.00	6.90%
Release of domestic cat from pound (reclaim within 6-8 days) - registered	Per Animal	\$165.00	\$175.00	\$10.00	6.06%
Per day sustenance fee (if held beyond the 8 days impounding fee period)	Per Animal Per Day	\$41.00	\$43.00	\$2.00	4.88%
Livestock					
Impounding fees for large animal - horse, cow or similar	Per Animal	\$422.00	\$439.00	\$17.00	4.03%
Impounding fees for sheep, goat, pig or similar sized animal	Per Animal	\$282.00	\$294.00	\$12.00	4.26%
Posting formal notice	Per Notice	\$25.00	\$26.00	\$1.00	4.00%
Advertisement in newspaper (animal to be sold at auction after statutory 14 day impound period)	Per Advert	\$355.00	\$370.00	\$15.00	4.23%
Offences under the Amenity Local Laws					
<i>Fines and penalties applied under legislation are not reported in this document.</i>					
Other Fees					
Works undertaken on private property					
Land management fee for works undertaken on private property (i.e. unsightly properties/fire hazard clearances or similar)	Charge	\$220.00 + Actual cost of works	\$229.00 + Actual cost of works		
Release of Impounded goods					
Large Sign (greater than 1800mm x 900mm) i.e. real estate board	Per Sign	\$294.00	\$306.00	\$12.00	4.08%
Medium sign (greater than 900mm or 600mm or less than 1800mm x 900mm) i.e. A-frame sign	Per Sign	\$198.00	\$206.00	\$8.00	4.04%
Small sign (less than 900mm in height or 600mm in width) i.e. pointer board	Per Sign	\$90.00	\$94.00	\$4.00	4.44%
Shopping trolley	Per Trolley	\$142.00	\$148.00	\$6.00	4.23%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Skip bin / Bulk waste container / Shipping container / Clothing recycling bin / or other large item	Per Item	\$719 + any additional cost to Council for impound and storage	\$748 + any additional cost to Council for impound and storage		
Other Items not mentioned above	Per Item	\$216.00	\$225.00	\$9.00	4.17%
Impounded Vehicle Release					
Impounded Vehicle Administration fee	Per Vehicle	\$330.00	\$344.00	\$14.00	4.24%
Towing fee for Car	Per Vehicle	\$344.00	\$358.00	\$14.00	4.07%
Difficult recovery of vehicle	Per Vehicle	\$204.00 + the actual cost	\$204.00 + the actual cost	\$0.00	0.00%
Towing fee for Oversized Vehicle (including Truck, Bus, large trailer, etc.)	Per Vehicle	\$204.00 + the actual cost	\$204.00 + the actual cost	\$0.00	0.00%
Vehicle storage	Per Vehicle	Actual costs	Actual costs	\$0.00	0.00%
Archived records retrieval fee	Per Request	\$35.00	\$37.00	\$2.00	5.71%
HEALTH SERVICES					
Public Health & Wellbeing Act Registration Fee					
Skin Penetrators / Beauty Therapies - single operation	Per Annum	\$187.00	\$293.00	\$106.00	56.68%
Hairdressers / Skin Penetrators / Beauty Therapies - multiple operation	Per Annum	\$253.00	\$366.00	\$113.00	44.66%
One-off registration for Hairdressing business/ premise (unchanged proprietor) - single operation	One-off registration	\$305.00	\$320.00	\$15.00	4.92%
Aquatic Facilities Category 1 (high usage e.g. Leisure Works/Learn to Swim programmes)	Per Annum	\$344.00	\$360.00	\$16.00	4.65%
Aquatic Facilities Category 1 (low usage)	Per Annum	\$234.00	\$245.00	\$11.00	4.70%
Hotels and Motels					
Up to 100 Guest Capacity	Per Annum	\$419.00	\$850.00	\$431.00	102.86%
101 or more Guest Capacity	Per Annum	\$645.00	\$1,400.00	\$755.00	117.05%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Rooming Houses and Student Accommodation					
Up to 12 residents	Per Annum	\$419.00	\$850.00	\$431.00	102.86%
More than 12 residents	Per Annum	\$645.00	\$1,400.00	\$755.00	117.05%
Food Act Registration Fees -Includes Food Act Legislative amendments. Registration Fees include registration and first follow up inspection.					
Class 1A Hospitals	Per Annum	\$713.00	\$940.00	\$227.00	31.84%
Class 1A Additional Inspection Fee	Per Inspection	\$252.00	\$315.00	\$63.00	25.00%
Class 1B Aged Care Facilities, Child Care Centres, Meals on Wheels	Per Annum	\$548.00	\$730.00	\$182.00	33.21%
Class 1B Additional Inspection Fee	Per Inspection	\$168.00	\$240.00	\$72.00	42.86%
Class 2A Large Supermarkets - 3 plus departments	Per Annum	\$2,313.00	\$2,410.00	\$97.00	4.19%
Class 2A Additional Inspection Fee	Per Inspection	\$335.00	\$350.00	\$15.00	4.48%
Class 2B Minimarts, Bakery, Food Manufacturer small, Restaurant, Take Away Food Premises, Caterers, mobile and temporary premises. (50% discount for mobile food vans and temporary premises linked to a fixed premises located in the municipality of Knox)	Per Annum	\$713.00	\$745.00	\$32.00	4.49%
Class 2B Additional Inspection Fee	Per Inspection	\$254.00	\$265.00	\$11.00	4.33%
Class 2CG Class 2 Community Group registration	Per Annum	\$180.00	\$190.00	\$10.00	5.56%
Class 2CG Class 2 Community Group registration - single event registration	Per Application	\$100.00	\$105.00	\$5.00	5.00%
Class 2 Commercial business - single event registration	Per Application	\$168.00	\$175.00	\$7.00	4.17%
Class 2 Food vending machines	Per Vending Machine	\$97.00	\$100.00	\$3.00	3.09%
Class 2HB Home Businesses	Per Annum	\$509.00	\$530.00	\$21.00	4.13%
Class 2HB Additional Inspection Fee	Per Inspection	\$151.00	\$158.00	\$7.00	4.64%
Class 2ES Supermarkets - 3 plus departments. That hold non standard FSP	Per Annum	\$2,434.00	\$2,550.00	\$116.00	4.77%
Class 2ES Additional Inspection Fee	Per Inspection	\$335.00	\$350.00	\$15.00	4.48%
Class 2FVS Mobile Food Vans - for the first 10 vans	Per Annum	New Fee	\$489.00	New Fee	New Fee
Class 2FVS Mobile Food Vans - for 11th van onwards (50% Class 2FV fee)	Per Annum	New Fee	\$244.50	New Fee	New Fee

