

MINUTES



Mid-Month Meeting of Council



Held at the
Civic Centre
511 Burwood Highway
Wantirna South

On

Monday 10 February 2025

The Agenda for the Mid Month Meeting of Council, Monday 10 February 2025, forms part of these Minutes and is attached in full at the end of the Minutes.

These Minutes are considered draft until adopted and confirmed at the next Mid Month Meeting of Council.

The meeting commenced at 7:08pm.

PRESENT:

<i>Cr L Cooper (Chairperson)</i>	<i>Scott Ward</i>
<i>Cr P Kennett</i>	<i>Chandler Ward</i>
<i>Cr C Duncan</i>	<i>Collier Ward</i>
<i>Cr R Williams</i>	<i>Dinsdale Ward</i>
<i>Cr M Baker</i>	<i>Dobson Ward</i>
<i>Cr P Lockwood</i>	<i>Baird Ward</i>
<i>Cr S Pearce</i>	<i>Taylor Ward</i>
<i>Cr G Atwell (Deputy Mayor)</i>	<i>Tirhatuan Ward</i>
<i>Mr B Dobson</i>	<i>Chief Executive Officer</i>
<i>Mr G Thorne</i>	<i>Director - Infrastructure</i>
<i>Mr M Kelleher</i>	<i>Director - City Liveability</i>
<i>Mr G Curcio</i>	<i>Director - Customer & Performance</i>
<i>Ms N Lorkin</i>	<i>Chief Financial Officer</i>
<i>Ms J Chalkley</i>	<i>Director - Connected Communities</i>
<i>Mr A Dowling</i>	<i>Manager - Governance & Risk</i>

Order of Business

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1 Apologies And Requests For Leaves Of Absence

The Mayor noted an apology from Councillor Considine who is on a leave of absence.

2 Declarations Of Conflict Of Interest

Nil.

3 Confirmation Of Minutes

The Chairperson, Councillor Lisa Cooper invited Councillors to raise any opposition to the Minutes of the Mid-Month Meeting of Council held on Monday 9 December 2024. There being none, the Chairperson declared the Minutes be confirmed.

4 Officer Reports

4.1 Recreation and Leisure Committee Annual Report and Representation

SUMMARY

Council's Recreation and Leisure Committee is an Advisory Committee that assists Council with its community engagement processes and provides valuable information and advice on sport and leisure issues to support the decision making of Council.

This report presents the achievements from the outgoing Recreation and Leisure Committee for 2024.

An expression of interest process has now been undertaken to seek community and industry members to nominate for the Recreation and Leisure Committee for 2025-26. This report also seeks Council approval to appoint 12 community representatives to the Recreation and Leisure Committee for 2025-26.

RECOMMENDATION

That Council resolve to:

1. Receive and note the achievements of the Recreation and Leisure Committee for the 2023/2024 term and thank the outgoing members for their valuable contribution.
2. Appoint the applicants as presented in Confidential Attachment 2 to the Recreation and Leisure Committee, to serve a two-year term concluding in December 2026.
3. Advise all applicants of Council's decision and thank them for their interest in nominating to be part of the Committee.

RESOLUTION

MOVED: Councillor Duncan

SECONDED: Councillor Atwell

That Council resolve to:

1. Receive and note the achievements of the Recreation and Leisure Committee for the 2023/ 2024 term and thank the outgoing members for their valuable contribution.
2. Appoint the applicants as presented in Confidential Attachment 2 to the Recreation and Leisure Committee, to serve a two-year term concluding in December 2026:
 - i. Stephen Box (Cricket Victoria)
 - ii. Alex Fergusson (Tennis Victoria)
 - iii. Mark Tyrell (Knox City Football Club)
 - iv. Carol Syer (City of Monash)
 - v. Fenton Coull (General Community)
 - vi. Craig Douglas (Scoresby Tennis Club)
 - vii. Belinda Cunningham (Mountain Gate Cricket Club)
 - viii. Rosemarie Ackland (General Community – Westfield Knox)
 - ix. Meagan Edwards (Knox Triathlon Club)
 - x. Caitlin Syer (General Community)
 - xi. Peter Williams (Knox Baseball Club)
 - xii. Mardi Solomon (General Community)
3. Advise all applicants of Council’s decision and thank them for their interest in nominating to be part of the Committee.