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Class 2E Premises that hold non standard FSP's and are subject to independent audit	Per Annum	\$580.00	\$745.00	\$165.00	28.45%
Class 2E Additional Inspection Fee	Per Inspection	\$253.00	\$265.00	\$12.00	4.74%
Class 2M Large High Risk Food Manufacturer with 15 or more employees. Chocolate manufacturing, high risk bakery products, fermented beverage processing (kombucha), canned food processing, high risk condiments, extended shelf life food, fruit and vegetable processing, dehydrated or atmospheric change foods	Per Annum	New Fee	\$1,645.00	New Fee	New Fee
Class 3S Large Supermarkets that sell potentially hazardous pre-packed foods. e.g. ALDI	Per Annum	\$1,826.00	\$1,500.00	(\$326.00)	(17.85%)
Class 3S Additional Inspection Fee	Per Inspection	\$241.00	\$252.00	\$11.00	4.56%
Class 3 Home based businesses selling low risk foods, Bakery (handling bread, muffins, shelf stable cakes and cheese and bacon rolls) Bar, Convenience stores and kiosks (handling pre-packaged potentially hazardous foods), Fruit and Vegetable Premises, ice cream (retailing only), honey packaging, cafes handling coffee and low risk foods only, Low risk manufacturers and warehouses with less than 15 employees (Confectionary Packaging), Distributor, Importer, Warehouse, Winery Food Vehicles, Pre-Packaged Food Premises (High Risk)	Per Annum	\$401.00	\$420.00	\$19.00	4.74%
Class 3 Additional Inspection Fee	Per Inspection	\$151.00	\$160.00	\$9.00	5.96%
Class 3A Home based food business requiring an FFS. Accommodation Getaways handling simple foods (cook and serve bacon and eggs, continental breakfasts)Home based food businesses making chutneys, jams and relishes	Per Annum	New Fee	\$489.00	New Fee	New Fee
Class 3FV Mobile Food Vans - up to 10 vans (fee per van)	Per Annum	New Fee	\$385.00	New Fee	New Fee
Class 3FVS Mobile Food Vans - for the first 10 vans	Per Annum	New Fee	\$385.00	New Fee	New Fee
Class 3FVS Mobile Food Vans - for 11th van onwards (50% Class 3FV fee)	Per Annum	New Fee	\$192.50	New Fee	New Fee
Class 3M Large low risk manufacturing with 15 or more employees - Low risk beverage processing, alcohol processing, low risk bakery product processing, low risk condiments, confectionary where no allergen claims are made	Per Annum	New Fee	\$1,316.00	New Fee	New Fee
Class 3M Additional inspection fee	Per Annum	New Fee	\$350.00	New Fee	New Fee
Class 3CG Class 3 Community Group - single event registration	Per Application	\$100.00	\$105.00	\$5.00	5.00%
Class 3CG Class 3 Community Group events - annual registration	Per Annum	\$180.00	\$190.00	\$10.00	5.56%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Class 3 Commercial business - single event registration	Per Application	\$168.00	\$175.00	\$7.00	4.17%
Class 3 Food vending machines	Per Vending Machine	\$97.00	\$100.00	\$3.00	3.09%
Class 3 Club - Seasonal Sporting Club	Per Annum	\$203.00	\$210.00	\$7.00	3.45%
Class 3 Club Additional Inspection Fee	Per Inspection	\$151.00	\$155.00	\$4.00	2.65%
Late Payment Fee for Food Registration Renewals	Per Annum	25% of Registration fee	25% of Registration fee	\$0.00	0.00%
Other Fees					
Transfer of Health or Food Act registrations	Per Request	50% of Current Year registration fees	50% of Current Year registration fees	\$0.00	0.00%
Property inquiry/ inspection of business on request (10 Working Day Turnaround)	Per Request	\$275.00	\$290.00	\$15.00	5.45%
Property inquiry/ inspection of business on request (4 Working Day turnaround)	Per Request	\$378.00	\$395.00	\$17.00	4.50%
Second and subsequent property inquiry/ inspection of business on request	Per Request	\$125.00	\$130.00	\$5.00	4.00%
Pro Rata Refund of Registration Fees	Per Request	\$54.00	\$56.00	\$2.00	3.70%
Establishment Fee - Food Act Premises	Per Request	\$381.00	\$395.00	\$14.00	3.67%
Establishment Fee - Businesses Registrable under Public Health and Wellbeing Act	Per Request	\$175.00	\$185.00	\$10.00	5.71%
Establishment Fee - Food Act Home Based Businesses and Mobile businesses	Per Request	\$175.00	\$185.00	\$10.00	5.71%
Food laboratory sampling of second sample (failed)	Per Sample	Actual costs + \$190 reinspection fee	Actual costs + \$190 reinspection fee	\$0.00	0.00%
Lodgement fee for new registration application	Per Request	New Fee	\$80.00	New Fee	New Fee
Archived records retrieval fee	Per Request	\$36.00	\$38.00	\$2.00	5.56%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Vaccines Provided at Public Sessions					
Boostrix (Adult Diphtheria, Tetanus & Pertussis)	Per Injection	\$61.00	\$55.00	(\$6.00)	(9.84%)
Chicken Pox	Per Injection	\$85.00	\$73.00	(\$12.00)	(14.12%)
Flu - Quad Valent	Per Injection	\$33.00	\$35.00	\$2.00	6.06%
Hepatitis A (Adult)	Per Injection	\$71.00	\$74.00	\$3.00	4.23%
Hepatitis B (Adult)	Per Injection	\$43.00	\$45.00	\$2.00	4.65%
Twinrix (Hepatitis A & B) Adult	Per Injection	\$118.00	\$118.00	\$0.00	0.00%
Nimerix (Meningococcal ACWY)	Per Injection	\$97.00	\$96.00	(\$1.00)	(1.03%)
Administration of Unsubsidised Vaccine Supplied by Government Health Departments	Per Injection	\$22.00	\$23.00	\$1.00	4.55%
MMR	Per Injection	\$67.00	\$70.00	\$3.00	4.48%
BEXSERO (Meningococcal B)	Per Injection	\$147.00	\$130.00	(\$17.00)	(11.56%)
Service Provided at Clients Business					
Corporate Businesses Service - Two Nurses minimum charge	Per First Hour for 2 Nurses	\$428.00	\$446.00	\$18.00	4.21%
Corporate Businesses Service - Additional Hours	Per Nurse Per Hour	\$159.00	\$166.00	\$7.00	4.40%
Boostrix (Adult Diphtheria, Tetanus & Pertussis)	Per Injection	\$61.00	\$64.00	\$3.00	4.92%
Hepatitis A (Adult)	Per Injection	\$71.00	\$74.00	\$3.00	4.23%
Hepatitis B (Adult)	Per Injection	\$43.00	\$45.00	\$2.00	4.65%
Twinrix (Hepatitis A & B) Adult	Per Injection	\$118.00	\$118.00	\$0.00	0.00%
Flu - Quad Valent	Per Injection	\$33.00	\$35.00	\$2.00	6.06%
MMR	Per Injection	\$67.00	\$70.00	\$3.00	4.48%
Service provided to Clients					
Immunisation record charge	Per Client	\$6.00	\$7.00	\$1.00	16.67%
Overseas immunisation catch up schedule charge	Per Client	\$21.00	\$22.00	\$1.00	4.76%

Knox City Council

2024-25 Fees & Charges



Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Connected Communities - Family and Children's Services					
KINDERGARTEN SERVICES					
Kindergarten Fee 3 Year Old (for Calendar Year 2024)	Per Child	\$594.00	\$603.00	\$9.00	1.52%
Kindergarten Fee 4 Year Old (for Calendar Year 2024)	Per Child	\$1,782.00	\$1,809.00	\$27.00	1.52%
Kindergarten Fee Sibling 10% discount (for Calendar Year 2024)	Per Child	\$178.20	\$180.90	\$2.70	1.52%
Kindergarten Fee (for Calendar Year 2025)	Per Child	New Fee	\$1,882.00	New Fee	New Fee
Kindergarten Fee Sibling 10% discount (for Calendar Year 2025)	Per Child	New Fee	\$188.20	New Fee	New Fee
CHILD CARE					
Long Day Care					
Per Day (all centres)	Per Day	\$157.50	\$165.35	\$7.85	4.98%
Confirmation Bond (all centres) - based on number of days requested per week	Per Day Per Child	New Fee	\$75.00	New Fee	New Fee
INTEGRATED EARLY YEARS OPERATIONS					
License / Contribution Fee for Early Years users, using Council owned facilities	Per Annum	\$520.00	\$541.00	\$21.00	4.04%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Connected Communities - Community Access and Support					
HOME & COMMUNITY CARE SERVICES					
<p><i>Commonwealth Home Support Programme (CHSP) client fees are based on Community Health Income Ranges/Centrelink Income Test for pensioners. Clients are not disadvantaged by inability to pay, fee waiving is approved as assessed as appropriate by Service Provider Coordinator.</i></p> <p><i>The income ranges per annum, effective July 2019 are as follows:</i></p> <p><i>Individual Low fee < \$39,089 Medium fee \$39,089 - \$86,208 High fee > \$86,208</i></p> <p><i>Couple Low fee < \$59,802 Medium fee \$59,802 - \$115,245 High fee > \$115,245</i></p> <p><i>*Family (1 Child) Low fee < \$66,009 Medium fee \$66,009 - \$118,546 High fee > \$118,546</i></p> <p><i>*plus \$6,206 per additional child</i></p>					
HOME MAINTENANCE/MODIFICATIONS					
<i>Clients pay for the cost of materials plus the hourly rate.</i>					
Low:					
S - Single (Income Range less than \$39,089 pa) C - Couple (Income Range less than \$59,802 pa)	Per Hour	\$18.30	\$19.00	\$0.70	3.83%
Medium:					
S - Single (Income range \$39,089 - \$86,208 pa) C - Couple (Income range \$59,802 - \$115,245 pa)	Per Hour	\$23.50	\$24.40	\$0.90	3.83%
High:					
S - Single (Income range more than \$86,208 pa) C - Couple (Income range more than \$115,245 pa)	Per Hour	\$72.00	\$75.00	\$3.00	4.17%
Undisclosed income or compensation	Per Hour (& as per receipt for materials)	\$109.00	\$113.50	\$4.50	4.13%
Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking		