CARRIED

4.2 Minor Grants Program Monthly Report

SUMMARY

This report summarises the grant applications recommended for approval in February 2025 for the 2024-2025 Minor Grants Program. All applications have been assessed against the criteria set out in the Minor Grants Program Procedure.

Applications under the Minor Grants Procedure are limited to a maximum of \$3,000.00 within the current financial year.

This report also summarises the Excellence Grants for Individuals awarded in Quarters 1 and 2 of the 2024-2025 financial year.

RECOMMENDATION

That Council resolve to:

1. Approve seven applications for a total of \$10,357.84 (excluding GST) as detailed below:

Applicant Name	Project Title	Amount Requested (inc. GST)	Amount Recommended (excl. GST)
Waverley City Soccer Club	Purchase of defibrillator for Milpera Reserve	\$1,000.00	\$1,000.00
Knox Triathlon Club Inc.	Shed for Storage	\$501.00	\$501.00
Mountain Gate Tennis Club	MGTC Community Open Day	\$1,000.00	\$1,000.00
St Joseph and St Bernadette's Catholic Church Boronia The Basin	St. Josephs & St Bernadette's Community Fete - Signage	\$2,052.52	\$1,865.93
St Joseph and St Bernadette's Catholic Church Boronia The Basin	St. Joseph & St Bernadette's Community Fete - Entertainment	\$840.00	\$763.64
Saga Productions	2025 Season - The Guy Who Didn't Like Musicals	\$2,500.00	\$2,500.00
The Orchard Church of Christ Inc.	Continuing The Provision of Hot Meals To The Needy	\$3,000.00	\$2,727.27
Total		\$10,893.52	\$10,357.84

2. Defer one application requesting a total of \$3,000.00 as detailed below:

Applicant Name	Project Title	Amount Requested	Reason for deferment
Haering Road Kindergarten	Haering Road Kindergarten Mural Project	\$3,000.00	Applicant details require amending to correct legal entity
Total		\$3,000.00	

3. Refuse one application requesting a total of \$1,249.75 as detailed below:

Applicant Name	Project Title	Amount Requested	Reason for ineligibility
2 nd /3 rd Bayswater Scout Group	Modernise Public Image	\$1,249.75	This project is ineligible under Clause 6.29 of the Minor Grant Procedure which states that projects are ineligible for funding for printed merchandise or other branded materials where the main purpose is to promote an organisation.
Total		\$1,249.75	

4. Note that should the recommended grants be approved by Council, the remaining Minor Grants Program budget for 2024-2025 will be \$26,380.78 after GST adjustments.
5. Note that the lesser amounts being recommended are due to GST and specifically Mountain Gate Tennis Club having an ineligible expenditure item.
6. Note the Excellence Grants for Individuals awarded in Quarters 1 and 2 of the 2024-2025 financial year as set out in Attachment 2, with a total value of \$3,750.00.
7. Note the Excellence Grants for Individuals Procedure has been developed and implemented in accordance with the Council-wide Grant Framework Policy.

RESOLUTION

MOVED: Councillor Williams

SECONDED: Councillor Duncan

That Council resolve to:

1. Approve seven applications for a total of \$10,357.84 (excluding GST) as detailed below:

Applicant Name	Project Title	Amount Requested (inc. GST)	Amount Recommended (excl. GST)
Waverley City Soccer Club	Purchase of defibrillator for Milpera Reserve	\$1,000.00	\$1,000.00
Knox Triathlon Club Inc.	Shed for Storage	\$501.00	\$501.00
Mountain Gate Tennis Club	MGTC Community Open Day	\$1,000.00	\$1,000.00
St Joseph and St Bernadette's Catholic Church Boronia The Basin	St. Josephs & St Bernadette's Community Fete - Signage	\$2,052.52	\$1,865.93
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Saga Productions	2025 Season - The Guy Who Didn't Like Musicals	\$2,500.00	\$2,500.00
The Orchard Church of Christ Inc.	Continuing The Provision of Hot Meals To The Needy	\$3,000.00	\$2,727.27
Total		\$10,893.52	\$10,357.84