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
FOOD SERVICES					
Centre based & home delivered meals					
Three (3) Course Meal Vulnerable Person as assessed by Short Term Support Team (STST)	Per Meal	\$5.00	\$5.00	\$0.00	0.00%
Three (3) Course Meal Low Income/ Medium Income	Per Meal	\$11.60	\$12.00	\$0.40	3.45%
Three (3) Course Meal High Income	Per Meal	\$19.60	\$20.20	\$0.60	3.06%
Two (2) Course Meal Vulnerable Person as assessed by Short Term Support Team (STST)	Per Meal	\$4.00	\$4.00	\$0.00	0.00%
Two (2) Course Meal (Entrée and Main, or Main and Dessert) Low Income/Medium Income	Per Meal	\$9.20	\$9.60	\$0.40	4.35%
Two (2) Course Meal Entree and Main, or Main and Dessert) High Income	Per Meal	\$15.60	\$16.20	\$0.60	3.85%
Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking		
ALLIED HEALTH - OCCUPATIONAL THERAPY					
Low Income	Per Consultation	\$13.00	\$13.50	\$0.50	3.85%
Medium Income	Per Consultation	\$19.50	\$20.25	\$0.75	3.85%
High Income	Per Hour	\$128.00	\$133.00	\$5.00	3.91%
COMMUNITY TRANSPORT					
Regular bus route passenger	Return Trip	\$7.00	\$7.50	\$0.50	7.14%
Regular bus route passenger	One Way Trip	\$3.50	\$3.75	\$0.25	7.14%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Community Outing	Per Day or Part Day	\$10.00	\$10.50	\$0.50	5.00%
Outing Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking		
Casual Senior Community Group Usage, Emergency Services and Internal Charges					
Weekday (business hours) per use - maximum 8 hours - Small Bus (12-16 seats)	Per Use	\$141.00	\$150.00	\$9.00	6.38%
Weekday (business hours) per use - maximum 8 hours - Medium Bus (22-25 seats)	Per Use	\$180.00	\$190.00	\$10.00	5.56%
Weekday (business hours) per use - maximum 8 hours - Large Bus (33-37 seats)	Per Use	\$350.00	\$365.00	\$15.00	4.29%
Outside business hours and weekend per use - Small Bus (12-16 seats)	Per Hour	\$77.00	\$85.00	\$8.00	10.39%
Outside business hours and weekend per use - Medium Bus (22-25 seats)	Per Hour	New Fee	\$90.00	New Fee	New Fee
Outside business hours and weekend per use - Large Bus (33-37 seats)	Per Hour	New Fee	\$100.00	New Fee	New Fee
Outside business hours booking fee	Per Booking	\$77.00	\$85.00	\$8.00	10.39%
Weekday business hours - Large Bus (33-37 seats) - internal use	Per Booking	New Fee	\$365.00	New Fee	New Fee
Outside business hours and weekend use - Large Bus (33-37 seats) - internal use per booking	Per hour	New Fee	\$100.00	New Fee	New Fee
SENIOR'S EVENTS					
Events / Workshops - Seniors Festival Events etc.	Per Event	\$8.00	Up to \$15		
YOUTH EVENTS					
Events / Workshops	Per Ticket	New Fee	Up to \$15	New Fee	New Fee
Connected Communities - Active and Creative Communities					
RECREATIONAL RESERVES					
<i>Recreation and Sporting Grounds / Tennis and Netball Courts / Turf Wickets / Parks and Reserves</i>					
Tennis Courts					
Court Fees	Per Court Per Annum	\$142.00	\$148.00	\$6.00	4.23%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Tennis Pavilions					
Batterham Park	Per Annum	\$1,097.00	\$1,141.00	\$44.00	4.01%
Reta Matthews Reserve (Boronia)	Per Annum	\$1,055.00	\$1,098.00	\$43.00	4.08%
Eildon Park	Per Annum	\$1,167.00	\$1,214.00	\$47.00	4.03%
Glenfern Park (Ferntree Gully)	Per Annum	\$1,038.00	\$1,080.00	\$42.00	4.05%
Guy Turner Reserve (Guy Turner)	Per Annum	\$743.00	\$773.00	\$30.00	4.04%
Coleman Road Reserve (Knox City)	Per Annum	\$2,154.00	\$2,241.00	\$87.00	4.04%
Knox Gardens Reserve (Knox Gardens)	Per Annum	\$1,419.00	\$1,476.00	\$57.00	4.02%
Carrington Park (Knoxfield)	Per Annum	\$865.00	\$900.00	\$35.00	4.05%
Miller Park	Per Annum	\$1,097.00	\$1,141.00	\$44.00	4.01%
Seebeck Reserve (Rowville)	Per Annum	\$1,102.00	\$1,147.00	\$45.00	4.08%
Exner Reserve (Scoresby)	Per Annum	\$1,265.00	\$1,316.00	\$51.00	4.03%
Templeton Reserve (Templeton)	Per Annum	\$1,820.00	\$1,893.00	\$73.00	4.01%
Wantirna Reserve (Wantirna)	Per Annum	\$1,151.00	\$1,198.00	\$47.00	4.08%
Windermere Reserve	Per Annum	\$1,182.00	\$1,230.00	\$48.00	4.06%
Cricket					
Junior / Vets / Women's / All Abilities Teams	Per Team Per Season	\$97.00	\$101.00	\$4.00	4.12%
Senior Teams	Per Team Per Season	\$615.00	\$640.00	\$25.00	4.07%
Winter Senior Teams	Per Team Per Season	\$411.00	\$428.00	\$17.00	4.14%
Football					
Junior / Vets / Women's / All Abilities Teams	Per Team Per Season	\$379.00	\$395.00	\$16.00	4.22%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Senior Teams (includes U 19 and Reserves)	Per Team Per Season	\$2,726.00	\$2,836.00	\$110.00	4.04%
Soccer					
Junior / Vets / Women's / All Abilities Teams	Per Team Per Season	\$241.00	\$251.00	\$10.00	4.15%
Senior Teams	Per Team Per Season	\$1,647.00	\$1,713.00	\$66.00	4.01%
Baseball					
Junior / Vets / Women's / All Abilities Teams	Per Team Per Season	\$66.00	\$69.00	\$3.00	4.55%
Senior Teams	Per Team Per Season	\$471.00	\$490.00	\$19.00	4.03%
Netball / Court					
Training	Per Court Per Annum	\$100.00	\$104.00	\$4.00	4.00%
Facility Lease and License Agreements					
Fitness Permit - Community Group / Not for profit (up to 10 sessions per week)	6 months	\$0.00	\$0.00	\$0.00	0.00%
Fitness Permit - Commercial (up to 10 sessions per week)	6 months	\$1,667.00	\$1,734.00	\$67.00	4.02%
Eastern Football Netball League - use of Tormore Reserve for the Senior Football Finals series	Per Annum	\$3,707.00	\$3,856.00	\$149.00	4.02%
Eastern Football Netball League - use of Marie Wallace Bayswater Oval for the Senior Football Finals series	Per Annum	\$3,707.00	\$3,856.00	\$149.00	4.02%
Preparation of Turf Wickets					
Tormore Reserve (1 oval)	Per Season	\$9,767.00	\$10,158.00	\$391.00	4.00%
Marie Wallace - Bayswater Oval & Bayswater Park (2 ovals)	Per Season	\$13,018.00	\$13,539.00	\$521.00	4.00%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Reserves / Ovals	Per Point Per Oval Per Season	\$256.00	\$267.00	\$11.00	4.30%
<i>Charges are seasonal and are based on Council's rating of 1 to 18 points per oval, at a fixed rate per point.</i>					
Casual Users - Sporting Reserves					
Knox Schools and School Sports Associations	No Charge	\$0.00	\$0.00	\$0.00	0.00%
Knox Community / Non Profit Usage	No Charge	\$0.00	\$0.00	\$0.00	0.00%
Non Knox Schools / Non Knox Community Usage	Per Day	\$113.00	\$118.00	\$5.00	4.42%
Commercial Usage (Corporate and Business Activities / Purposes)	Per Day	\$440.00	\$458.00	\$18.00	4.09%
Pavilions – Rental					
Batterham Reserve No. 1	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Batterham Reserve No. 2	Per annum	\$653.00	\$680.00	\$27.00	4.13%
Bayswater Oval	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Bayswater Park	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Benedikt Park	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Carrington Park	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Chandler Park	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Colchester Park	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Dobson Park	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Egan Lee Reserve	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Eildon Park	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Exner Reserve (Scoresby)	Per annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Fairpark Reserve	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Gilbert Park	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Guy Turner	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
HV Jones Reserve	Per Annum	\$653.00	\$680.00	\$27.00	4.13%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Kings Park Athletics	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Kings Park No. 1	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Kings Park B / Ball No. 1	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Knox Gardens Reserve No. 1	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Knox Gardens Reserve No. 2	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Knox Park Soccer	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Lakesfield Reserve	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Lewis Park	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Liberty Avenue Reserve	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Miller Park	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Milpera Reserve	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Park Ridge Reserve	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Pickett Reserve	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Rowville Recreation Reserve No. 1	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Rowville Recreation Reserve No. 2	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Sasses Avenue Reserve	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Schultz Reserve	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Stud Park	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Talaskia Reserve	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Templeton Reserve	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Tormore Reserve	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Walker Wantirna South Reserve	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Wally Tew Reserve No. 1 (Ferntree Gully)	Per Annum	\$1,300.00	\$1,352.00	\$52.00	4.00%
Wally Tew Reserve No. 2	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Wantirna Reserve	Per Annum	\$653.00	\$680.00	\$27.00	4.13%
Windermere Reserve	Per Annum	\$653.00	\$680.00	\$27.00	4.13%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Netball Pavilions					
HV Jones Reserve Netball Pavilion	Per Annum	\$186.00	\$194.00	\$8.00	4.30%
Fair Park Netball (part of the multipurpose Centre)	Per Annum	New Fee	\$194.00	New Fee	New Fee
Walker Reserve Netball Pavilion	Per Annum	\$653.00	\$194.00	(\$459.00)	(70.29%)
FESTIVALS & EVENTS					
<i>All Council run events</i>					
Stall Holders (Commercial and Other)					
Makers Market Site	Per Day	\$92.00	\$100.00	\$8.00	8.70%
Commercial Food - Large	Per Day	\$492.00	\$530.00	\$38.00	7.72%
Commercial Food - Medium	Per Day	\$370.00	\$400.00	\$30.00	8.11%
Commercial Food - Small	Per Day	\$254.00	\$275.00	\$21.00	8.27%
Market Site - Large	Per Day	\$327.00	\$345.00	\$18.00	5.50%
Market Site - Medium	Per Day	\$246.00	\$260.00	\$14.00	5.69%
Market Site - Small	Per Day	\$166.00	\$175.00	\$9.00	5.42%
Additional - Chairs	Per Item Per Day	\$8.00	\$9.00	\$1.00	12.50%
- Tables	Per Item Per Day	\$28.00	\$30.00	\$2.00	7.14%
- Marquees (3x3)	Per Item Per Day	\$267.00	\$280.00	\$13.00	4.87%
- Marquees (6x3)	Per Item Per Day	\$712.00	\$745.00	\$33.00	4.63%
Electricity - 10 amps	Per Site Per Day	\$24.00	\$25.00	\$1.00	4.17%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
- 15 amps	Per Site Per Day	\$38.00	\$40.00	\$2.00	5.26%
- 30 amps	Per Site Per Day	\$62.00	\$65.00	\$3.00	4.84%
Weights (marquee) Change from per leg to per site	Per Site Per Day	\$13.00	\$50.00	\$37.00	284.62%
Stall Holders (Community)					
Community - Site only BYO Equipment (New Option)	Per Day	New Fee	\$0.00	New Fee	New Fee
Community Food Vendor Package - Small 3x3m (includes marquee 1x table, 2x chairs)	Per Day	\$0.00	\$100.00	\$100.00	0.00%
Community Food Vendor Package - Medium 3x6m (includes marquee 1x table, 2x chairs)	Per Day	\$226.00	\$240.00	\$14.00	6.19%
Community Food Vendor Package - Large 3x9m (includes marquee 1x table, 2x chairs)	Per Day	\$327.00	\$345.00	\$18.00	5.50%
Market Site Package - Site only BYO Equipment (New Option)	Per Day	New Fee	\$0.00	New Fee	New Fee
Market Site Package - Small 3x3m (includes marquee 1x table, 2x chairs)	Per Day	\$0.00	\$100.00	\$100.00	0.00%
Market Site Package - Medium 3x6m (includes marquee 1x table, 2x chairs)	Per Day	\$148.00	\$160.00	\$12.00	8.11%
Market Site Package - Large 3x9m (includes marquee 1x table, 2x chairs)	Per Day	\$219.00	\$230.00	\$11.00	5.02%
Community Stallholder Public Liability Insurance Cover	Per Day	\$37.00	\$39.00	\$2.00	5.41%
Commercial Filming					
Filming Permit - Commercial/High Impact	Per Permit	\$260.00	\$270.00	\$10.00	3.85%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Community Event Kit (Trailer)					
Small Community Event Kit and Trailer - Hire fee includes \$100 refundable bond. (Giant outdoor games, basic event items & safety gear)	Per event	\$200.00	\$350.00	\$150.00	75.00%
Large Community Event Kit - Hire Fee, includes \$200 refundable bond. (Any selection of event infrastructure items - marquees, staging, tables, chairs, umbrellas, fencing & safety gear, etc.)	Per event	\$500.00	\$550.00	\$50.00	10.00%
FERNTREE GULLY COMMUNITY ARTS CENTRE					
Not for Profit / Community Group Hire Rates:					
Regular Hire Groups (minimum 3 per term)	Per Hour	\$40.00	\$42.00	\$2.00	5.00%
Casual Hire / Room (includes art room and kitchen)	Per Hour	\$46.00	\$48.00	\$2.00	4.35%
Whole of venue (includes kitchen, excludes pottery room)	Per Hour	\$80.00	\$84.00	\$4.00	5.00%
Function Clean Up Fee (applied to bookings 3 hours or more, involving food/drink/arts.)	Per Hour or Part Thereof	\$220.00	\$229.00	\$9.00	4.09%
Commercial Hire Rates					
Regular Hire / Room - minimum 3 per term (includes kitchen)	Per Hour	\$57.00	\$60.00	\$3.00	5.26%
Casual Hire / Room (includes kitchen)	Per Hour	\$65.00	\$68.00	\$3.00	4.62%
Whole of venue (includes kitchen, excludes Pottery Room)	Per Hour	\$130.00	\$136.00	\$6.00	4.62%
Function clean Up Fee	Per Hour or Part There of	\$220.00	\$229.00	\$9.00	4.09%
<i>Bonds (refundable) - Refer to the end of the Community Services Facilities section.</i>					
Activities					
Pottery Classes Fees - Adult	Per 3 Hour Class	\$28.00	\$30.00	\$2.00	7.14%
Arts/Cultural Class Fees - Adult	Per 2 Hour Class	\$22.00	\$23.00	\$1.00	4.55%
Art Equipment Sales (Clay Blocks - Students only)	Per 10 Kg block	\$15.00	\$16.00	\$1.00	6.67%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Pottery Firing Fees (Students Only)	Per Firing	\$7.00	\$8.00	\$1.00	14.29%
Pottery Firing Fees (Non-Students)	Per Firing	\$10.00	\$11.00	\$1.00	10.00%
Pottery Classes Fees - Children	Per 1.5 Hour Class	\$19.00	\$20.00	\$1.00	5.26%
Arts/Cultural Class Fees - Children	Per 1.5 Hour Class	\$19.00	\$20.00	\$1.00	5.26%
Pottery Birthday Party - 1.5 hours (for 10 children, includes tutor & materials)	Per 1.5 hour party	\$198.00	\$206.00	\$8.00	4.04%
PLACEMAKERS					
Regular Hire / Room, minimum 3 per term (includes art OR meeting room & kitchenette)	Per Hour	\$40.00	\$42.00	\$2.00	5.00%
Casual Hire / Room (includes art OR meeting room & kitchenette)	Per Hour	\$46.00	\$48.00	\$2.00	4.35%
Whole of venue (includes art room, meeting room and kitchenette)	Per Hour	\$80.00	\$84.00	\$4.00	5.00%
Function Clean Up Fee	Per Hour or Part Thereof	\$220.00	\$229.00	\$9.00	4.09%
ROWVILLE COMMUNITY CENTRE					
Hire Type					
Multi - purpose Hall - Outside Staffed Hours (min 3 Hours)	Per Hour	\$153.00	\$160.00	\$7.00	4.58%
Multi - purpose Hall - Outside Staffed Hours (6 Hours)	Per 6 Hours	\$745.00	\$775.00	\$30.00	4.03%
Multi - purpose Hall* - Sports/Community rate	Per Hour	\$46.00	\$48.00	\$2.00	4.35%
Multi - purpose Hall - Activity	Per Hour	\$57.50	\$60.00	\$2.50	4.35%
Meetings / Regular Hire MR 1 and 2 (One Room)	Per Hour	\$32.00	\$33.50	\$1.50	4.69%
Meetings / Regular Hire MR 1 and 2 (Both)	Per Hour	\$51.50	\$54.00	\$2.50	4.85%
Meetings / Regular Hire MR 3 and 4 (One Room)	Per Hour	\$21.50	\$22.50	\$1.00	4.65%
Meetings / Regular Hire MR 3 and 4 (Both)	Per Hour	\$34.50	\$36.00	\$1.50	4.35%
Meetings / Regular Hire - Interview Room 1	Per Hour	\$15.00	\$16.00	\$1.00	6.67%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Meetings / Regular Hire - Interview Room 2	Per Hour	\$25.00	\$26.00	\$1.00	4.00%
Tennis Pavilion - Function	Per Hour	\$69.00	\$72.00	\$3.00	4.35%
Tennis Pavilion - Function (4 Hours)	Per 4 Hours	\$216.00	\$225.00	\$9.00	4.17%
Tennis Pavilion - Meeting/Activity	Per Hour	\$35.00	\$37.00	\$2.00	5.71%
RCC Community Kitchen	Per Hour	\$39.00	\$35.00	(\$4.00)	(10.26%)
RCC Community Kitchen - Community rate	Per Hour	\$31.50	\$25.00	(\$6.50)	(20.63%)
Badminton/ Pickleball Court Hire *	Per Hour	\$26.00	\$22.00	(\$4.00)	(15.38%)
Outdoor Court Hire *	Per Hour	\$25.00	\$20.00	(\$5.00)	(20.00%)
Outdoor Court Hire (including lighting)	Per Hour	\$36.00	\$38.00	\$2.00	5.56%
* Senior groups are eligible to received a 40% discount on hire charges specified above. * include 20% discount for Not for Profit and Charity groups. This should be applied to all sites.					
KNOX REGIONAL NETBALL CENTRE (KRNC)					
Stadium Charges - For Competition					
Court Hire Peak (All other times outside of Off Peak Hrs)	Per Court Per Hour	New Fee	\$56.00	New Fee	New Fee
Court Hire Off Peak (9am to 5pm Mon - Friday)	Per Court Per Hour	New Fee	\$40.00	New Fee	New Fee
Door Entry - Night Senior / Players and Spectators	Per Admission	\$2.00	\$0.00	(\$2.00)	(100.00%)
Stadium Charges - For Training					
Court Hire Peak (All other times outside of Off Peak Hrs)	Per Court Per Hour	New Fee	\$56.00	New Fee	New Fee
Court Hire Off Peak (6am to 5pm Mon - Friday)	Per Court Per Hour	New Fee	\$40.00	New Fee	New Fee