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Total		\$3,000.00	

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Applicant Name	Project Title	Amount Requested	Reason for ineligibility
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Total		\$1,249.75	

- 4. Note that should the recommended grants be approved by Council, the remaining Minor Grants Program budget for 2024-2025 will be \$26,380.78 after GST adjustments.**
- 5. Note that the lesser amounts being recommended are due to GST and specifically Mountain Gate Tennis Club having an ineligible expenditure item.**
- 6. Note the Excellence Grants for Individuals awarded in Quarters 1 and 2 of the 2024-2025 financial year as set out in Attachment 2, with a total value of \$3,750.00.**
- 7. Note the Excellence Grants for Individuals Procedure has been developed and implemented in accordance with the Council-wide Grant Framework Policy.**

CARRIED

5 Notices Of Motion

5.1 Notice of Motion 166 – Review and Update on Kerbside Waste Collection Services

The following notice of motion was lodged by Councillor Baker in accordance with Council's Governance Rules:

I hereby give notice that it is my intention to move the following motion at the Council Meeting on 10 February 2025:

That Council:

1. Notes at its meeting on 22 April 2024 in relation to Notice of Rescission Motion No. 144 - Waste Collection Frequency, Council resolved to:
 - Note the Kerbside Reform Update report presented to the Council Meeting on 25 March 2024.
 - Pursue a proactive program of support for households adapting to current waste collection services, including targeted education and improved access to special consideration requests and additional service supports.
 - Receive a further report by April 2025 on the progress of the Kerbside reforms, service outcomes, and the effectiveness of the special consideration requests and additional service supports.
2. Expands the scope of the report due in April 2025 to include:
 - a. An update on Knox residents' satisfaction levels with the fortnightly waste collection service.
 - b. A comparative cost analysis of weekly versus fortnightly waste collection services in Knox.
 - c. A comparative cost analysis of various waste bin sizes ie 80L, 120L, 240L
 - d. A comparison of these costs with those of neighbouring councils, including Maroondah City Council, Yarra Ranges Shire Council, and Whitehorse City Council.
3. Note the Community Satisfaction Survey is being conducted in March 2025, and will include data on Knox residents' satisfaction with fortnightly garbage collection relevant to resolution 2(a) above and that if the survey results are not available in time, the report may be deferred in consultation with the Mayor until May or June 2025 so the survey results may be incorporated.
4. Determine that the decision of the Council meeting on 22 April 2024 is amended by these resolutions.

RESOLUTION

MOVED: Councillor Baker

SECONDED: Councillor Duncan

That Council:

1. Notes at its meeting on 22 April 2024 in relation to Notice of Rescission Motion No. 144 - Waste Collection Frequency, Council resolved to:

- **Note the Kerbside Reform Update report presented to the Council Meeting on 25 March 2024.**
 - **Pursue a proactive program of support for households adapting to current waste collection services, including targeted education and improved access to special consideration requests and additional service supports.**
 - **Receive a further report by April 2025 on the progress of the Kerbside reforms, service outcomes, and the effectiveness of the special consideration requests and additional service supports.**
- 2. Expands the scope of the report due in April 2025 to include:**
 - a. An update on Knox residents' satisfaction levels with the fortnightly waste collection service.**
 - b. A comparative cost analysis of weekly versus fortnightly waste collection services in Knox.**
 - c. A comparative cost analysis of various waste bin sizes ie 80L, 120L, 240L**
 - d. A comparison of these costs with those of neighbouring councils, including Maroondah City Council, Yarra Ranges Shire Council, and Whitehorse City Council.**
 - 3. Note the Community Satisfaction Survey is being conducted in March 2025, and will include data on Knox residents' satisfaction with fortnightly garbage collection relevant to resolution 2(a) above and that if the survey results are not available in time, the report may be deferred in consultation with the Mayor until May or June 2025 so the survey results may be incorporated.**
 - 4. Determine that the decision of the Council meeting on 22 April 2024 is amended by these resolutions.**