Weekday - Outside staffed hours (min 3hours)	Per 2 Court Per Hour	\$110.00	\$115.00	\$5.00	4.55%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Weekend - Outside staffed hours (min 3hours)	Per 2 Court Per Hour	\$133.50	\$139.00	\$5.50	4.12%
Room Hire					
Meeting Rooms - Association	Per Hour	\$35.00	\$37.00	\$2.00	5.71%
Meeting Room - Casual hire	Per Hour	\$40.00	\$42.00	\$2.00	5.00%
Saturday Association Room	Per Saturday	\$148.00	\$154.00	\$6.00	4.05%
MDNA Administration Office	Per Annum	\$1,419.00	\$1,476.00	\$57.00	4.02%
Multi - Purpose Room	Per Hour	\$40.00	\$42.00	\$2.00	5.00%
Outdoor Courts					
Casual Hire	Per Court Per Game	\$25.00	\$26.00	\$1.00	4.00%
Casual Hire - Day (Tournaments)	Per Day	\$571.00	\$594.00	\$23.00	4.03%
Association - Saturday	Per Court Per Annum	\$421.00	\$438.00	\$17.00	4.04%
Night Use (lights) Per Court per hour	Per Court Per Hour	\$36.00	\$38.00	\$2.00	5.56%
KRNC Competitions					
Competitions (KRNC)	Per Team Per Game	\$70.00	\$80.00	\$10.00	14.29%
Team Registration KCC Competition	Per Team Per Season	\$63.00	\$80.00	\$17.00	26.98%
Functions					
Casual Hire - Stadium Netball Usage (for 2 courts)	Min 8 Hours	\$710.00	\$739.00	\$29.00	4.08%
Casual Hire - Functions (court 1 & 2) or (court 3 & 4)	Min 8 Hours	\$1,064.00	\$1,107.00	\$43.00	4.04%
Casual Hire - Functions (court 1, 2, 3 & 4)	Min 8 Hours	\$2,067.00	\$2,150.00	\$83.00	4.02%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Casual Hire - Function (min 3 hours)	Per 2 Court Per Hour	\$133.50	\$139.00	\$5.50	4.12%
* Senior groups are eligible to received a 40% discount on hire charges specified above. * 20% discount for Not for Profit and Charity groups. This should be applied to RCC & KRNC. Already built in to CPLC & CPMPF					
CARRINGTON PARK LEISURE AND MULTIPURPOSE FACILITY					
LEISURE CENTRE					
Activity Room	Per Hour	\$24.00	\$25.00	\$1.00	4.17%
Art	Per Hour	\$13.50	\$14.00	\$0.50	3.70%
Gym - Sport/Community	Per Hour	\$23.00	\$24.00	\$1.00	4.35%
Gym - Activity	Per Hour	\$24.00	\$25.00	\$1.00	4.17%
Meeting Room 1	Per Hour	\$13.50	\$14.00	\$0.50	3.70%
Meeting Room 2	Per Hour	\$16.00	\$17.00	\$1.00	6.25%
Office	Per Hour	\$13.00	\$14.00	\$1.00	7.69%
MULTIPURPOSE CENTRE					
Activity space 1- Main Hall	Per Hour	\$52.00	\$53.00	\$1.00	1.92%
Activity space 1- Seniors and non-for-profits	Per Hour	\$31.50	\$33.00	\$1.50	4.76%
Activity space 1- Main Hall (Function)	Per Hour	\$92.00	\$96.00	\$4.00	4.35%
Activity space 2A	Per Hour	\$21.00	\$22.00	\$1.00	4.76%
Activity space 2B	Per Hour	\$17.00	\$18.00	\$1.00	5.88%
Activity space 2A&B	Per Hour	\$34.00	\$36.00	\$2.00	5.88%
Activity space 3	Per Hour	\$21.00	\$22.00	\$1.00	4.76%
Squash Courts	Per Hour	\$17.00	\$18.00	\$1.00	5.88%
AIMEE SEEBECK HALL					
Hall - Day rate (before 5pm)	Per Hour	\$36.00	\$38.00	\$2.00	5.56%
Hall - Evening rate (after 5pm)	Per Hour	\$36.00	\$38.00	\$2.00	5.56%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24	Adopted 2024-25	Fee Increase / (Decrease)	Fee Increase / (Decrease)
		Fee GST Incl. (where applicable)	Fee GST Incl. (where applicable)	\$	%
Function Hire - Friday night (5pm - 12am)	Per 7 Hours	\$271.00	\$282.00	\$11.00	4.06%
Function Hire - Saturday night (5pm - 12am)	Per 7 Hours	\$328.00	\$342.00	\$14.00	4.27%
Hall - Day rate (before 5pm) - Community	Per Hour	\$29.00	\$31.00	\$2.00	6.90%
Hall - Evening rate (after 5pm) - Community	Per Hour	\$29.00	\$31.00	\$2.00	6.90%
Function Hire - Friday night (5pm - 12am) - Community	Per 7 Hours	\$208.00	\$217.00	\$9.00	4.33%
Function Hire - Saturday night (5pm - 12am) - Community	Per 7 Hours	\$260.00	\$271.00	\$11.00	4.23%
Indoor Leisure Centres - Activities					
<i>The Indoor Leisure Centre co-ordinates a range of leisure activities across all Centres. The determination of fees associated with these programs considers direct and indirect costs and fees charged by competitors.</i>					
Basketball/Netball Court Hire - Single Casual Entry "Drop In"	Per Person	\$4.50	\$5.00	\$0.50	11.11%
Community Round Robins (Pickle Ball, Table Tennis, Badminton etc.)	Per Person	New Fee	\$15.00	New Fee	New Fee
Yoga/Pilates	Per Session	\$16.00	\$17.00	\$1.00	6.25%
Term Fee Yoga/Pilates (Ten week Term)	Per Term	New Fee	\$153.00	New Fee	New Fee
Group Fitness Class	Per Session	\$12.00	\$13.00	\$1.00	8.33%
Term Fee Group Fitness Class (Ten week term)	Per Term	New Fee	\$117.00	New Fee	New Fee
Senior Exercise Class	Per Session	\$8.00	\$9.00	\$1.00	12.50%
Term Fee Senior Exercise Class (Ten week term)	Per Term	New Fee	\$81.00	New Fee	New Fee
Senior Sports - Session (per 2 hours)	Per Session	\$6.00	\$7.00	\$1.00	16.67%
Under 55yrs Sports - Session (per 2 hours)	Per Session	\$8.50	\$9.00	\$0.50	5.88%
Administration / Cancellation Fee (Activity Group Program)	Per Term	\$69.00	\$72.00	\$3.00	4.35%
Indoor Leisure Centres - Venue Hire					
Clean Up Fee	Per Hour or Part Thereof	\$223.00	\$232.00	\$9.00	4.04%
Delay Exit Fee	Per Hour or Part Thereof	\$223.00	\$232.00	\$9.00	4.04%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Holding fee (regular hirers) for cancellation of booking within 48hours	Per Regular Booking	50% total daily booking fee	50% total daily booking fee		
Knox City Council Staff (min 3 hours)	Per Hour	\$83.00	\$87.00	\$4.00	4.82%
Knox City Council Umpires	Per Game	\$40.00	\$42.00	\$2.00	5.00%
Speakers Hire only	Per Item Per Day	\$30.00	\$32.00	\$2.00	6.67%
Speakers/Microphone set Hire	Per Item Per Day	\$50.00	\$52.00	\$2.00	4.00%
Projector/Screen set Hire	Per Item Per Day	\$30.00	\$32.00	\$2.00	6.67%
KNOX COMMUNITY ARTS CENTRE					
Not for Profit / Community Group Rates:					
Supper / Meeting Room (up to 6 hours)	Per Hour	\$44.00	\$46.00	\$2.00	4.55%
Supper / Meeting Room (6 hours plus)	Per Hour	\$40.00	\$42.00	\$2.00	5.00%
Theatre - No Biobox (house lights only). E.g.. rehearsals, meetings, seminars etc.	Per Hour	\$44.00	\$46.00	\$2.00	4.55%
Theatre - Bump in/rehearsal - minimum 4 hour booking. (Includes biobox , compulsory venue technician, kitchen, green room. Excludes Supper/Meeting Room)	Per Hour	\$118.00	\$121.00	\$3.00	2.54%
Entire Facility - Bump In/rehearsal - minimum 4 hour booking (Includes Theatre bump in/rehearsal plus use of supper/meeting room)	Per Hour	\$156.00	\$160.00	\$4.00	2.56%
Theatre - Production - Minimum 4 hour booking (Includes a bio box and compulsory venue technician, kitchen, green room and audience access to foyer. Excludes Supper/Meeting Room)	Per Hour	\$142.00	\$145.00	\$3.00	2.11%
Entire Facility - Production - Min 4 hour booking (Exclusive access to all areas. Includes bio box and one compulsory technician.)	Per Hour	\$176.00	\$180.00	\$4.00	2.27%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Commercial Hire Rates					
Supper / Meeting Room (up to 6 hours)	Per Hour	\$68.00	\$71.00	\$3.00	4.41%
Supper / Meeting Room (6 hours plus or regular hirers)	Per Hour	\$60.00	\$63.00	\$3.00	5.00%
Theatre - No Biobox (house lights only). E.g.. rehearsals, meetings, seminars etc.	Per Hour	\$73.00	\$76.00	\$3.00	4.11%
Theatre - Bump in/rehearsal - minimum 4 hour booking (Includes biobox, compulsory venue technician, kitchen, green room. Excludes Supper/Meeting Room)	Per Hour	\$149.00	\$152.00	\$3.00	2.01%
Entire Facility - Bump In/rehearsal -minimum 4 hour booking (Includes Theatre bump in/rehearsal plus use of supper/meeting room)	Per Hour	\$214.00	\$219.00	\$5.00	2.34%
Theatre - Production - Minimum 4 hour booking (Includes biobox, compulsory venue technician, kitchen, green room and audience access to foyer. Excludes Supper/Meeting Room)	Per Hour	\$230.00	\$235.00	\$5.00	2.17%
Entire Facility - Production - Min 4 hour booking (Exclusive access to all areas. Includes bio box and one compulsory technician.)	Per Hour	\$285.00	\$291.00	\$6.00	2.11%
COMMUNITY SERVICES FACILITIES					
Internal Hire Charge (all Centres if available)	Per Hour	50% of community hire rates	50% of community hire rates		
<i>Community Services Facilities - Bonds (Refundable) This is a fee paid to managers of Council Community Facilities by casual hirers as security against damage and/or cleaning as a result of use of the facility. For more information about the applicable level of bond, please refer to Council's Casual Hire of Community Facilities Policy.</i>					
Level 3 Security Bond	Per Function	\$1,271.00	\$1,322.00	\$51.00	4.01%
Level 2 Security Bond	Per Function	\$758.00	\$789.00	\$31.00	4.09%
Level 1 Security Bond	Per Function	\$390.00	\$406.00	\$16.00	4.10%

Knox City Council

2024-25 Fees & Charges



Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
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Customer and Performance - Governance and Risk

OFFICE ACCOMMODATION

The Civic Centre meeting rooms are available for business and community functions at a competitive fee. The fee includes hall keeper and building costs to ensure cost recovery is achieved. Discounts and concessions apply under the policy for community and charitable organisations. Amounts have been rounded up to the nearest dollar as a practical fee for quoting and administering room bookings.

Non Profit / Charitable

<u>Meeting Rooms 1 or 2</u>					
Monday to Friday 8.00am to 5.00pm	Per Hour	\$73.00	\$76.00	\$3.00	4.11%
Monday to Friday After 5.00pm for a minimum 3 Hours	Per Hour	\$122.00	\$127.00	\$5.00	4.10%
Saturday or Sunday for a minimum 3 Hours	Per Hour	\$159.00	\$166.00	\$7.00	4.40%

Commercial

<u>Meeting Rooms 1 or 2</u>					
Monday to Friday 8.00am to 5.00pm	Per Day	\$749.00	\$779.00	\$30.00	4.01%
- Half Day Rate - 3 Hours or Less	Half Day	\$381.00	\$397.00	\$16.00	4.20%
Monday to Friday After 5.00pm	Per Day	\$1,331.00	\$1,385.00	\$54.00	4.06%
- Half Day Rate - 3 Hours or Less	Half Day	\$666.00	\$693.00	\$27.00	4.05%
Saturday or Sunday	Per Day	\$1,773.00	\$1,844.00	\$71.00	4.00%
- Half Day Rate - 3 Hours or Less	Half Day	\$892.00	\$928.00	\$36.00	4.04%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Non Profit / Charitable					
<u>Meeting Rooms 3 or 4</u>					
Monday to Friday 8.00am to 5.00pm	Per Hour	\$106.00	\$111.00	\$5.00	4.72%
Monday to Friday After 5.00pm for a minimum 3 Hours	Per Hour	\$159.00	\$166.00	\$7.00	4.40%
Saturday or Sunday for a minimum 3 Hours	Per Hour	\$216.00	\$225.00	\$9.00	4.17%
Commercial					
<u>Meeting Rooms 3 or 4</u>					
Monday to Friday 8.00am to 5.00pm	Per Day	\$1,178.00	\$1,226.00	\$48.00	4.07%
- Half Day Rate - 3 Hours or Less	Half Day	\$593.00	\$617.00	\$24.00	4.05%
Monday to Friday After 5.00pm	Per Day	\$1,773.00	\$1,844.00	\$71.00	4.00%
- Half Day Rate - 3 Hours or Less	Half Day	\$887.00	\$923.00	\$36.00	4.06%
Saturday or Sunday	Per Day	\$2,349.00	\$2,443.00	\$94.00	4.00%
- Half Day Rate - 3 Hours or Less	Half Day	\$1,179.00	\$1,227.00	\$48.00	4.07%
Non Profit / Charitable					
<u>Meeting Rooms - Full Function Area</u>					
Monday to Friday 8.00am to 5.00pm	Per Hour	\$211.00	\$220.00	\$9.00	4.27%
Monday to Friday After 5.00pm for a minimum 3 Hours	Per Hour	\$310.00	\$323.00	\$13.00	4.19%
Saturday or Sunday for a minimum 3 Hours	Per Hour	\$371.00	\$386.00	\$15.00	4.04%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Commercial					
<u>Meeting Rooms – Full Function Area</u>					
Monday to Friday 8.00am to 5.00pm	Per Day	\$2,348.00	\$2,442.00	\$94.00	4.00%
- Half Day Rate - 3 Hours or Less	Half Day	\$1,178.00	\$1,226.00	\$48.00	4.07%
Monday to Friday After 5.00pm	Per Day	\$3,557.00	\$3,700.00	\$143.00	4.02%
- Half Day Rate - 3 Hours or Less	Half Day	\$1,779.00	\$1,851.00	\$72.00	4.05%
Saturday or Sunday	Per Day	\$4,133.00	\$4,299.00	\$166.00	4.02%
- Half Day Rate - 3 Hours or Less	Half Day	\$2,068.00	\$2,151.00	\$83.00	4.01%
FREEDOM OF INFORMATION (FOI)					
<i>The Freedom of Information Act 1982 sets an application fee at two fee units under the Monetary Units Act 2004. For detailed and complex requests additional charges can be made based on a fee for service basis.</i>					
F.O.I. Request Charges	Per Application Per Request	Charge based on Service	Charge based on Service		