CARRIED

A Division was called by Councillor Baker

For the motion: Councillor Baker, Councillor Williams, Councillor Duncan, Councillor Lockwood, Councillor Cooper, Councillor Kennett and Councillor Atwell

Against the motion: Councillor Pearce

Abstention: Nil

CARRIED 7:1

6 Supplementary Items

6.1 Appointment to Committees (Eastern Affordable Housing Alliance, Eastern Transport Coalition, Early Years Advisory Committee)

SUMMARY

Each year Councillors nominate and are appointed to a variety of internal and external committees for the following Mayoral year. Appointments were made at the Council Meeting on 21 November 2024 to most committees.

At the time, Council did not make appointments to the Eastern Affordable Housing Alliance and Eastern Transport Coalition and appointments are now sought for representation on these Committees.

Council appointed Councillor Parisa Considine to the Early Years Advisory Committee in November 2024 and an additional appointment is now proposed following an expression of interest from Councillor Kennett.

RECOMMENDATION

That Council resolve to:

1. Appoint Councillor _____ to the Eastern Affordable Housing Alliance effective from 11 February 2025 until 30 November 2025 or Council resolves otherwise.
2. Appoint Councillor _____ to the Eastern Transport Coalition effective from 11 February 2025 until 30 November 2025 or Council resolves otherwise.
3. Appoint Councillor Kennett to the Early Years Advisory Committee effective from 11 February 2025 until 30 November 2025 or Council resolves otherwise.

RESOLUTION

MOVED: Councillor Lockwood

SECONDED: Councillor Williams

That Council resolve to:

1. **Appoint Councillor Lockwood to the Eastern Affordable Housing Alliance effective from 11 February 2025 until 30 November 2025 or Council resolves otherwise.**
2. **Appoint Councillor Lockwood to the Eastern Transport Coalition effective from 11 February 2025 until 30 November 2025 or Council resolves otherwise.**
3. **Appoint Councillor Kennett to the Early Years Advisory Committee effective from 11 February 2025 until 30 November 2025 or Council resolves otherwise.**

CARRIED

7 Urgent Business

7.1 Urgent Business

PROCEDURAL MOTION

MOVED: Councillor Kennett

SECONDED: Councillor Lockwood

That Council resolve to admit 'Koolunga Native Reserve Pine Tree Removal Works' as an item of Urgent Business pursuant to Governance Rule 21.

CARRIED

SUBSTANTIVE MOTION

MOVED: Councillor Kennett

SECONDED: Councillor Duncan

That Council resolves:

1. To undertake the removal of the pine trees identified in Stage 1 of the Koolunga Native Reserve Pine Tree Removal Works Plan, as planned on 17 February 2025, except for the trees located immediately behind the properties at 38-48 Daffodil Road and 10-12 Sassafras Court;
2. That the areas where the pine trees are removed in Stage 1 undergo soil remediation over the following 12 months, with revegetation and planting to commence upon completion of the soil remediation process;
3. That no later than July 2028 and prior to any further works being undertaken on the remaining pine trees in Stage 1, Stage 2 and Stage 3, a report be presented to Council detailing the progress and outcomes of the revegetation in the Stage 1 area where the pine trees were removed;
4. That this decision be communicated to the community, to the extent practical, prior to the works commencing on 17 February 2025; and
5. That the decision made by Council on 24 July 2023 regarding the Koolunga Native Reserve Future Direction Plan is amended in accordance with this motion, to the extent of any inconsistency.

PROCEDURAL MOTION

MOVED: Councillor Cooper

SECONDED: Councillor Baker

That Councillor Kennett be permitted an extension of time to speak under Section 42 of the Governance Rules of Knox City Council.

CARRIED

The substantive motion was put and CARRIED.

8 Confidential Items

Nil.

MEETING CLOSED AT 8:06pm

Minutes of Meeting confirmed at the
Mid Month Meeting of Council
held on Tuesday, 11 March 2025

.....
Chairperson

The Agenda for this meeting is attached in full at the end of the Minutes