Knox City Council

2024-25 Fees & Charges



Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
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Infrastructure - Engineering Services and Operations

CHARGEABLE WORKS

Chargeable works are levied to provide reinstatement of damage to Council's assets, i. e. Road, nature strip openings and special works requests from residents. This work is charged on a total cost recovery plus a 50% administration charge.

Chargeable Works (Total direct costs + 50%)	Per Job	1.5 x (total direct cost)	1.5 x (total direct cost)		
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Road Opening Inspections:

Nature strip opening	Per Opening	\$260.00	\$300.00	\$40.00	15.38%
Connection to Council Drain or Kerbing	Per Opening	\$260.00	\$300.00	\$40.00	15.38%
Road Opening	Per Opening	\$260.00	\$300.00	\$40.00	15.38%
Concrete Crossing	Per Opening	\$260.00	\$300.00	\$40.00	15.38%
General Concrete Works	Per Opening	\$260.00	\$300.00	\$40.00	15.38%
Weekend Supervision up to 3 hours	Per Hour	\$188.00	\$195.00	\$7.00	3.72%
Weekend Supervision greater than 3 hours	Per Hour	\$212.00	\$220.00	\$8.00	3.77%
Asset Protection Fees	Per Permit	\$270.00	\$325.00	\$55.00	20.37%
Information Request	Per Request	\$39.00	\$41.00	\$2.00	5.13%

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
COUNCIL RESERVES					
<i>Chargeable works are levied to provide reinstatement of damage to Council's assets, i. e. Road, nature strip openings and special works requests from residents. This work is charged on a total cost recovery plus a 50% administration charge.</i>					
Bonds (refundable)					
All access permits	Per Application	\$1,677.00	\$1,745.00	\$68.00	4.05%
Temporary on - site storage material bonds	Per Application	\$839.00	\$873.00	\$34.00	4.05%
Infrastructure - Green Spaces and Environment					
REFUSE DISPOSAL					
GARBAGE, WASTE & RECYCLE COLLECTION					
Residential:					
Residential Waste Charge - Standard Services (80L waste, 240L Recycle, 240L FOGO, Hard Waste, Bundled Green Waste)	Per Service	\$434.90	\$428.20	(\$6.70)	(1.54%)
Residential Waste Charge - Reduced Services (80L waste, 240L Recycle, Hard Waste, Bundled Green Waste)	Per Service	\$296.86	\$285.90	(\$10.96)	(3.69%)
Residential Waste Charge - Additional bin exempt (80L+120L waste, 240L Recycle, 240L FOGO, Hard Waste, Bundled Green Waste)	Per Service	\$434.90	\$428.20	(\$6.70)	(1.54%)
Additional Food and Organics Bin 240 litre (previously green waste only)	Per Bin	\$138.04	\$142.30	\$4.26	3.09%
Garbage Bin upgrade surcharge 120 litre	Per Bin	\$61.70	\$53.10	(\$8.60)	(13.94%)
Additional Recycle Bin 240 litre	Per Bin	\$91.03	\$72.65	(\$18.38)	(20.19%)
Additional Garbage Bin 120 litre	Per Bin	\$166.50	\$137.50	(\$29.00)	(17.42%)
Industrial / Commercial 240 litre bin:					
Garbage weekly service, includes recycle weekly	Per Service	\$735.81	\$669.15	(\$66.66)	(9.06%)
Garbage 5 weekday service, includes recycle weekly	Per Service	\$2,433.76	\$2,457.55	\$23.79	0.98%
Garbage weekly service, waste only	Per Service	\$538.02	\$465.25	(\$72.77)	(13.53%)

Description of Fees and Charges	Unit of Measure	Adopted 2023-24 Fee GST Incl. (where applicable)	Adopted 2024-25 Fee GST Incl. (where applicable)	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Garbage 5 weekday service, waste only	Per Service	\$2,217.98	\$2,253.65	\$35.67	1.61%
Additional 240 litre Recycle Bin	Per Bin	\$276.11	\$203.90	(\$72.21)	(26.15%)
Dorset Square Service:					
Office based premises	Annual	\$520.80	\$522.40	\$1.60	0.31%
Retail based premises	Annual	\$1,340.50	\$1,348.60	\$8.10	0.60%
Food based premises less than 200 square metres floor area	Annual	\$3,806.59	\$3,834.15	\$27.56	0.72%
Food based premises greater than 200 square metres floor area	Annual	\$8,735.27	\$8,801.70	\$66.43	0.76%
Non- Rateable Properties 240 litre bin with 240 litre recycle:					
Garbage weekly service, includes recycle fortnightly	Per Service	\$498.36	\$495.05	(\$3.31)	(0.66%)
Garbage 5 weekday service, includes recycle fortnightly	Per Service	\$2,109.34	\$2,325.80	\$216.46	10.26%
Additional 240 litre Recycle Bin	Per Bin	\$91.03	\$72.65	(\$18.38)	(20.19%)
Non- Rateable Properties 120 litre bin waste with 240 litre bin recycle:					
Garbage weekly service, includes recycle fortnightly	Per Service	\$331.86	\$389.00	\$57.14	17.22%
Additional 240 litre Recycle Bin	Per Bin	\$91.03	\$72.65	(\$18.38)	(20.19%)
MISCELLANEOUS WASTE CHARGES					
Hard Waste services					
Additional Hard Waste Service	Per Booked Service	\$120.00	\$125.00	\$5.00	4.17%
OPEN SPACE MANAGEMENT					
Tree Removal					
Removal of tree due to installation of new crossover	Per Request	Amenity value + Removal costs + Tree planting costs + 2 years maintenance	Amenity value + Removal costs + Tree planting costs + 2 years maintenance		